

ANNEX 7 – CHANGE CONTROL FORMS

CHANGE CONTROL NOTICE (CCN)			
Contract Title:	Contract for the Provision of Provision of Hard Copy News (The Contract)		
Contract Reference:	CCPP19A02	Contract Number:	Change 1
Date CCN issued:	2 nd April 2020	Date Change Effective from:	1 st May 2020
<p>Between: The Her Majesty's Treasury (The Customer) and Jones Yarrell Leadenhall (UK) (The Supplier)</p> <p>1. The Contract is varied as follows:</p> <p>The Contract is due to expire on the 30th April 2020. An extension to the Contract is required under Regulation 32(c) of the Public Contract Regulations 2015. This will allow for continuity of service whilst an Open Market competition route is explored.</p> <p>The variation will extend the duration of the contract by five (5) months from the 1st May 2020 to the 30th September 2020. The total duration of the contract will therefore be from the 1st May 2020 until the 30th September 2020.</p> <p>The value of this extension will be £16,887.92 (VAT Exempt) as set out in Annex A.</p> <p>2. Words and expressions in this Change Control Notice shall have the meanings given to them in the Contract.</p> <p>3. The Contract, including any previous Contract changes, authorised in writing by both Parties, shall remain effective and unaltered except as amended by this Change Control Notice.</p>			
Change authorised to proceed by: (the Customer's representative):	REDACTED INFORMATION	REDACTED INFORMATION	REDACTED INFORMATION
	Signature	Print Name and Job Title	Date

Authorised for and on behalf of the Supplier:	REDACTED INFORMATION	REDACTED INFORMATION	REDACTED INFORMATION
	Signature	Print Name and Job Title	Date
Authorised for and on behalf of the Customer:	REDACTED INFORMATION	REDACTED INFORMATION	REDACTED INFORMATION
	Signature	Print Name and Job Title	Date

Annex A



HMP Treasury

26/03/2020

Dear Neil,

We thank you for your enquiry and have pleasure in submitting the following Quote:

Recipient	Publication	5 Month Extension	15.70% Disc	VAT : Exempt	Cost for 5 month extension
Various Recipients	All required Publications	£19,762.67	£3,102.75	£0.00	£16,659.92
	Service Charge (£38PCM)	£228.00			£228.00
					£16,887.92

I do hope the above is as per your request, however if there are any additions or alterations to be made please just let us know.

We look forward to your further instruction.

Should you have any questions or queries please do not hesitate to get in touch.

Many thanks

Ian Slaymaker

Senior Account Manager | JYL HANDTOHAND | London

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