

Schedule 3 (Tasking Form)

FATS 5 Tasking

FINAL

Tasking Identification

Unique Tasking Order Number	FTS5/CCT508	Version No. & Date	FINAL 26/09/2017
FATS Business Case Number	Original FBC 6516 Amendment FBC <i>(FATS team supplied)</i>	Supplier Reference Number	FATS5
Project / Equipment for which task is in support		UOR	

Task Title	Technical Support for Trials Subject Matter Expertise BATCIS DT
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Filter Name and Number:	Filter number 2 Land Engineering
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Please refer to FATS Customer Guidance for definition of Work Category

Directorate & PT / Organisation Title	Supplier Name
PT Leader/ Project Manager	SA Group Ltd
Post	Post
Address	Address
Ash 0a, #3008	Heywood House
MoD Abbey Wood South	Westbury
	Wiltshire
Postcode	Postcode
BS34 8JH	BA13 4NA
Telephone / Fax No	Telephone / Fax No
E-mail	E-mail
UIN & RAC	CPV Code

Date Draft Tasking Issued 10/08/17

Deadline for Authority's receipt of Tenderer's response to the Draft Tasking 01/09/17

1. Schedule of Requirements

Brief summary of requirement – expand/delete rows as appropriate (full details appear below in the Statement of Requirement)

Item No	Description	Firm Price £ (Ex VAT)
1	Completion of tasks as detailed in Technical Support for Trials Subject Matter Expertise Statement of Requirement	██████████
2	Travel and Subsistence Limit of Liability	██████████
3	TOTAL	██████████
4		
5		
6		
7		
8		
9		
10		
11		
12		

STATEMENT OF REQUIREMENT

Unique Tasking Number FTS5/CCT508	Issue Number & Date FINAL – 26/09/2017	Supplier Reference Number: FATS5
Task Title: Technical Support for Trials Subject Matter Expertise		
Brief Description of Task (or see attached detailed Statement of Requirement): See attached detailed Statement of Requirement		
Background/Justification: <div style="background-color: black; height: 100px; width: 100%;"></div>		
Activities to be Undertake: See attached statement of requirement		
Deliverables: (Insert here or below Key Deliverables template) See attached statement of requirement		
Acceptance/Rejection criteria / provisions Acceptance: All deliverables listed in the statement of requirement need to be successfully delivered. Rejection:		
Key Project Indicators (KPIs) and Performance Management Requirements N/A		
Government Furnished Assets (GFA) (List all GFA applicable to the task in accordance with DEFCON 611 (Edn 02/16) & 694 (Edn 03/16))		
Additional Quality Requirements & Standards: No Specific Quality Management System requirements are defined. This does not relieve the Supplier of providing conforming products within this contract. No Deliverable Quality Plan is required reference DEFCON 602B 12/06	Timescale: Commencement Date: 2/10/17 Delivery Date: until 30/3/18	

Concession shall be managed in accordance with Def Stan 05-61 Part 1, Issue 6- Quality Assurance Procedural Requirements-Concessions.

Any contractor working parties shall be provided in accordance with Def Stan 05-61 Part 4, Issue 3- Quality Assurance Procedural Requirements-Contractor Working Parties

Def Stan 05-135 Avoidance of Counterfeit Materiel shall be included in the requirements for all tenders unless it is considered the risk of counterfeit materiel in the equipment being procured is low risk in relation to equipment critically or safety to life.

See AOF Quality Assurance Website:
<http://www.aof.dli.r.mil.uk/aofcontent/tactical/toolkit/content/topics/qual.htm>

Project Manager: [REDACTED]

Signature: [REDACTED]

Date: 20/7/17

2. Order Conditions

All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of signature on the Schedule.

