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**Bid Pack**

**Attachment 5a – Order Form**

**The Provision of CLEAR TIDE Physical Security Penetration Testing**

**Contract Reference:** **CCIT23A78**

ORDER REFERENCE: CCIT23A78

THE BUYER: The Cabinet Office

BUYER ADDRESS: 70 Whitehall  
 London  
 SW1A 2AS

THE SUPPLIER: Cerastes Ltd

SUPPLIER ADDRESS: Hamilton House,

Mabledon Place,

London,

WC1H 9BB

REGISTRATION NUMBER: 7739515

DUNS NUMBER: 217408182

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated [TBC on Contract Award]

It’s issued under the DPS Contract with the reference number RM3764iii for the provision of Cyber Security Services.

DPS FILTER CATEGORY(IES):

NCSC non-assured services

Audit and review

Security specialist

Security strategy

Policy development

Penetration testing/pen-testing

CREST/Tiger/Cyber/Other qualified

Premises

Government

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract.

Where numbers are missing we are not using those schedules.

If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM3764iii
3. The following Schedules in equal order of precedence:

**Joint Schedules for RM3764iii**

* + Joint Schedule 1 (Definitions)
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 6 (Key Subcontractors)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)

**Order Schedules for RM3764iii**

* + Order Schedule 1 (Transparency Reports)
  + Order Schedule 2 (Staff Transfer)
  + Order Schedule 4 (Order Tender)
  + Order Schedule 5 (Pricing Details)
  + Order Schedule 7 (Key Supplier Staff)
  + Order Schedule 9 (Security)
  + Order Schedule 14 (Service Levels)
  + Order Schedule 15 (Order Contract Management)
  + Order Schedule 18 (Background Checks)
  + Order Schedule 20 (Order Specification)

1. CCS Core Terms (DPS version)
2. Joint Schedule 5 (Corporate Social Responsibility) RM3764iii
3. Annexes A & B to Order Schedule 6

No other Supplier terms are part of the Order Contract.

That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

Order Schedule 9 has been supplemented by Cabinet Office Security Requirements.

Continuous Improvement Schedule added as Special Term.

ORDER START DATE: 07/12/2023

ORDER EXPIRY DATE: 06/12/2024

ORDER INITIAL PERIOD: 1 Year

ORDER OPTIONAL EXTENSION: up to 31/03/2025

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is£240,000

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details) Please note that the Buyer might request the service to be provided to other buildings, however, at the present stage it cannot guarantee extra volumes of work. For any new requirements above the one initially mentioned in the contract a contract variation will be issued. The potential new value of the contract might extend up to a maximum of £520,000.

REIMBURSABLE EXPENSES

Recoverable as stated in the DPS Contract

PAYMENT METHOD

BACS

BUYER’S INVOICE ADDRESS:

Invoices should be submitted to: apinvoices-cab-u@gov.sscl.com

BUYER’S AUTHORISED REPRESENTATIVE

[TBC on Contract Award]

BUYER’S ENVIRONMENTAL POLICY

Appended at Joint Schedule 5.

BUYER’S SECURITY POLICY

Appended at Order Schedule 9 (Security)

SUPPLIER’S AUTHORISED REPRESENTATIVE

Redacted under FOIA section 40, Personal Information

SUPPLIER’S CONTRACT MANAGER

Redacted under FOIA section 40, Personal Information

PROGRESS REPORT FREQUENCY

To be agreed between Buyer and Supplier

PROGRESS MEETING FREQUENCY

To be agreed between Buyer and Supplier

KEY STAFF

Redacted under FOIA section 40, Personal Information

KEY SUBCONTRACTOR(S)

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

Ongoing

SERVICE CREDITS

As per order schedule 14

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | Redacted under FOIA section 40, Personal Information | Signature: | Redacted under FOIA section 40, Personal Information |
| Name: | Redacted under FOIA section 40, Personal Information | Name: | Redacted under FOIA section 40, Personal Information |
| Role: | Redacted under FOIA section 40, Personal Information | Role: | Redacted under FOIA section 40, Personal Information |
| Date: | 07/12/2023 | Date: | 13/12/23 |