



**Contract**

**704423453 –**

**Provision of GPS Trackers and Support for RNLA  
and CTCRM**

**1 February 2023 to 31 January 2028  
Including options**

**Between the Secretary of State for Defence of  
the United Kingdom of Great Britain and  
Northern Ireland  
("The Authority")**

Team Name and Address:  
Navy Commercial  
4 Deck, NCHQ  
Leach Building  
Whale Island  
Portsmouth  
PO2 8BY

**And  
ISHelp.co.uk Limited  
("The Contractor")**

Contractor Address:  
Unit 8 Mulberry Court  
Lustleigh Close  
Matford Business Park  
Exeter  
Devon  
**EX2 8PW**

## SC1B (Edn 10/22)

### 1 Definitions - In the Contract:

**Article** means, in relation to Clause 9 only, an object which during production is given a special shape, surface or design which determines its function to a greater degree than does its chemical composition;

**The Authority** means the Secretary of State for Defence of the United Kingdom of Great Britain and Northern Ireland, (referred to in this document as "the Authority"), acting as part of the Crown;

**Business Day** means 09:00 to 17:00 Monday to Friday, excluding public and statutory holidays;

**Contract** means the agreement concluded between the Authority and the Contractor, including all terms and conditions, associated purchase order, specifications, plans, drawings, schedules and other documentation, expressly made part of the agreement in accordance with Clause 2.c;

**Contractor** means the person, firm or company specified as such in the purchase order. Where the Contractor is an individual or a partnership, the expression shall include the personal representatives of the individual or of the partners, as the case may be;

**Contractor Deliverables** means the goods and / or services including packaging (and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract in accordance with the schedule to the purchase order; **Effective Date of Contract** means the date stated on the purchase order or, if there is no such date stated, the date upon which both Parties have signed the purchase order;

**Firm Price** means a price excluding Value Added Tax (VAT) which is not subject to variation;

**Government Furnished Assets (GFA)** is a generic term for any MOD asset such as equipment, information or resources issued or made available to the Contractor in connection with the Contract by or on behalf of the Authority;

**Hazardous Contractor Deliverable** means a Contractor Deliverable or a component of a Contractor Deliverable that is itself a hazardous material or substance or that may in the course of its use, maintenance, disposal, or in the event of an accident, release one or more hazardous materials or substances and each material or substance that may be so released;

**Issued Property** means any item of Government Furnished Assets (GFA), including any materiel issued or otherwise furnished to the Contractor in connection with the Contract by or on behalf of the Authority;

**Legislation** means in relation to the United Kingdom any Act of Parliament, any subordinate legislation within the meaning of section 21 of the Interpretation Act 1978, any exercise of Royal Prerogative or any enforceable community right within the meaning of Section 2 of the European Communities Act 1972.

**Mixture** means a mixture or solution composed of two or more substances;

**Notices** means all notices, orders, or other forms of communication required to be given in writing under or in connection with the Contract;

**Parties** means the Contractor and the Authority, and Party shall be construed accordingly;

**PPT** means a tax called "plastic packaging tax" charged in accordance with Part 2 of the Finance Act 2021;

**PPT Legislation** means the legislative provisions set out in Part 2 and Schedules 9-15 of the Finance Act 2021 together with any secondary legislation made under powers contained in Part 2 of the Finance Act 2021. This includes, but is not limited to, The Plastic Packaging Tax (Descriptions of Products) Regulations 2021 and The Plastic Packaging Tax (General) Regulations 2022;

**Plastic Packaging Component(s)** shall have the same meaning as set out in Part 2 of the Finance Act 2021 together with any associated secondary legislation;

**Sensitive Information** means the information listed as such in the purchase order, being information notified by the Contractor to the Authority, which is acknowledged by the Authority as being sensitive, at the point at which the Contract is entered into or amended (as relevant) and remains sensitive information at the time of publication;

**Substance** means a chemical element and its compounds in the natural state or obtained by any manufacturing process, including any additive necessary to preserve its stability and any impurity deriving from the process used, but excluding any solvent which may be separated without affecting the stability of the substance or changing its composition;

**Transparency Information** means the content of this Contract in its entirety, including from time to time agreed changes to the Contract, except for (i) any information which is exempt from disclosure in accordance with the Freedom of Information Act 2000 (FOIA) or the Environmental Information Regulations Act 2004 (EIR), which shall be determined by the Authority, and (ii) any Sensitive Information.

