

## Joint Schedule 2 (Variation Form)

This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

| Contract Details                               |                                                                                                                                                                                                                                                                                                                                                                                           |                          |                    |                                   |                    |                     |                    |
|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------|-----------------------------------|--------------------|---------------------|--------------------|
| This variation is between:                     | UK Research & Innovation (UKRI) (" <b>the Authority</b> " " <b>Contracting Authority</b> ")<br>And<br>Reed Specialist Recruitment Ltd (" <b>the Supplier</b> ")                                                                                                                                                                                                                           |                          |                    |                                   |                    |                     |                    |
| Contract name:                                 | THE SUPPLY OF NON CLINICAL TEMPORARY AND FIXED TERM STAFF RM6160 FRAMEWORK CALL OFF (" <b>the Contract</b> ")                                                                                                                                                                                                                                                                             |                          |                    |                                   |                    |                     |                    |
| Contract reference number:                     | CS22251                                                                                                                                                                                                                                                                                                                                                                                   |                          |                    |                                   |                    |                     |                    |
| Details of Proposed Variation                  |                                                                                                                                                                                                                                                                                                                                                                                           |                          |                    |                                   |                    |                     |                    |
| Variation initiated by:                        | <b>Contracting Authority</b>                                                                                                                                                                                                                                                                                                                                                              |                          |                    |                                   |                    |                     |                    |
| Variation number:                              | <b>001</b>                                                                                                                                                                                                                                                                                                                                                                                |                          |                    |                                   |                    |                     |                    |
| Date variation is raised:                      | ██████████                                                                                                                                                                                                                                                                                                                                                                                |                          |                    |                                   |                    |                     |                    |
| Proposed variation                             | To extend the original end date of the worker/assignment from 31 <sup>st</sup> August 2022 to 30 <sup>th</sup> December 2022.                                                                                                                                                                                                                                                             |                          |                    |                                   |                    |                     |                    |
| Reason for the variation:                      | To extend the worker/assignment.                                                                                                                                                                                                                                                                                                                                                          |                          |                    |                                   |                    |                     |                    |
| An Impact Assessment shall be provided within: | <b>N/A</b>                                                                                                                                                                                                                                                                                                                                                                                |                          |                    |                                   |                    |                     |                    |
| Impact of Variation                            |                                                                                                                                                                                                                                                                                                                                                                                           |                          |                    |                                   |                    |                     |                    |
| Likely impact of the proposed variation:       | None                                                                                                                                                                                                                                                                                                                                                                                      |                          |                    |                                   |                    |                     |                    |
| Outcome of Variation                           |                                                                                                                                                                                                                                                                                                                                                                                           |                          |                    |                                   |                    |                     |                    |
| Contract variation:                            | <p>This Contract detailed above is varied as follows:</p> <p>██████████ / Administrator</p> <p>Start Date: 3<sup>rd</sup> May 2022<br/>End Date to be extended to: 30<sup>th</sup> December 2022</p> <p>Day Rate @ £██████████ ex VAT ████████ additional working days =<br/>£██████████ excluding VAT</p> <p>The total contract variation shall not exceed £24,839.97 excluding VAT.</p> |                          |                    |                                   |                    |                     |                    |
| Financial variation:                           | <table border="1"> <tbody> <tr> <td>Original Contract Value:</td> <td>£12,102.72 ex VAT.</td> </tr> <tr> <td>Additional cost due to variation:</td> <td>£12,737.25 ex VAT.</td> </tr> <tr> <td>New Contract value:</td> <td>£24,839.97 ex VAT.</td> </tr> </tbody> </table>                                                                                                               | Original Contract Value: | £12,102.72 ex VAT. | Additional cost due to variation: | £12,737.25 ex VAT. | New Contract value: | £24,839.97 ex VAT. |
| Original Contract Value:                       | £12,102.72 ex VAT.                                                                                                                                                                                                                                                                                                                                                                        |                          |                    |                                   |                    |                     |                    |
| Additional cost due to variation:              | £12,737.25 ex VAT.                                                                                                                                                                                                                                                                                                                                                                        |                          |                    |                                   |                    |                     |                    |
| New Contract value:                            | £24,839.97 ex VAT.                                                                                                                                                                                                                                                                                                                                                                        |                          |                    |                                   |                    |                     |                    |

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1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by Contracting Authority.
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Contracting Authority

Signature



Date



Name (in Capitals)



Address



Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature



Date



Name (in Capitals)



Address

