

Award Form

This Award Form creates the Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1. Buyer	Department for International Trade (the Buyer). Its offices are on: Old Admiralty Building, Admiralty Place, Westminster, London SW1A 2DY]
2. Supplier	Name: Avalara, Inc. Address: 255 S. King Street, Suite 1800, Seattle, Washington 98104 USA Registration number: N/A SID4GOV ID: N/A
3. Contract	This Contract between the Buyer and the Supplier is for the supply of Deliverables. This opportunity is advertised in the Contract Notice in Find a Tender Service reference [CT003 / ITT_287 / CR_1658] (FTS Contract Notice).
4. Contract reference	CR_1658(itt_287) - Software Subscription Licences (Harmonised System Code Lookup)
5. Deliverables	Software Subscription Licences (Harmonised System Code Lookup). DIT require an API that can be used to help importers to find a Harmonized System (HS) code and right tariff for their products. This HS code enables them to describe their products and find the right tariff. See Schedule 2 (Specification) for further details.
6. Start Date	1 March 2022
7. End Date	29 February 2024
8. Extension Period	12 months from 1 March 2024 to 28 February 2025
9. Incorporated Terms (together these documents form the 'the Contract')	The following documents are incorporated into the Contract. Where numbers are missing we are not using these Schedules. If the documents conflict, the following order of precedence applies: 1. This Award Form 2. Any Special Terms (see Section 10 Special Terms in this Award Form) 3. Core Terms (version 1.0) 4. Schedule 1 (Definitions)

		<p>5. The following Schedules (in equal order of precedence):</p> <ul style="list-style-type: none"> • Schedule 3 (Charges) • Schedule 5 (Commercially Sensitive Information) • Schedule 10 (Service Levels) • Schedule 13 (Contract Management) • Schedule 14 (Business Continuity and Disaster Recovery) • Schedule 21 (Variation Form) • Schedule 22 (Insurance Requirements) • Schedule 25 (Rectification Plan) <p>6. Schedule 26 (Corporate Social Responsibility)</p> <p>7. Schedule 4 (Tender) as long as any part of the Tender that offers a better commercial position for the Buyer takes precedence over the documents above</p>
10.	Special Terms	Not Applicable
11.	Buyer's Environmental Policy	Not Applicable
12.	Buyer's Security Policy	"Supplier's Information Security Exhibit"
13.	Social Value Commitment	The Supplier agrees, in providing the Deliverables and performing its obligations under the Contract, that it will comply with the social value commitments in Schedule 4 (Tender)
14.	Commercially Sensitive Information	Schedule 5
15.	Charges	Details in Schedule 3 (Charges)
16.	Reimbursable expenses	None
17.	Payment method	As per pricing schedule in Schedule 3
18.	Service Levels	Service Levels will be in accordance with Schedule 10 (Service Levels)

19.	Insurance	Details in Annex of Schedule 22 (Insurance Requirements).
20.	Liability	In accordance with Clause 11.1 of the Core Terms each Party's total aggregate liability in each Contract Year under the Contract (whether in tort, contract or otherwise) is no more greater than of £5 million or 150% of the Estimated Yearly Charges.
21.	Cyber Essentials Certification	<ul style="list-style-type: none"> • Not required
22.	Progress Meetings and Progress Reports	<ul style="list-style-type: none"> • The Supplier shall attend Progress Meetings with the Buyer every quarter or as agreed between the parties • The Supplier shall provide the Buyer with Progress Reports every quarter or as agreed between the parties
23.	Guarantee	Not applicable
24.	Supplier Contract Manager	<div>██████████</div> <div>██</div> <div>██</div> <div>████████████████</div>
25.	Supplier Authorised Representative	<div>██████████</div> <div>████████████████</div> <div>██</div> <div>████████████████</div>
26.	Supplier Compliance Officer	N/A
27.	Supplier Data Protection Officer	N/A

28.	Supplier Marketing Contact	<div></div> <div></div> <div></div> <div></div>
29.	Key Subcontractors	N/A
30.	Buyer Authorised Representative	<div></div> <div></div> <div></div> <div></div>

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	