Type of Contract	
Competitive Competitive Award Criteria Weightings	<input checked="" type="checkbox"/> Most Economically Advantageous Tender Technical – 60% Financial – 40% Commercial – Pass/Fail
Reverse Auction used?	<input type="checkbox"/>
Single Source	<input type="checkbox"/>

General Conditions			
DEFCON 624 (Edn 04/10) – Use of Asbestos in Arms, Munitions or War Materials	<input type="checkbox"/>	DEFCON 603 (Edn 10/04) – Aircraft Integration and Clearance Procedure	<input type="checkbox"/>
DEFCON 176A (Edn 06/08) - MOD Requirements For Competition In Subcontracting (Non-Competitive Main Contract)	<input type="checkbox"/>	Additional Conditions <i>A sheet is to be attached detailing any conditions that have been added</i>	<input type="checkbox"/>
<u>Choose one of the following:</u>			
DEFCON 514A (Edn 03/16) Failure of Performance under Research and Development Contracts	<input type="checkbox"/>	DEFCON 514 (Edn 08/15) – Material Breach	<input checked="" type="checkbox"/>
DEFCON 656A (Edn 08/16) – Termination for Convenience (under £5m)	<input checked="" type="checkbox"/>	DEFCON 656B (Edn 08/16) – Termination for Convenience (over £5m)	<input type="checkbox"/>

Special Indemnity Conditions	
DEFCON 661 (Edn 10/06) – War Risk Indemnity	<input type="checkbox"/>
DEFCON 661A (Edn 05/02) – War Indemnity Risk (Alternative Version)	<input type="checkbox"/>
DEFCON 684 (Edn 01/04) – Limitation upon Claim in Respect of Aviation Products	<input type="checkbox"/>
DEFCON 638 (Edn 12/08) – Flights Liability and Indemnity	<input type="checkbox"/>

Pricing Conditions Required	
Firm Priced at Outset (<i>this applies to all tasks other than by exception</i>)	<input checked="" type="checkbox"/>
For single source tasks valued below £5M, the following conditions shall apply: DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value DEFCON 800 (Edn 12/14) – Qualifying Defence Contract	<input type="checkbox"/>

Pricing Conditions Required

- DEFCON 801 (Edn 12/14) – Amendments to Qualifying Defence Contracts – Consolidated Versions.
- DEFCON 802 (Edn 12/14) – QDC – Open Book on sub-contracts that are not Qualifying Sub-Contracts.
- DEFCON 803 (Edn 12/14) – QDC: Disapplication of Protection against Excessive Profits and Losses (PEPL)
- DEFCON 804 (Edn 12/14) – QDC: Confidentiality of Single Source Contract Regulations Information.
- DEFCON 811 (Edn 12/14) – Single Source: Profit and Loss sharing on FIRM/FIXED Price Contracts.
- DEFCON 812 (Edn 04/15) – Single Source Open Book
- DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts

Exceptionally, if other than Firm Priced at Outset (*include additional conditions in attachment & complete Appendix 4*)



Payment Terms

(Use of CP&F and Payment on Completion are the default)

DEFCON 522 (Edn 18/11/16)	<input checked="" type="checkbox"/>	Milestone/Stage Payments <i>(see DEFCON 649 (Edn 07/99) below)</i>	<input checked="" type="checkbox"/>
DEFCON 5J (Edn 03/15) – Unique Identifiers	<input checked="" type="checkbox"/>	DEFCON 649 (Edn 07/99) – Vesting <i>(applicable to Tasks with deliverables where provision has been made for milestone/Stage payments in advance of completion)</i>	<input type="checkbox"/>
DEFCON 129 (Edn 07/08) – Packaging (For Articles other than Ammunition & Explosives)	<input type="checkbox"/>		
OGD Payment Arrangements <i>For tasks placed by other Government departments, please provide full details of the payment procedure to be followed, as an attachment to this tasking form.</i>			<input type="checkbox"/>

Milestone/Stage Payments <i>(Expand table as appropriate)</i>		Due Date	%	Value £k (ex VAT)
Milestone/Stage No	Key Deliverable			
1	Satisfactory completion of Tasks A-E, Task 1-3 Activities and associated monthly status reports	31-Dec-17	█	█
2	Travel and Subsistence Limit of Liability	31-Mar-17		█
FINAL <i>(Payment should be subject to a reasonable retention based on % of total cost)</i>	Satisfactory completion of Tasks A-D, Task 1-3 Activities and associated monthly status reports + Satisfactory delivery of all work under the contract	31-Mar-17	█	█
		TOTAL		█

Intellectual Property Rights

Completion of this section is **mandatory**. Select the appropriate condition(s) by ticking the boxes below after consulting FTS/STS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of DEFCON 703.