### 2 General

- a. The Contractor shall comply with all applicable Legislation, whether specifically referenced in this Contract or not.
- b. Any variation to the Contract shall have no effect unless expressly agreed in writing and signed by both Parties.
- c. If there is any inconsistency between these terms and conditions and the purchase order or the documents expressly referred to therein, the conflict shall be resolved according to the following descending order of priority:
  - (1) the terms and conditions;
  - (2) the purchase order; and
  - (3) the documents expressly referred to in the purchase order.
- d. Neither Party shall be entitled to assign the Contract (or any part thereof) without the prior written consent of the other Party.
- e. Failure or delay by either Party in enforcing or partially enforcing any provision of the Contract shall not be construed as a waiver of its rights or remedies. No waiver in respect of any right or remedy shall operate as a waiver in respect of any other right or remedy.
- f. The Parties to the Contract do not intend that any term of the Contract shall be enforceable by virtue of the Contracts (Rights of Third Parties) Act 1999 by any person that is not a Party to it.
- g. The Contract and any non-contractual obligations arising out of or in connection with it shall be governed by and construed in accordance with English Law, and subject to Clause 16 and without prejudice to the dispute resolution procedure set out therein, the Parties submit to the exclusive jurisdiction of the English courts. Other jurisdictions may apply solely for the purpose of giving

effect to this Clause 2.g and for enforcement of any judgement, order or award given under English jurisdiction.

### 3 Application of Conditions

- a. The purchase order, these terms and conditions and the specification govern the Contract to the entire exclusion of all other terms and conditions. No other terms or conditions are implied.
- b. The Contract constitutes the entire agreement and understanding and supersedes any previous agreement between the Parties relating to the subject matter of the Contract.

### 4 Disclosure of Information

Disclosure of information under the Contract shall be managed in accordance with DEFCON 531 (SC1)

### 5 Transparency

- a. Notwithstanding any other condition of this Contract, and in particular Clause 4, the Contractor understands that the Authority may publish the Transparency Information to the general public.
- b. Subject to Clause 5.c, the Authority shall publish and maintain an up-to-date version of the Transparency Information in a format readily accessible and reusable by the general public under an open licence where applicable.
- c. If, in the Authority's reasonable opinion, publication of any element of the Transparency Information would be contrary to the public interest, the Authority shall be entitled to exclude such information from publication. The Authority acknowledges that it would expect the public interest by default to be best served by publication of the Transparency Information in its entirety. Accordingly, the Authority acknowledges that it shall only exclude Transparency Information from publication in exceptional circumstances and agrees that where it decides to exclude information from publication on that basis, it will provide a clear statement to the general public explaining the categories of information that have been excluded from publication and reasons for withholding that information.
- c. The Contractor shall assist and co-operate with the Authority as reasonably required to enable the Authority to publish the Transparency Information, in accordance with the principles set out above. Where the Authority publishes Transparency Information, it shall:
  - (1) before publishing redact any information that would be exempt from disclosure if it was the subject of a request for information under the FOIA and/or the EIR, for the avoidance of doubt, including Sensitive Information;
  - (2) taking into account the Sensitive Information set out in the purchase order, consult with the Contractor where the Authority intends to publish information which has been identified as Sensitive Information. For the avoidance of doubt the Authority, acting reasonably, shall have absolute discretion to decide what information shall be published or be exempt from disclosure in accordance with the FOIA and/or EIR; and
  - (3) present information in a format that assists the general public in understanding the relevance and completeness of the information being published to ensure the public obtain a fair view on how this Contract is being performed.

### 6 Notices

- a. A Notice served under the Contract shall be:
  - (1) in writing in the English language;
  - (2) authenticated by signature or such other method as may be agreed between the Parties;
  - (3) sent for the attention of the other Party's representative, and to the address set out in the purchase order;
  - (4) marked with the number of the Contract; and
  - (5) delivered by hand, prepaid post (or airmail), facsimile transmission or, if agreed in the purchase order, by electronic mail.
- b. Notices shall be deemed to have been received:
  - (1) if delivered by hand, on the day of delivery if it is the recipient's Business Day and otherwise on the first Business Day of the recipient immediately following the day of delivery;
  - (2) if sent by prepaid post, on the fourth Business Day (or the tenth Business Day in the case of airmail) after the day of posting;
  - (3) if sent by facsimile or electronic means:
    - (a) if transmitted between 09:00 and 17:00 hours on a Business Day (recipient's time) on completion of receipt by the sender of verification of the transmission from the receiving instrument; or
    - (b) if transmitted at any other time, at 09:00 on the first Business Day (recipient's time) following the completion of receipt by the sender of verification of transmission from the receiving instrument.

