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File Ref: PO 7079
Date: 05 October 2015
Contract Amendment No: 2

CONTRACT FOR:

Procurement of Health Case Management Equipment, Anti-Malaria tablets and Malaria Rapid Diagnostics Test kits to the Government of Ghana

With reference to the contractual letters dated 19 March 2015 and 23 March 2015 whereby your firm was engaged to undertake to scope of work as directed at Annex A of the Contractual letter, I confirm that the UK Government wishes to make the following amendment to the letters of 19 and 23 March 2015:

Section 1

Paragraph 1.1

DELETE 30/05/2015 and INSERT 31st March 2016

Section 1

Paragraph 3.1, Line 1

DELETE "1,541,516.43" and INSERT "£2,564,341.49"

Section 2

Paragraph 2.1, Line 2

ADD National Malaria Control Programme

Annex A2

INSERT the Annex A2 attached.

Annex B2

INSERT the Annex B2 attached.

Annex C

DELETE Annex C and INSERT the Annex C attached.

Annex D

DELETE Annex D and INSERT the Annex D attached.

This amendment relates to an additional procurement of malaria RDTs, with a £1,022,825.06 increase to the overall financial limit of the contract.

Please confirm in writing by signing and returning one copy of this letter that you accept the amendments set out herein.

Please note the provision in the contractual letter that the financial limit of the UK Government's liability to the Consultants under this engagement shall not exceed the sum specified unless the amount of any such excess has been agreed by the Department for International Development in writing before the Consultants take any action which might result in the financial limit being exceeded.

For and on behalf of the
Secretary of State
for International Development

Name:
Position: Procurement Manager
Signature:
Date: 5th October 2015

For and on behalf of
Crown Agents Ltd
St Nicholas House
St Nicholas Road
Sutton
SM1 1EL

Name:
Position:
Signature:

Date:

**ANNEX A2
TERMS OF REFERENCE
AMENDMENT 2**

Procurement of Malaria Rapid Diagnostics Test kits to the Government of Ghana/Ministry of Health by Crown Agents

Introduction

The aim of the programme is to support fill immediate gaps in malaria control services with the overall aim of helping the Government of Ghana develop an effective and sustainable approach to malaria control as indicated in the business case.

In recognition of the key role malaria prevention plays in the socio-economic development of Ghana, the government, through the Ministry of Health and National Malaria Control Programme developed a malaria prevention strategy. This strategy identifies a number of challenges including inadequate public funding for the prevention of malaria and high dependence on donors for malaria and diagnostic activities including procurement.

Objective

1. The purpose of this project is for Crown Agents to procure for the Government of Ghana/Ministry of Health Malaria Rapid Diagnostic Tests kits (RDTs) for the National Malaria Control Programme.

Recipient

2. The primary recipients are the Ministry of Health and the National Malaria Control Programme and DFID.

Scope of work

3. The Procurement Agent's role will include having an oversight of the procurement planning, sourcing, tendering, technical and commercial evaluation, contract placement, expediting, quality assurance and inspection, progress and financial reporting, reviewing payment and advising on payments.
4. The Procurement Agent will liaise directly with Ministry of Health, Ghana Health Service, the National Malaria Control Programme, Ghana Central Medical Stores and DFID.

Outputs / Deliverables

5. The Procurement Agent will:
 - 5.1. Undertake all sourcing as per the terms and conditions of their framework agreement with DFID.
 - 5.2. Ensure that procurement of the commodities is done in line with the project timelines and aims of the project by liaising with the DFID Ghana Health Adviser and Senior Programme Officer.
 - 5.3. Help manage the supply base in relation to quality, cost and delivery time and assist with all supply contracts.
 - 5.4. Provide a procurement plan with key milestones and progress reports upon achievement of these milestones. These reports shall be submitted to DFID Ghana's Senior Programme Officer.
 - 5.5. Ensure the supplies are delivered to the National Malaria Control Programme in Accra, in the quantities and on the indicative dates as follows:

Quantity	Commodity	Indicative Delivery
2,800,000	Rapid Diagnostic Test kits	November 2015

Coordination

6. Clear communication channels and/or approval processes will be established between Crown Agent, DFID and the Government of Ghana represented by the Ministry of Health.

Reporting

7. Monthly progress narrative reports will be submitted to DFID Ghana by Crown Agents. The monthly progress reports will detail deliverables achieved in the preceding period, deliverables expected within the next reporting period and any proposed corrective action.
8. A final report at the end of February 2016 will be submitted. This would include a breakdown of costs for material, logistics, insurance (if any) and procurement fee to DFID.
9. These reports will be submitted to the DFID Senior Programme Officer, Programme Officer and Health Advisor.

Media and communication

10. Crown Agents will be responsible for answering any media questions related to the management of the process. They will consult with DFID and other relevant parties as appropriate.
11. Whenever appropriate the Crown Agent will acknowledge that DFID is providing the funding for this programme and will work with DFID and other key stakeholders when necessary to publicise the programme.

Timeframe

14. Crown Agents will be contracted for a period commencing September 2015 to 31st March 2016.