DEFCON	Tick	As Applicable	Tasking Order Line Item (tick as appropriate)
<u>If DEFCON 703 does not apply then select either:</u>			
DEFCON 705 (Edn 11/02)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
<u>OR:</u>			
DEFCON 14 Edn 11/05, 15 21, 126 Edn 11/06 & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 Edn 11/05, 16 Edn 10/04, 21 & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 Edn 11/05, 90 Edn 11/06 & 126 Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 91 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
No intellectual property conditions apply (<i>refer to DIPR before ticking this box</i>).			<input checked="" type="checkbox"/>

Issue of Government Stores

DEFCON 23 (Edn 08/09)* – Special Jigs, Tooling and Test Equipment

Controlled Information

Issue of Controlled Information (*subject Condition 50 of Schedule 1*)

(*if ticked then list Controlled Information and attach list to Tasking Form*)

Payment of Customs Duty – select one box only

DEFCON 619A (Edn 09/97) - Customs
Duty Drawback

Issue of Certificate in accordance with EU
(Council) Regulation 150/2003

Progress Reports				
If ticked, progress reports must utilise the current version of DRRS Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence.	<input type="checkbox"/>	DEFCON 642 (Edn 06/14) – Progress Meetings	<input type="checkbox"/>	Frequency required
Brief Description				

Transport – select one box only			
DEFCON 621A (Edn 06/97) – Transport (if the Authority is responsible for transport)	<input type="checkbox"/>	DEFCON 621B (Edn 10/04) – Transport (if the Contractor is responsible for transport)	<input type="checkbox"/>

Quality Assurance Conditions			
According to the product or scope of the work to be carried out, the Contractor shall meet the requirements of:			
AQAP 2110 – NATO Quality Assurance Requirements for Design, Development and Production			<input type="checkbox"/>
Deliverable Quality Plan requirements			
DEFCON 602A (Edn 12/06) - Quality Assurance with Quality Plan	<input type="checkbox"/>	DEFCON 602B (Edn 12/06) - Quality Assurance without Quality Plan	<input checked="" type="checkbox"/>
AQAP 2105 – NATO Requirements for Delivering Quality Plans			<input type="checkbox"/>
Software Quality Assurance requirements			
AQAP 2210 – NATO Supplementary Software Quality Assurance Requirements to AQAP 2110			<input type="checkbox"/>
Air Environment Quality Assurance requirements			
Def. Stan. 05-100 – Ministry of Defence Requirements for Certification of Aircraft for Authorised Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)			<input type="checkbox"/>
Relevant MAA Regulatory Publications (See attachment for details)			<input type="checkbox"/>
Additional Quality Requirements (See attachment for details)			<input type="checkbox"/>

Warranty			
Express Warranty (See attachment for details)	<input type="checkbox"/>	Warranty – remedies implied by general law	<input checked="" type="checkbox"/>

Security	
DEFCON 659A (Edn 11/14) – Security Measures Security Aspects Letter in place for this requirement. To be agreed and signed at Contract placement.	<input checked="" type="checkbox"/>

3. Price

TOTAL CONTRACT PRICE	TYPE OF PRICING
[REDACTED]	Firm Price

4. Authority Tasking Order Commercial Officer Authorisation

Name	[REDACTED]
Position	[REDACTED]
Signature	
Date	26.09.17
Telephone Number	[REDACTED]