### 7 Intellectual Property

- a. The Contractor shall as its sole liability keep the Authority fully indemnified against an infringement or alleged infringement of any intellectual property rights or a claim for Crown use of a UK patent or registered design caused by the use, manufacture or supply of the Contractor Deliverables.
- b. The Authority shall promptly notify the Contractor of any infringement claim made against it relating to any Contractor Deliverable and, subject to any statutory obligation requiring the Authority to respond, shall permit the Contractor to have the right, at its sole discretion to assume, defend, settle or otherwise dispose of such claim. The Authority shall give the Contractor such assistance as it may reasonably require to dispose of the claim and will not make any statement which might be prejudicial to the settlement or defence of the claim.
- c. Notwithstanding any other provisions of the Contract and for the avoidance of doubt, award of the Contract by the Authority and placement of any contract task under it does not constitute an authorisation by the Crown under Sections 55 and 56 of the Patents Act 1977 or Section 12 of the Registered Designs Act 1949. The Contractor acknowledges that any such authorisation by the Authority under its statutory powers must be expressly provided in writing, with reference to the acts authorised and the specific intellectual property involved.

#### Notification of Intellectual Property Rights (IPR) Restrictions

- d. Where any of the Conditions listed below (1 to 3) have been added to these Conditions of the Contract as Project Specific DEFCONs at Clause 21, the Contractor warrants and confirms that all Intellectual Property Rights restrictions and associated export restrictions relating to the use or disclosure of the Contractor Deliverables that are notifiable under those Conditions, or of which the Contractor is or should reasonably be aware as at Effective Date of Contract, are disclosed in Schedule 2 (Notification of Intellectual Property Rights (IPR) Restrictions):
  - (1) DEFCON 15 - including notification of any self-standing background Intellectual Property;
  - (2) DEFCON 90 - including copyright material supplied under clause 5;

- (3) DEFCON 91 - limitations of Deliverable Software under clause 3b;
- e. The Contractor shall promptly notify the Authority in writing if they become aware during the performance of the Contract of any required additions, inaccuracies or omissions in Schedule 2.
- f. Any amendment to Schedule 2 shall be made in accordance with DEFCON 503 (SC1).

#### **8 Supply of Contractor Deliverables and Quality Assurance**

- a. This Contract comes into effect on the Effective Date of Contract.
- b. The Contractor shall supply the Contractor Deliverables to the Authority at the Firm Price stated in the Schedule to the purchase order.
- c. The Contractor shall ensure that the Contractor Deliverables:
- (1) correspond with the specification;
  - (2) are of satisfactory quality (within the meaning of the Sale of Goods Act 1979, as amended) except that fitness for purpose shall be limited to the goods being fit for the particular purpose held out expressly by or made known expressly to the Contractor and in this respect the Authority relies on the Contractor's skill and judgement; and
- (3) comply with any applicable Quality Assurance Requirements specified in the purchase order. d. The Contractor shall apply for and obtain any licences required to import any material required for the performance of the Contract in the UK. The Authority shall provide to the Contractor reasonable assistance with regard to any relevant defence or security matter arising in the application for any such licence.

