**Market Engagement Questionnaire:**

**Community Ophthalmology Service - Brent**

NHS Brent CCG invites your expression of interest and feedback as part of a market engagement stage ahead of a potential competitive procurement process to award a new contract for the provision of a Community Ophthalmology Service for patients across Brent.

You are invited to complete this Market Engagement Questionnaire and return it promptly so that NHS Brent CCG can use your response to inform the CCG’s commissioning and procurement intentions and approach.

**Disclaimers**

Organisations considering whether to respond to this information request should note the following:

* NHS Brent CCG (the Commissioner) is still finalising its decision in regard to the most appropriate approach to commissioning a new Community Ophthalmology Service contract and is undertaking market engagement in order to seek the views and opinions of those organisations that may be interested in helping to deliver the service;
* This Market Engagement Questionnaire (MEQ), and any subsequent information provided in response to it, does **not** form an integral part of any potential future procurement exercise and should therefore be considered as an attempt by the Commissioner to engage with the potential market for delivering services;
* This MEQ, the accompanying draft documentation and the responses received arising from it are in no way legally binding on any party;
* Participation in the engagement exercise is not a mandatory requirement for participating in any potential future procurement; however, responses received will assist to inform the Commissioner as to the level of interest from the market and will be used to evidence a decision as to whether or not to undertake a competitive procurement;
* Interested parties will not be prejudiced by any response or failure to respond to this market engagement exercise and a response to this notice does not guarantee any invitation to participate in any future public procurement process that the Commissioner may conduct;
* Any responses provided will **not** be treated as commercially confidential and may be used by NHS Brent CCG in the final service specifications used for the contracts and / or to influence the shape of the procurement in the future; however no responses will be attributed to any organisation nor will any organisation be individually identified.

You are invited to express your potential interest to provide future Community Ophthalmology Service by responding to the following questions as much as you are able and willing. Thank you for your interest.

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| Organisation Name: |  |
| Contact Name: |  |
| Email: |  |
| Telephone Number: |  |

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| 1. Please provide a brief outline of your organisation and any relevant experience in the provision of Community Ophthalmology or similar services where relevant and applicable.
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| 1. If the Community Ophthalmology Service were to be competitively tendered as a single contract, would you have an interest in bidding? Please include the reasons for your response – why you are interested, or why you may not be interested including any barriers you assess.
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| 1. Having reference to the draft service specification, do you have any feedback at all about it? Does it seem reasonable? Do you have any concerns about it? Do you have any suggestions to make in regard to its scope, the standards, etc.?
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| 1. If you were to propose a solution to deliver the service, would this be through your own organisation alone, or through some partnership with one or more other providers, or by subcontracting in whole to another party?
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| 1. If you were to be awarded the contract, what would you consider to be a reasonable mobilisation period – bearing in mind our expectation that 4 months should be ok? Please explain your response.
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| 1. Would you proposed to deliver the service from existing premises you have which would be accessible to patients in Brent, or would you need to source and secure new premises?
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| 1. If the CCG wanted to follow up on any issues with you, who should we make contact with within your organisation – please confirm name, position, email and phone details.
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| 1. Please detail any other comments or queries you have about this opportunity.
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**Please submit your responses to the questions by 12 noon on Thursday 31st January 2019.**

**Responses should be sent by email to:** ekkehard\_kugler@nhs.net with the subject heading. “*Market Engagement Response – Brent CCG Community Ophthalmology*”