5. Acknowledgement by supplier

Name	
Position	
Signature	
Date	Telephone Number

6. Record of Authorised Changes

CHANGE ISSUE NUMBER	DATE OF ISSUE	COMMENTS / REASON FOR CHANGE

7. Final Administration

On receipt of the tasking acknowledgement from the Contractor, the **Authority's Commercial Manager (who placed the task)** must send a copy of the acknowledged final tasking order form together with a completed DEFFORM 57 AND DEFFORM 111 (Edn 07/12) to:

DBS Finance
Walker House
Exchange Flags
Liverpool
L2 3YL

For OGDs Only

A copy of the acknowledged final tasking form must be sent by the **Authority's Commercial Manager (who placed the task)** and by the Contractor electronically to the FATS Team at the following address:

defcomrclcc-fatscases@mod.uk

Def Comrcl CC-TechSpt1c
Poplar 1 #2119
MOD Abbey Wood South
Bristol
BS34 8JH

Appendix - Addresses and Other Information

1. Commercial Officer:

Name: [REDACTED]

Address: [REDACTED]

Email: [REDACTED]

**8. Public Accounting Authority:**

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5394

2. Project Manager, Equipment Support Manager or PT Leader
(from whom technical information is available):

Name: [REDACTED]

Address: [REDACTED]

Email: [REDACTED]

**9. Consignment Instructions:**

The Items are to be consigned as follows:

See Schedule of Requirement

3. Packaging Design Authority:

Organisation and point of contact:

[REDACTED]

(where no address is shown please contact the Project Team in Box 2)

**4. (a) Supply/Support Management Branch or Order Manager**
Branch/Name:

(b) U.I.N.

5. Drawings/Specifications are available from:**7. Intentionally Left Blank****8. Quality Assurance Representative:**

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [Intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed]

10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. DSCOM. DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. JSCS

JSCS Helpdesk ☎ 01869 256052 (option 2, then option 3); JSCS Fax No 01869 256837 www.freightcollection.com

11. The Invoice Paying Authority:

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags

Fax: 0151-242-2809

Liverpool, L2 3YL

Website is:

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

12. Forms and Documentation are available through *:

Ministry of Defence, Forms and Pubs Commodity Management
PO Box 2, Building C16, C Site

Lower Arnott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: DESLCSLS-OpsFormsandPubs@mod.uk**NOTES**

* Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Website [extranet, registration needed]:
<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

Appendix 2 to Schedule 3 (Confidentiality Agreement)

The provisions of this Clause are supplemental to DEFCON 531

1. Both DEFCON 531 and the provisions of this Clause apply to:
 - (A) This Tasking;
 - (B) Any Information disclosed by either party prior to the issue of a draft Tasking and in contemplation of Work being placed by the Authority under a Tasking; and
 - (C) Any Tasking placed under this Agreement, provided that Information provided to a party for the purpose of Tendering for a Tasking shall only be used for that Tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.

2. Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 42 Schedule 1), the recipient of any Information shall:
 - (A) Upon the expiry or termination of the Agreement; or
 - (B) Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or
 - (C) If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:
 - (1) Return to the other party the Information and all copies thereof; or
 - (2) Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.

3. The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).

Appendix 3 to Schedule 3 (Price Summary)

Supplier price summary: To be completed by the supplier in support of a quotation provided in response to an ITT for the requirement captured on the above Draft Tasking Order Form. Rates used shall be on accordance with the provisions of Clauses 13-14 of Schedule 1.

1. To: _____ 2. From: _____

Date of submission: _____

In response to your request for a quotation reference FTS5/

Dated _____

*The work can be undertaken and our detailed response is attached.

*We are unable to provide the resources/deliverables identified on this occasion.

