**Specification**

**HMMPS Prisoners, Family and Significant Other Services**

**HMP Wymott**

**NATIONAL MINIMUM STANDARD**

**Conduct Visits**

**Visits Room Refreshments**

HMP Wymott Requirements for Refreshments

* Not required as refreshments and staff refreshments are managed/supplied by a different contract/provider.

**Visits Play**

HMP Wymott Requirements for Visits Play

* All social visits sessions held at HMP Wymott: Visits operate Monday to Thursday 13:30 – 15:30 and Saturday/Sunday 09:30 – 11:30.
* Provider to ensure that all equipment for child’s play during visits is fit for purpose and maintained accordingly.
* Provider to ensure that there is a wide range of activities for children of all ages and any also any child’s specific needs are met.
* Provider to ensure that play workers continue to engage with not only the children but with the families whilst in the visits area to assist in promoting children’s positive interactions with their father whilst in custody.

**Services for Visitors**

**Visits Meet and Greet**

HMP Wymott Requirements for Visits Meet and Greet

* All social visits sessions held at HMP Wymott: Visits operate Monday to Thursday 13:30 – 15:30 and Saturday/Sunday 09:30 – 11:30
* Provider to provide supportive advice to families on arrival at the visitors' centre.
* All relevant supportive organisations to be advertised in the visitors’ centre area by the provider and their staff understanding family’s needs.
* Provider to ensure that post visits support is available for families, ensure that the visitors centre is open for a period after visits.
* Provider to operate appropriate social media platform to keep families updated and supported.

**Visits Enrichment Activity**

HMP Wymott Requirements for Visits Enrichment Activity

* Providers ensuring that play workers continue to engage with not only the children but with the families whilst in the visits area.
* Provider to ensure that they are fully aware of local safeguarding processes.
* Provider to link in with the family development worker to work with the education department and other stakeholders.

**Family Visit Days**

HMP Wymott Requirements for Family Visit Days

* Planned/ scheduled family days as per establishment calendar 2/3 per month. When family visits are run, only half of social visits will be on.
* Requirement for staff to provide purposeful activities, food, family support advice.
* Attending and supporting family development worker to provide support in the preparation.

**Services for Prisoners without Contact with Family and Significant Others**

HMP Wymott Requirements for Prisoners without Contact for Family and Significant Others

* Support services to be offered to Prisoners without any contact by Family service provider
* Service provider to devise and promote isolated individuals support groups in conjunction with the family development worker to identify and create new initiatives to support these prisoners.

**Family Engagement / Advice**

**Family Engagement and Advice**

HMP Wymott Requirements for Family Engagement and Advice

* Provider required to arrange and hold regular family forum meetings in conjunction with the establishment, this forum will be made up of families/ significant others of prisoners in our care.
* Provider will bond strong worker relationship with the establishments Family development worker and attend induction meetings with prisoners on arrival at Wymott to identify any areas of support they may require.
* Provider to ensure that all contacts made with families/significant others and prisoners is logged accordingly.

**Support for Secure Video Calls**

**Support for Secure Video Calls**

HMP Wymott Requirements for Secure Video Calls

* Providers to ensure that contact is made following video calling to offer any support or advice to families whilst signposting to any external support services.
* Provider to work in conjunction with the family development worker to support prisoners following video calls.
* Provider to ensure that they report any issues or concerns relating to safeguarding or security within the establishment or in the community
* Provider to work in conjunction with family service provider to arrange purposeful calls where prisoners can read stories over purple visits.

**Optional Services**

None