

**Yate Town Council**

**Kingsgate Park**

**Exercise Equipment**  
**Specification and Design Brief**

**Kingsgate Park  
Elmwood  
Yate  
BS37 4EP**

**April 2019**

## **1. KINGSGATE PARK – BACKGROUND TO THE PROJECT**

Yate Town Council has secured Section 106 funding to supply and install outdoor exercise equipment in Kingsgate Park for community use.

The Council has carried out a consultation process to determine the location and type of equipment and this specification and design brief has been developed to define the details of the project.

The contract for the exercise equipment includes the supply and installation of new equipment, fencing and surfacing, along with ancillary items, including instruction signage.

The Council has a budget of £40,000 (excluding VAT) for this project and specialist providers are invited to submit proposals for this work, to meet the design criteria and the available budget.

## **2. DESIGN REQUIREMENTS**

### **Exercise equipment**

Tenderers are invited to put forward proposals for a scheme for an exercise area to be located alongside the existing footpath through the park, opposite the play area. The scheme should include the elements as follows and as indicated in sketch form on the drawings.

- Drawing number LA/225/01 (Kingsgate Park Exercise Equipment/ Indicative layout) shows the approximate location envisaged for the equipment.
- Hydraulic gym-style exercise equipment is preferred. A similar site for exercise equipment is proposed by the neighbouring Dodington Parish Council. That scheme focusses on more informal, simple items. The proposals for Kingsgate Park seek to complement this rather than replicate it, so that residents can use both sites to benefit from a variety of exercise types.
- The items are to be set out in a semi-circle as shown on the drawing to encourage a sociable approach to exercise.
- The equipment should be designed for adult use.
- The equipment should be robust for use in a permanently open, unsupervised public space.
- The equipment should include some items useable by wheelchair users and people with limited mobility.
- The equipment should be accompanied by comprehensive user instructions. If any online user support tools are available, these should be described.
- A balance of equipment to exercise different muscle groups should be provided.

- The submission should include details of warranties and an indication of the longevity of the equipment proposed.
- Equipment and its installation should meet the requirements of the relevant British Standards.
- The proposals include a fence around the exercise area. However, contractors are required to identify the cost for this as a separate item as the council may choose to omit it. The contractor should therefore submit two options as follows:
  - **Option 1** Fenced scheme, totalling no more than £40,000
  - **Option 2** Unfenced scheme, totalling no more than £40,000

## Surfacing

The equipment is set out alongside an existing tarmac footpath (pictured below). It is envisaged that the surfacing beneath the equipment will be a combination of tarmac and shredded bonded rubber mulch (should the latter be required to meet British Standard requirements). The contractor's proposals should show details of this, or any proposed alternative, along with implications for accessibility. The indicative layout plan shows a semi-circular area of paving around the exercise area. This is for guidance only. The contractor is invited to suggest adequate paving around each station to suit the equipment proposed. The cost of the paving works must be included in the main project budget.



**Fencing:**

The Town Council would like to consider a fenced and an unfenced option for the exercise area. The contractor should submit cost schedules for both options.

The fence to be flat top steel play area fencing, black, powder coated finish "Playspec" by IAE.

Access gates to be "Prosafe" by IAE with hydraulic self closer.

**Long term maintenance:**

The park is maintained by Yate Town Council. The contractor's proposals should indicate the maintenance requirements of the new equipment, including the inspection requirements, guarantees and availability of spare parts.

**Accessibility:**

The contractor's proposals should include elements that are accessible to all users and supporting text should describe the use and accessibility of all elements.

**Site Access:**

Vehicle access is via Elmwood (off Sundridge Park). Contractor's parking to be agreed with the Town Council prior to commencement of the contract.

**Insurance Requirements:**

Contractors are required to hold current public liability insurance minimum cover £10 million.

**Site Safety:**

Contractors are required to provide a method statement to demonstrate proposals for site safety during the installation process, including any provision for temporary fencing and safety of the public whilst machinery is manoeuvring on site.

**Site Accommodation:**

Any site compound and welfare facilities to be agreed with the Town Council.

**Existing Services:**

A NRSWA search has been instigated for the site and the results will be shared with the contractor prior to commencement of the contract.

**Site management:**

The contractor should maintain roads and footpaths within and adjacent to the site and keep clear of mud and debris. Any damage caused by site traffic or otherwise during the works to be made good to the satisfaction of the Council.

**Hand Over:**

At completion, provide an manual for the maintenance and operation of the equipment. Instruct council staff on same and also of use of equipment. Documentation required: general product information, inspection and maintenance information, information on spare parts, supply of any tools for operation, maintenance and cleaning purposes.

**Programme:**

Prior to commencement of the contract, the contractor to provide a programme for the works, including any subcontractor's works.

**The completion date for the project is the end of July 2019.**

**3. THE SUBMISSION**

Tenderers are invited to design a scheme which would bring to fruition the style of scheme outlined above. Drawings, written descriptions and appropriate illustrations will be required to enable the Council to assess the submission.

The successful tenderer will be required to

- Describe the exercise value of proposed elements of the design.
- Have all equipment inspected and approved by RoSPA (or similar approved) after installation.
- Provide a method statement prior to beginning work on site to describe how the work will be managed on site, including safety provisions and protection of the public.
- Provide the client with an equipment manual.

**Tenders should be submitted to Yate Town Council by Friday 17<sup>th</sup> May 2019 as follows:**

- Each tendering firm will be supplied with a specially marked envelope bearing the words `TENDER – DO NOT OPEN UNTIL (prescribed date for opening)`, but no other means of identifying the tender, in which the tender is to be sealed and remain sealed until the prescribed date for opening tenders for that contract.
- Tenders must be returned to the Town Clerk with the details of the return address and the last date and time by which such tenders should reach the Town Clerk in the ordinary course of post.
- All tenders when received shall be endorsed with date and time of receipt.
- No fax or e-mails will be accepted.

## **THE BUDGET**

The project proposal includes a sum of £40,000 for the equipment, the fencing, paving and all associated works and the contractor should design their proposals to suit this budget. Note that contractors may submit two options, one with and one without a fence.

### **CLIENT DETAILS**

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### **CONTRACT ADMINISTRATOR**

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