#### **9 Supply of Data for Hazardous Substances, Mixtures and Articles in Contractor Deliverables**

- a. Nothing in this Clause 9 shall reduce or limit any statutory duty or legal obligation of the Authority or the Contractor.
- b. As soon as possible and in any event within the period specified in the purchase order (or if no such period is specified no later than one month prior to the delivery date), the Contractor shall provide to the Authority's representatives in the manner and format prescribed in the purchase order:
- (1) confirmation as to whether or not to the best of its knowledge any of the Contractor Deliverables contain Hazardous Substances, Mixtures or Articles; and
  - (2) for each Substance, Mixture or Article supplied in meeting the criteria of classification as hazardous in accordance with the GB Classification, Labelling and Packaging (GB CLP) a UK REACH compliant Safety Data Sheet (SDS);
  - (3) where Mixtures supplied do not meet the criteria for classification as hazardous according to GB CLP but contain a hazardous Substance an SDS is to be made available on request; and
  - (4) for each Article whether supplied on its own or part of an assembly that contains a Substance on the UK REACH Authorisation List, Restriction List and / or the Candidate List of Substances of Very High Concern (SVHC) in a proportion greater than 0.1% w/w of the Article, sufficient information, available to the supplier, to allow safe use of the Article including, as a minimum, the name of that Substance at the time of supply.
- c. For substances, Mixtures or Articles that meet the criteria list in clause 9.b above:
- (1) if the Contractor becomes aware of new information which may affect the risk management measures or new information on the hazard, the Contractor shall update the SDS/safety Information and forward it to the Authority and to the address listed in the purchase order; and
  - (2) if the Authority becomes aware of new information that might call into question the appropriateness of the risk management measures identified in the safety information supplied, shall report this information in writing to the Contractor.
- d. If the Substances, Mixtures or Articles in Contractor Deliverables are Ordnance, Munitions or Explosives (OME), in addition to the requirements of the GB CLP and UK REACH the Contractor shall comply with hazard reporting requirements of DEF STAN 07-085 Design Requirements for Weapons and Associated Systems.
- e. If the Substances, Mixtures or Articles in Contractor Deliverables, are or contain or embody a radioactive substance as defined in the Ionising Radiation Regulations SI 2017/1075, the Contractor shall additionally provide details on DEFFORM 68 of:
- (1) activity; and
  - (2) the substance and form (including any isotope).
- f. If the Substances, Mixtures and Articles in Contractor Deliverables have magnetic properties which emit a magnetic field, the Contractor shall additionally provide details on DEFFORM 68 of the magnetic flux density at a defined distance, for the condition in which it is packed.
- g. Failure by the Contractor to comply with the requirements of this Condition shall be grounds for rejecting the affected Substances, Mixtures and Articles in Contractor Deliverables. Any withholding of information concerning hazardous Substance, Mixtures or Articles in Contractor Deliverables shall be regarded as a material breach of Contract under Condition 18 (Material Breach) for which the Authority reserves the right to require the Contractor to rectify the breach immediately at no additional cost to the Authority or to terminate the Contract in accordance with Condition 18.
- h. Where delivery is made to the Defence Fulfilment Centre (DFC) and / or other Team Leidos location / building, the Contractor must comply with the Logistic Commodities and Services Transformation (LCST) Supplier Manual.

#### **10 Delivery / Collection**

- a. The purchase order shall specify whether the Contractor Deliverables are to be delivered to the consignee by the Contractor or collected from the consignor by the Authority.
- b. Title and risk in the Contractor Deliverables shall pass from the Contractor to the Authority on delivery or on collection in accordance with Clause 10.a.
- c. The Authority shall be deemed to have accepted the Contractor Deliverables within a reasonable time after title and risk has passed to the Authority unless it has rejected the Contractor Deliverables within the same period.

#### **11. Marking of Contractor Deliverables**

- a. Each Contractor Deliverable shall be marked in accordance with the requirements specified in the purchase order or if no such requirement is specified, the Contractor shall mark each Contractor Deliverable clearly and indelibly in accordance with the requirements of the relevant DEF-STAN 05-132 as specified in the contract or specification. In the absence of such requirements, the Contractor Deliverables shall be marked with the MOD stock reference, NATO Stock Number (NSN) or alternative reference number shown in the Contract.

- b. Any marking method used shall not have a detrimental effect on the strength, serviceability or corrosion resistance of the Contractor Deliverables.
- c. The marking shall include any serial numbers allocated to the Contractor Deliverable.
- d. Where because of its size or nature it is not possible to mark a Contractor Deliverable with the required particulars, the required information should be included on the package or carton in which the Contractor Deliverable is packed, in accordance with condition 12 (Packaging and Labelling (excluding Contractor Deliverables containing Ammunition or Explosives)).

