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**Birmingham Metropolitan College**

**Request for Quotation**

**IT, Business and Professional Services**

**Issue Date 12July 2022**

**Closing Date 26 July 2022 Noon**

**Contract Award 28 July**

**Contract Start Date 1st August 2022**

**Contract Duration 12 months with the ability to extend for a further 12 months and again for an additional 12 months (total 36 months).**

**Value of Contract Year 1 £160, 000**

**Year 2 £160,000**

**Year 3 £160,000**

**Total Max £480,000K** (All amounts Inclusive of VAT and Disbursements)

**Contact** **Stephen.belling@bmet.ac.uk**

**Submission Please submit quotations to Stephen Belling via email to** **Stephen.belling@bmet.ac.uk** **including**

1. **Completed Quotation Form**
2. **Completed PQQ and Due Diligence Check List**

**Subject Heading in Email should read**

 **“IT, Business and Professional Services”**

**Background Information**

Birmingham Metropolitan College (“BMet”) is a large further education college situated over 3 main sites and 3 smaller locations across Birmingham. The college serves approximately 12000 learners across the West Midlands helping them to achieve their learning objectives and secure employment.

The region has specific requirements to support digital upskilling within the region particularly around level 3 coding, cyber security, data protection and analytics all of which there is a significant demand for in the west midlands for job outcomes. These qualifications are on the Nationals Skills fund lists.

There is also a demand in the midlands for upskilling in business and professional services with a view to progress into management and college provision. This is particularly so with learners in health care sectors where there is a requirement to support the skills development of staff to work in front line roles.

The college’s strategy is to ensure there is provision available to meet these needs.

The college is looking to subcontract so that it can complement its provision to those just outside the WMCA area where learners can commute and gain jobs in the WMCA area; enhance opportunities available to learners; offer an entry point for disadvantaged groups; increase its capacity to offer better geographical access to learners; and fill gaps in niche or expert provision. BMet is looking for experienced qualified training providers able to offer a portfolio of online courses that will help it support its objectives.

To comply with the terms and conditions of Funding Agreements entered into by BMet with the Education and Skills Funding Agency and The West Midlands Combined Authority, BMet is required to undertake a robust due diligence exercise and enter into a detailed subcontract agreement.

BMet reserves the right not to award a contract.

Please note in order to manage risk, the college will take account of all contracts a provider may have with the college. It is unlikely that two contracts over a value of £160k per annum will be awarded to two organisations.

Interested parties are therefore required to complete: -

1. The Quotation Form
2. The PQQ and Due Diligence Check List

**Scoring**

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| --- | --- | --- |
| **Criteria** | **Reference Document** | **%Weighting**  |
| PQQ and Due Diligence Check  | PQQ and Due Diligence Form | Pass/ Fail  |
| Quality of offer | The Quotation Form  | 30% |
| Experience  | 30% |
| Price  | 40% |

**Link Documents**

1. The Quotation Form
2. The PQQ and Due Diligence Form
3. The Form of Subcontract