Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: Project 9691

THE BUYER: The Secretary of State for the Home Department

BUYER ADDRESS 2 Marsham Street, London, SW1P 4DF

THE SUPPLIER: Akhter Computers

SUPPLIER ADDRESS: Akhter House, Perry Road, Harlow, CM18 7PN

REGISTRATION NUMBER: 02253061

DUNS NUMBER: 399470210

SID4GOV ID:

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated the last date of the last signature.

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 1 Hardware and Software and Associated Services

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2. Joint Schedule 1 (Definitions and Interpretation) RM6098
- 3. The following Schedules in equal order of precedence:
 - Joint Schedules for Framework reference RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)

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- Joint Schedule 4 (Commercially Sensitive Information)
- Call-Off Schedules for RM6098

Not applicable

- 4. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
- 5. Joint Schedule 5 (Corporate Social Responsibility) Framework reference RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 24 June 2024

CALL-OFF EXPIRY DATE: 31 July 2025

CALL-OFF INITIAL PERIOD: 1 Year

CALL-OFF DELIVERABLES

Line	Product	Manufacture Part Number	Quantity

LOCATION FOR DELIVERY



DATES FOR DELIVERY

Required as soon as possible and by no later than 31 July 2024.

TESTING OF DELIVERABLES

Not applicable

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £135,990.18

CALL-OFF CHARGES

Item Number	Product Descript	Manufacture Part Number	Total Quantity	Total Price (£) Excl. VAT	Rounded Total Price (£) Excl. VAT
			Grand Total		135990.18

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Invoicing will be as follows:

Suppliers will invoice in a timely manner in accordance with Call-Off Framework Terms and Conditions.

The Supplier shall not include any adjustment to the bid price when invoicing.

The Supplier must state the Contract Reference Number Project_9691, the Purchase Order (PO) Number on each invoice and invoice descriptions must be aligned with descriptions on PO.

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The Supplier shall submit invoices directly to the billing address as per the Buyer's order.

The Supplier shall invoice the Buyer for Goods on despatch and for Services as per Supplier's quotation.

Payment to be made by BACS payment.

BUYER'S INVOICE ADDRESS:

Invoices will be sent via email as the primary method for delivery to the address below:

HOSupplierInvoices@homeoffice.gov.uk

Invoices can be submitted in hard copy via post to the address below, however this will significantly delay the processing of the payment to the supplier.

Home Office Shared Service Centre HO Box 5015 Newport, Gwent NP20 9BB United Kingdom

Tel: 08450 100125

Fax: 01633 581514

BUYER'S AUTHORISED REPRESENTATIVE



BUYER'S ENVIRONMENTAL POLICY

Not applicable for standard supply transactions.

BUYER'S SECURITY POLICY

Not applicable for standard supply transactions.

SUPPLIER'S AUTHORISED REPRESENTATIVE



SUPPLIER'S CONTRACT MANAGER



PROGRESS REPORT FREQUENCY

Where applicable on the first Working Day of each calendar month.

PROGRESS MEETING FREQUENCY

Where applicable on the first Working Day of each calendar month.

KEY STAFF

Not applicable for standard supply transactions.

KEY SUBCONTRACTOR(S)

Not applicable for standard supply transactions.

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

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For and on b	ehalf of the Supplier:	For and on behalf of the Buyer:		
Signature:		Signature:		
Name:		Name:		
Role:		Role:		
Date:	27-6-2024	Date:	27/06/2024	