

# DPS Schedule 6 (Order Form Template and Order Schedules)

## Order Form

ORDER REFERENCE: AGEMCSU/TRANS/23/1418 Rev.2

THE BUYER: NHS Arden and Greater East Midlands  
Commissioning Support Unit

BUYER ADDRESS Cardinal Square, 10 Nottingham Road, Derby,  
DE1 3QT **CIPD Enterprises**

THE SUPPLIER: CIPD Enterprises

SUPPLIER ADDRESS: 151 The Broadway, London, SW19 1JQ

REGISTRATION NUMBER: 2I 921009

DUNS NUMBER:

DPS SUPPLIER REGISTRATION SERVICE ID:

### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 6<sup>th</sup> March 2023.  
It's issued under the DPS Contract with the reference number RM6219 DPS Contract  
Reference number for the provision of CIPD Training.

DPS FILTER CATEGORY(IES):  
Not applicable

## ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6219**
3. DPS Special Terms This will incorporate all of the DPS Special Terms into the Order Contract. This will need to be amended to specify which are included if it is anticipated that some will be excluded. **Remove** this guidance too.]
4. The following Schedules in equal order of precedence:
  - Joint Schedules for **RM6219**
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Order Schedules for Insert
    - Order Schedule 1 (Transparency Reports)
    - Order Schedule 3 (Continuous Improvement)
    - Order Schedule 5 (Pricing Details)
    - Order Schedule 7 (Key Supplier Staff)
    - Order Schedule 8 (Business Continuity and Disaster Recovery)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6219**
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## ORDER SPECIAL TERMS

None

ORDER START DATE: 13<sup>th</sup> March 2023

ORDER EXPIRY DATE: 12<sup>th</sup> March 2024

ORDER INITIAL PERIOD: 1 Year

## DELIVERABLES



## MAXIMUM LIABILITY

DPS Ref: RM

Project Version: v1.0

Model Version: v1.3

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The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£15,500.00** Estimated Charges in the first 12 months of the Contract. The Buyer must always provide a figure here]

### ORDER CHARGES

Option A: the Charges for the Deliverables

Total Price for the CIPD Training for NHS Arden & GEM CSU

Total Price (exclusive of VAT) £15,500+VAT

### REIMBURSABLE EXPENSES

None

### PAYMENT METHOD

Payment will be made by BACS

### BUYER'S INVOICE ADDRESS:

NHS Arden and GEM CSU

ODE Payables M405

Shared Business Service

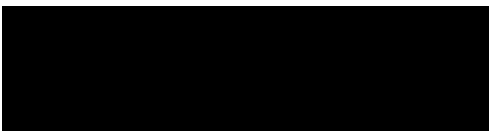
PO Box 312

LEEDS

LS11 1HP

[sbs.apinvoicing@nhs.net](mailto:sbs.apinvoicing@nhs.net)

### BUYER'S AUTHORISED REPRESENTATIVE



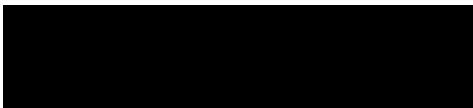
### BUYER'S ENVIRONMENTAL POLICY

<https://www.ardengemcsu.nhs.uk>

### BUYER'S SECURITY POLICY

<https://www.ardengemcsu.nhs.uk>

### SUPPLIER'S AUTHORISED REPRESENTATIVE



151 The Broadway, London, SW19 1JQ

### SUPPLIER'S CONTRACT MANAGER



DPS Ref: RM

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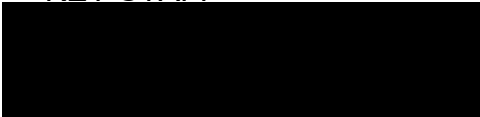
**PROGRESS REPORT FREQUENCY**

On the first Working Day of each calendar month

**PROGRESS MEETING FREQUENCY**

Quarterly on the first Working Day of each quarter

**KEY STAFF**



151 The Broadway, London, SW19 1JQ

**KEY SUBCONTRACTOR(S)**

Not Applicable

**E-AUCTIONS**

Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable



**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:	Employer Solutions Manager	Role:	Associate Director of HR/OD
Date:	22 March 2023	Date:	24/03/2023