## **12 Packaging and Labelling of Contractor Deliverables (Excluding Contractor Deliverables Containing Ammunition or Explosives)**

- a. The Contractor shall pack or have packed the Contractor Deliverables in accordance with any requirements specified in the purchase order and Def Stan 81-041 (Part 1 and Part 6).
- b. The Contractor shall establish if the Contractor Deliverables are, or contain, Dangerous Goods as defined in the Regulations set out in this Clause 12. Any that do shall be packaged for UK or worldwide shipment by all modes of transport in accordance with the following unless otherwise specified in the Schedule to the purchase order:
  - (1) the Technical Instructions for the Safe Transport of Dangerous Goods by Air (ICAO), IATA Dangerous Goods Regulations;
  - (2) the International Maritime Dangerous Goods (IMDG) Code;
  - (3) the Regulations Concerning the International Carriage of Dangerous Goods by Rail (RID); and
  - (4) the European Agreement Concerning the International Carriage of Dangerous Goods by Road (ADR).
- c. Certification markings, incorporating the UN logo, the package code and other prescribed information indicating that the package corresponds to the successfully designed type shall be marked on the packaging in accordance with the relevant regulation.

## **13 Plastic Packaging Tax**

- a. The Contractor shall ensure that any PPT due in relation to this Contract is paid in accordance with the PPT Legislation.
- b. The Contract Price includes any PPT that may be payable by the Contractor in relation to the Contract.
- c. On reasonable notice being provided by the Authority, the Contractor shall provide and make available to the Authority details of any PPT they have paid that relates to the Contract.
- d. The Contractor shall notify the Authority, in writing, in the event that there is any adjustment required to the Contract Price in accordance with section 70 of the Finance Act 2021 and, on reasonable notice being provided by the Authority, the Contractor shall provide any such information that the Authority requires in relation to any such adjustment.
- e. In accordance with DEFCON 609 (SC1) the Contractor (and their sub-contractors) shall maintain all records relating to PPT and make them available to the Authority when requested on reasonable notice for reasons related to the Contract.
- f. Where the Contractor manufactures, purchases or imports into the UK any Plastic Packaging Component in relation to the Contract the Contractor shall, on reasonable notice being given, provide the Authority with such information and documentation that it requires to enable the Authority to carry out due diligence checks and satisfy itself that the Contractor has complied with the requirements of the PPT Legislation. This shall include, but is not limited to the Contractor providing:
  - (1) confirmation of the tax status of any Plastic Packaging Component;
  - (2) documents to confirm that PPT has been properly accounted for;
  - (3) product specifications for the packaging components, including, but not limited to, the weight and composition of the products and any other product specifications that may be required; and
  - (4) copies of any certifications or audits that have been obtained or conducted in relation to the provision of Plastic Packaging Components.
- g. The Authority shall have the right, on providing reasonable notice, to physically inspect or conduct an audit on the Contractor, to ensure any information that has been provided in accordance with clause 13.f above is accurate.
- h. In the event the Contractor is not required to register for PPT they (and to the extent applicable, their sub-contractors) shall provide the Authority with a statement to this effect and, to the extent reasonably required by the Authority on reasonable notice, supporting evidence for that statement.
- i. The Contractor shall provide, on the Authority providing reasonable notice, any information that the Authority may require from the Contractor for the Authority to comply with any obligations it may have under the PPT Legislation.

## **14. Progress Monitoring, Meetings and Reports**

The Contractor shall attend progress meetings and deliver reports at the frequency or times (if any) specified in the purchase order and shall ensure that its Contractor's representatives are suitably qualified to attend such meetings. Any additional meetings reasonably required shall be at no cost to the Authority.

## **15 Payment**

- a. Payment for Contractor Deliverables will be made by electronic transfer and prior to submitting any claims for payment under clause 15b the Contractor will be required to register their details (Supplier on-boarding) on the Contracting, Purchasing and Finance (CP&F) electronic procurement tool.
- b. Where the Contractor submits an invoice to the Authority in accordance with clause 15a, the Authority will consider and verify that invoice in a timely fashion.
- c. The Authority shall pay the Contractor any sums due under such an invoice no later than a period of 30 days from the date on which the Authority has determined that the invoice is valid and undisputed.
- d. Where the Authority fails to comply with clause 15b and there is undue delay in considering and verifying the invoice, the invoice shall be regarded as valid and undisputed for the purpose of clause 15c after a reasonable time has passed.
- e. The approval for payment of a valid and undisputed invoice by the Authority shall not be construed as acceptance by the Authority of the performance of the Contractor's obligations nor as a waiver of its rights and remedies under this Contract.
- f. Without prejudice to any other right or remedy, the Authority reserves the right to set off any amount owing at any time from the Contractor to the Authority against any amount payable by the Authority to the Contractor under the Contract or under any other contract with the Authority, or with any other Government Department.

