

# Order Form for NFC125 Adobe Licenses under CCS ETLA - 700522370

CALL-OFF REFERENCE: **[DDC-040420-IT-HS]**

THE BUYER: **[MOD DDC]**

BUYER ADDRESS **[G-B-04 Main Building, Whitehall, London,  
SW1A 23HB]**

THE SUPPLIER: Bytes Software Services Ltd

SUPPLIER ADDRESS: Bytes House, Randalls Way,  
Leatherhead, KT22 7TW

REGISTRATION NUMBER: 01616977

DUNS NUMBER: 225273754

SID4GOV ID: SQ-NDXZ59K

VAT Number: GB 823818226

## APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated as per the signature dates at the end of this Order Form.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

## CALL-OFF LOT(S):

- Lot 3 Software & Associated Services

## CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Attachments7
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6068
    - Joint Schedule 2 (Variation Form)

- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Call-Off Schedules for this Call-Off Contract:
  - Call-Off Schedule 6 (ICT Services)
  - Call-Off Schedule 17 (MOD Terms) – only for MOD Customers
- 4. CCS Core Terms (version 3.0.6)
- 5. Joint Schedule 5 (Corporate Social Responsibility) RM6068
- 6. Call-Off Schedule 4 (Call-Off Tender) – which shall comprise of Attachment 2 – Supplier Tender Response and Attachment 4 – Price Schedule
- 7. Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:  
None.

CALL-OFF START DATE: **Date Supplier Signed the Order Form**

CALL-OFF EXPIRY DATE: **30 March 2023**

CALL-OFF INITIAL PERIOD: **Date Supplier Signed Order Form to 31<sup>st</sup> March 2021**

CALL-OFF OPTIONAL EXTENSION PERIOD: **None**

#### CALL-OFF DELIVERABLES

See Attachment 3 – Statement of Requirements and Attachment 4 – Price Schedule

#### LOCATION FOR DELIVERY

See Attachment 4 – Price Schedule

#### DATES FOR DELIVERY OF THE DELIVERABLES

See the Implementation Plan in Attachment 4 – Price Schedule

#### TESTING OF DELIVERABLES

None

#### WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be a minimum of 90 days.

#### MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is set out in Attachment 4 – Price Schedule

#### CALL-OFF CHARGES

As set out in Attachment 4 – Price Schedule

The Charges will not be impacted by any change to the Framework Prices. The Charges cannot be increased during the Call-Off Contract Period.

#### REIMBURSABLE EXPENSES

None

#### PAYMENT METHOD

**[CP&F]**

#### BUYER'S INVOICE ADDRESS:

**[Jason McLaren**

**[DDC Digital IT Manager]**

**[jasonmclaren@ddc-mod.org]**

**[G-B-04 Main Building, Whitehall, London, SW1A 23HB]**

#### BUYER'S AUTHORISED REPRESENTATIVE

**David Docherty**

**Senior Commercial Manager**

**David.Docherty743@mod.gov.uk**

**HOCS Comrcl, Kentigern House, 65 Brown St, Glasgow, G2 8EX**

#### BUYER'S ENVIRONMENTAL POLICY

Not Applicable

#### BUYER'S SECURITY POLICY

Not Applicable

#### SUPPLIER'S AUTHORISED REPRESENTATIVE

Chris Swani

Director of Public Sector

Tenders@bytes.co.uk

Bytes House, Randalls Way, Leatherhead, KT22 7TW

#### SUPPLIER'S CONTRACT MANAGER

Chris Swani

Director of Public Sector

Tenders@bytes.co.uk  
Bytes House, Randalls Way, Leatherhead, KT22 7TW

**PROGRESS REPORT FREQUENCY**

Shall be requested by Crown Commercial Service.

**PROGRESS MEETING FREQUENCY**

Shall be conducted between the Supplier and Crown Commercial Service.

**KEY STAFF**

None

**KEY SUBCONTRACTOR(S)**

None

**COMMERCIALLY SENSITIVE INFORMATION**

None

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	D Docherty  <b>(signed David Docherty, 07/04/2020 11:35)</b>	Signature:	J McLaren
Name:	David Docherty	Name:	Jason McLaren
Role:	Senior Commercial Manager	Role:	DDC Digital IT Manage
Date:	07/04/20	Date:	04/04/2020

CALL-OFF ATTACHMENTS:

Attachment 1 – Call Off Terms

Attachment 2 – Supplier Tender Response

Attachment 3 – Statement of Requirements

Attachment 4 – Price Schedule