(* Check box as appropriate)

Signed: _____

Name: (Block Capitals)

Date: _____

2. Task title: _____

3. Unique Reference Number: _____

4. Start Date: _____

Completion Date: _____

5a. Quotation

Broad Capability Area No:	Grade	Hourly rate quoted at ITT	Hourly rate quoted for this task	Reduction on original ITT rate	No of Hours	Total
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5b. Travel

	Unit cost	Number of Journeys / Miles	Total
Rail			
Motor Mileage (max price per mile)	£0.25 (inc. VAT)		
Air			
Sea			

5c. Subsistence

Estimated expenditure on:	Unit cost	Number of Night/Days	Total
Accommodation			
Meals			
Misc. (please state below)			

The above T&S costs relate to the period _____ to _____

5d. Other
Costs

Sub-contractor Price

Sub-Contractor Details

Materials

Other (Please provide details
below)
Description

Cost

Total Price

(excl. VAT)

Appendix 4 to Schedule 3 (Montreal Protocol Substances)

CFCs - Production of controlled CFCs has stopped.

CFC-11(trichlorofluoromethane)	CFC-211
CFC-12(dichlorodifluoromethane)	CFC-212
CFC-13	CFC-213
CFC-111	CFC-214
CFC-112	CFC-215
CFC-113 (trichlorotrifluoroethane)	CFC-216
CFC-114 (dichlorotetrafluoroethane)	CFC-217
CFC-115 (chloropentafluoroethane)	

The above substances are also used in blends: e.g.

CFC-500 (CFC-12/HFC-152a)

CFC-502 (CFC-115/HCFC-22).

Halons - Production of controlled Halons has stopped.

Halon-1211 (bromochlorodifluoromethane - BFC)

Halon-1301 (bromotrifluoromethane - BTM)

Halon-2402

HBFCs - Production has stopped.

CHFBr ₂ C ₂ H ₂ F ₂ Br ₂	C ₃ HF ₄ Br ₃	C ₃ H ₃ F ₂ Br ₃
CHF ₂ BrC ₂ H ₂ F ₃ Br	C ₃ HF ₅ Br ₂	C ₃ H ₃ F ₃ Br ₂
CH ₂ FBrC ₂ H ₃ FBr ₂	C ₃ HF ₆ Br	C ₃ H ₃ F ₄ Br
C ₂ H ₃ F ₂ Br	C ₃ H ₂ FBr ₅	C ₃ H ₄ FBr ₃
C ₂ HFBBr ₄	C ₃ H ₂ F ₂ Br ₄	C ₃ H ₄ F ₂ Br ₂
C ₂ HF ₂ Br ₃	C ₃ H ₂ F ₃ Br ₃	C ₃ H ₄ F ₃ Br
C ₂ HF ₃ Br ₂	C ₃ HFBBr ₆	C ₃ H ₅ FBr ₂
C ₂ HF ₄ Br	C ₃ HF ₂ Br ₅	C ₃ H ₅ F ₂ Br
C ₂ H ₂ FBr ₃	C ₃ HF ₃ Br ₄	C ₃ H ₃ FBr ₄
		C ₃ H ₆ FBr

HCFCs - Production to be run down and phased out by 2015.
Certain use controls apply.

HCFC-21	HCFC-141	HCFC-225ca	HCFC-243
HCFC-22	HCFC-141b	HCFC-225cb	HCFC-244
HCFC-31	HCFC-142	HCFC-226	HCFC-251
HCFC-121	HCFC-142b	HCFC-231	HCFC-252
HCFC-122	HCFC-151	HCFC-232	HCFC-253
HCFC-123	HCFC-221	HCFC-233	HCFC-261
HCFC-124	HCFC-222	HCFC-234	HCFC-262
HCFC-131	HCFC-223	HCFC-235	HCFC-271
HCFC-132	HCFC-224	HCFC-241	
HCFC-133	HCFC-225	HCFC-242	

CARBON TETRACHLORIDE (CCl₄) - Production has stopped.

1,1,1-TRICHLOROETHANE (C₂H₃Cl₃) - Production has stopped.

METHYL BROMIDE (CH₃Br) - Production limits apply.