## 16 Dispute Resolution

- a. The Parties will attempt in good faith to resolve any dispute or claim arising out of or relating to the Contract through negotiations between the respective representatives of the Parties having authority to settle the matter, which attempts may include the use of any alternative dispute resolution procedure on which the Parties may agree.
- b. In the event that the dispute or claim is not resolved pursuant to Clause 16.a the dispute shall be referred to arbitration and shall be governed by the Arbitration Act 1996. For the purposes of the arbitration, the arbitrator shall have the power to make provisional awards pursuant to Section 39 of the Arbitration Act 1996.
- c. For the avoidance of doubt it is agreed between the Parties that the arbitration process and anything said, done or produced in or in relation to the arbitration process (including any awards) shall be confidential as between the Parties, except as may be lawfully required in judicial proceedings relating to the arbitration or otherwise. No report relating to anything said, done or produced in or in relation to the arbitration process may be made beyond the tribunal, the Parties, their legal representatives and any person necessary to the conduct of the proceedings, without the concurrence of all the Parties to the arbitration.

## 17 Termination for Corrupt Gifts

The Authority may terminate the Contract with immediate effect, without compensation, by giving written notice to the Contractor at any

time after any of the following events:

- a. where the Authority becomes aware that the Contractor, its employees, agents or any sub-contractor (or anyone acting on its behalf or any of its or their employees):
  - (1) has offered, promised or given to any Crown servant any gift or financial or other advantage of any kind as an inducement or reward;
  - (2) commits or has committed any prohibited act or any offence under the Bribery Act 2010 with or without the knowledge or authority of the Contractor in relation to this Contract or any other contract with the Crown;
  - (3) has entered into this or any other contract with the Crown in connection with which commission has been paid or has been agreed to be paid by it or on its behalf, or to its knowledge, unless before the contract is made particulars of any such commission and of the terms and conditions of any such agreement for the payment thereof have been disclosed in writing to the Authority.
- b. In exercising its rights or remedies to terminate the Contract under Clause 17.a. the Authority shall:
  - (1) act in a reasonable and proportionate manner having regard to such matters as the gravity of, and the identity of the person committing the prohibited act;
  - (2) give due consideration, where appropriate, to action other than termination of the Contract, including (without being limited to):
    - (a) requiring the Contractor to procure the termination of a subcontract where the prohibited act is that of a Subcontractor or anyone acting on its or their behalf;
    - (b) requiring the Contractor to procure the dismissal of an employee (whether its own or that of a Subcontractor or anyone acting on its behalf) where the prohibited act is that of such employee.
  - d. Where the Contract has been terminated under Clause 17.a. the Authority shall be entitled to purchase substitute Contractor Deliverables from elsewhere and recover from the Contractor any costs and expenses incurred by the Authority in obtaining the Contractor Deliverables in substitution from another supplier.

## 18 Material Breach

In addition to any other rights and remedies, the Authority shall have the right to terminate the Contract (in whole or in part) with immediate effect by giving written notice to the Contractor where the Contractor is in material breach of their obligations under the Contract. Where the Authority has terminated the Contract under Clause 18 the Authority shall have the right to claim such damages as may have been sustained as a result of the Contractor's material breach of the Contract.

## 19 Insolvency

The Authority shall have the right to terminate the contract if the Contractor is declared bankrupt or goes into liquidation or administration.

This is without prejudice to any other rights or remedies under this Contract.

## 20 Limitation of Contractor's Liability

- a. Subject to Clause 20.b the Contractor's liability to the Authority in connection with this Contract shall be limited to £5m (five million pounds).
- b. Nothing in this Contract shall operate to limit or exclude the Contractor's liability:
  - (1) for:
    - a. any liquidated damages (to the extent expressly provided for under this Contract);
    - b. any amount(s) which the Authority is entitled to claim, retain or withhold in relation to the Contractor's failure to perform or under-perform its obligations under this Contract, including service credits or other deductions (to the extent expressly provided for under this Contract);
    - c. any interest payable in relation to the late payment of any sum due and payable by the Contractor to the Authority under this Contract;
    - d. any amount payable by the Contractor to the Authority in relation to TUPE or pensions to the extent expressly provided for under this Contract;
  - (2) under Condition 7 of the Contract (Intellectual Property), and DEFCONs 91 or 638 (SC1) where specified in the contract;
  - (3) for death or personal injury caused by the Contractor's negligence or the negligence of any of its personnel, agents, consultants or sub-contractors;
  - (4) for fraud, fraudulent misrepresentation, wilful misconduct or negligence;
  - (5) in relation to the termination of this Contract on the basis of abandonment by the Contractor;
  - (6) for breach of the terms implied by Section 2 of the Supply of Goods and Services Act 1982; or
  - (7) for any other liability which cannot be limited or excluded under general (including statute and common) law.
- c. The rights of the Authority under this Contract are in addition to, and not exclusive of, any rights or remedies provided by general (including statute and common) law.

