

RM6160: Non Clinical Temporary and Fixed Term Staff (Short Form)

CCL21A06 PROVISION OF LEGAL RESOURCE

Order Form Template

This Order Form is for the provision of the Call-Off Deliverables. It is issued under the Framework Contract RM6160: Non Clinical Temporary and Fixed Term Staff.

Contracting Authority Name	Department of Health and Social Care (DHSC)
Contracting Authority Contact	REDACTED
Contracting Authority Address	NHS Test and Trace Professional Services Department of Health & Social Care 39 Victoria Street, London SW1H 0EU
Invoice Address (if different)	Email: REDACTED for electronic submission Or Postal invoices to: Department for Health & Social Care 39 Victoria Street London SW1H 0EU

Supplier Name	MLC PARTNERS LIMITED
Supplier Contact	REDACTED
Supplier Address	c/o WeWork, 123 Buckingham Palace Rd London SW1W 9SH

Framework Ref	RM6160: Non Clinical Temporary and Fixed Term Staff
Framework Lot	Lot 2: Corporate Functions
Order reference number (e.g. purchase order number)	WP#1087
Date order placed	15/02/2021
Call off Start Date	12/02/2021
Call-Off Expiry Date	30/09/2021
Extension Options	No extension options
GDPR Position	Independent Controller
Job role / Title	Legal Counsel
Temporary or Fixed Term Assignment	Temporary
Hours / Days required	REDACTED
Unsocial hours required – give details	None
High cost area supplement details (NHS only)	N/A
Immunisation requirements? (Fee type 1 only)	N/A

Order Form Template (Short Form)

Crown Copyright 2019

Pay band (use rate card to determine this)		
Fee Type	3. Non-Patient Facing (No Disclosure required)	
Expenses to be paid or benefits offered	None	
Expenses to be paid by Temporary Worker	None	
Charge rates	Pre-AWR	Post-AWR
	Non-Applicable	REDACTED
		REDACTED
		REDACTED
Method of payment	BACS	
Discounts applicable	N/A	

Criminal records check required	Yes
BPSS required	Yes
State any other required clearance and/or background checking	N/A
State any skills, mandatory training and qualifications necessary for the role	N/A

CALL-OFF INCORPORATED TERMS

The Call-Off Contract, Core Terms and Joint Schedules' for this Framework Contract are available on the CCS website. Visit the Non Clinical Temporary and Fixed Term Staff web page and click the 'Documents' tab to view and download these.

CALL-OFF DELIVERABLES

The requirement
<p>Responsibilities</p> <ol style="list-style-type: none"> 1) Delivering legal advice and support to each part of the programme, leveraging Government Legal Department and external counsel as required 2) Improved contractual and procurement outcomes 3) Improved management of legal risk 4) Improved management of privacy risk <p>Deliverables</p> <ol style="list-style-type: none"> 5) Gap analysis report setting out Test & Trace requirement for legal resource vs current provision 6) Action plan to close gap 7) Implementation of action plan, including hiring of relevant resource, subject to agreed budget <p>At the end of the service a complete transition of requirements will be completed to the responsible owner in the new NHIP organisation.</p> <p>REDACTED</p>

PERFORMANCE OF THE DELIVERABLES

Key Staff
n/a
Key Subcontractors
n/a

For and on behalf of the Supplier:		For and on behalf of the Contracting Authority:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	16.02.2021	Date:	16 th February 2021