**21 The Project Specific DEFCONs and DEFCON SC Variants that apply to this Contract are:**

DEFCON 5J (Edn 11/16) - Unique Identifiers  
DEFCON 76 SC1 (Edn 06/21) - Contractor's Personnel at Government Establishments  
DEFCON 82 SC1 (Edn 06/21) - Special Procedures for Initial Spares  
DEFCON 113 SC1 (Edn 02/17) – Diversion Orders  
DEFCON 129J SC1 (Edn 06/17) – The Use of the Electronic Business Delivery Form  
DEFCON 503 SC1 (Edn 06/22) – Formal Amendments to Contract  
DEFCON 524A SC1 (Edn 08/20) – Counterfeit Materiel  
DEFCON 531 SC1 (Edn.09/21) - Disclosure of Information  
DEFCON 532A SC1 (Edn 05/22) - Protection of Personal Data  
(Where Personal Data is not being processed on behalf of the Authority)  
DEFCON 534 (Edn 06/21) – Subcontracting and Prompt Payment  
DEFCON 538 (Edn 06/02) - Severability  
DEFCON 566 Edn 10/20) - Change of Control of Contractor  
DEFCON 609 SC1 (Edn 08/18) - Contractor's Records  
DEFCON 620 SC1 (Edn 06/22) – Contract Change Control Procedure  
DEFCON 624 SC1 (Edn 08/22) - Use Of Asbestos  
DEFCON 627 SC1 (Edn 11/21) - Requirement for a Certificate of Conformity  
DEFCON 637 SC1 (Edn 05/17) - Defect Investigation and Liability  
DEFCON 656A (Edn 08/16) - Termination for Convenience Under £5m  
DEFCON 658 SC1 (Edn 10/22) - Cyber  
Further to DEFCON 658 the Cyber Risk Level of the Contract is  
Very Low, as defined in Def Stan 05-138  
DEFCON 671 (Edn 10/22) – Plastic Packaging Tax  
DEFCON 694 SC1 (Edn 07/21) – Accounting for Property of the Authority  
DEFSTAN 05-135

**22 The special conditions that apply to this Contract are:**

22.1 The Contractor shall, and shall procure that their Sub-contractors shall, notify the Authority in writing as soon as they become aware that:

- a. the Contract Deliverables and/or Services contain any Russian/Belarusian products and/or services; or
- b. that the Contractor or any part of the Contractor's supply chain is linked to entities who are constituted or organised under the law of Russia or Belarus, or under the control (full or partial) of a Russian/Belarusian person or entity. Please note that this does not include companies:

(1) registered in the UK or in a country with which the UK has a relevant international agreement providing reciprocal rights of access in the relevant field of public procurement; and/or

(2) which have significant business operations in the UK or in a country with which the UK has a relevant international agreement providing reciprocal rights of access in the relevant field of public procurement.

22.2 The Contractor shall, and shall procure that their Sub-contractors shall, include in such notification (or as soon as reasonably practicable following the notification) full details of the Russian products, services and/or entities and shall provide all reasonable assistance to the Authority to understand the nature, scope and impact of any such products, services and/or entities on the provision of the Contract Deliverables and/or Services.

22.3 The Authority shall consider the notification and information provided by the Contractor and advise the Contractor in writing of any concerns the Authority may have and/or any action which the Authority will require the Contractor to take. The Contractor shall be required to submit a response to the concerns raised by the Authority, including any plans to mitigate those concerns, within 14 business days of receipt of the Authority's written concerns, for the Authority's consideration.

22.4 The Contractor shall include provisions equivalent to those set out in this clause in all relevant Sub-contracts.

**22.5 Security Clearances**

The Contractor shall ensure that they arrange for any relevant security clearances (including BPSS or SC) to be in place when their personnel are required deliver any goods or services on Authority sites.

**22.6 Publicity and Communications with the Media**

The Contractor shall not and shall ensure that any employee or Subcontractor shall not communicate with representatives of the press, television, radio or other media on any matter concerning the Contract unless the Authority has given its prior written consent.

**22.7 Options**

Redacted under FOIA Section 43, Commercial interests

**23 The processes that apply to this Contract are:**

**Impediments**

The Contractor shall notify the Authority as soon as they become aware of any circumstance which will impact on their ability to deliver any of the requirements or meet any of the stated timescales.

**Tender Proposal**

Requirements to be delivered in accordance with this contract and, where it does not conflict with this contract, in line with proposal included in tender.

**Performance Management**

A date for delivery of goods or completion of each service will be stated in the contract or agreed between the Authority and the Contractor. Where this is not met by the Contractor, goods are not delivered or services are not completed, until after any stateagreed date (unless the Authority accepts that circumstances were outside of the control of the Contractor), the Authority reserves the right to deduct 10% of the payment due for those services.

If, at any time, any of the goods or services provided under the Contract do not meet the required standard or quality then the Authority will not be obligated to buy any more services unless it is satisfied that the required standard or quality will be met.

Where the Contractor is unable to provide the required goods/services within the timescales required, the Authority shall be entitled to procure those goods/services from other providers.

## **Schedule 1 – Additional Definitions of Contract**

As detailed in Statement of Requirements.



**Schedule 2 - Schedule of Requirements****Table 1- RNLA Deliverables as per Statement of Requirement**

RNLA Deliverables in accordance with Statement of Requirements						
Item Number	Description	Delivery Date	Unit of Measurement	Quantity	Firm Price (£) Ex VAT – Per Item	Firm Price (£) Ex VAT -Total
1	<b>INITIAL PURCHASE.</b> Purchase of Base Station including charger and transit cases with configuration and licences as per RNLA SOR.	To be delivered by 1 Feb 2023	Per Item	2	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
2	<b>INITIAL PURCHASE.</b> Purchase of Tracking Device including charge and transit cases with configuration and licenses as per RNLA SOR.	To be delivered by 1 Feb 2023	Per Item	43	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
3	<b>YEAR 1.</b> GPS tracker system maintenance and support for 43 trackers as per Statement of Requirement, including: replacement trackers, spares, software licence fees, technical support, training, 3G Airtime, as per SoR.	Year 1 – 1 February 2023 to 31 January 2024	Per Year	1	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
4	<b>YEAR 2.</b> GPS tracker system support for 43 trackers as per Statement of Requirement, including: replacement trackers, spares, software licence fees, technical support, training, 3G Airtime, as per SoR.	Year 2 – 1 February 2024 to 31 January 2025	Per Year	1	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
5	<b>YEAR 3.</b> GPS tracker system maintenance and support for 43 trackers as per Statement of Requirement, including: replacement trackers, spares, software licence fees, technical support, training, 3G Airtime, as per SoR.	Year 3 – 1 February 2025 to 31 January 2026	Per Year	1	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests

As at Contract Commencement

6	<b>YEAR 4.</b> GPS tracker system maintenance and support for 43 trackers as per Statement of Requirement, including: replacement trackers, spares, software licence fees, technical support, training, 3G Airtime, as per SoR.	Year 4 – 1 February 2026 to 31 January 2027	Per Year	1	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
7	<b>YEAR 5.</b> GPS tracker system maintenance and support for 43 trackers as per Statement of Requirement, including: replacement trackers, spares, software licence fees, technical support, training, 3G Airtime, as per SoR.	Year 5 – 1 February 2027 to 31 January 2028	Per Year	1	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
8	<b>OPTIONAL</b> Purchase of additional 3G Airtime for GPS Trackers.	Any time between 1 February 2023 to 31 January 2028	EA 10KB	Up-to 60	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
					<b>Maximum Limit of RNLA Liability (EXC VAT)</b>	Redacted under FOIA Section 43, Commercial interests

Item Number	Consignee Address (XY code only)
1-8	To be confirmed by Authority upon order: 1. Britannia Royal Naval College, College Way, Dartmouth Devon, TQ6 0HJ 2. Outdoor Leadership Training Centre, Talybont, LD3 7YT
Item Number	Payment Schedule
1,2,8	Payment to be made following successful delivery of each item
3,4,5,6,7	Payments for annual support and licences to be made at the beginning of each contract year in which services shall be delivered

**Table 2 - CTCRM Deliverables as per Statement of Requirement**

CTCRM Deliverables in accordance with Statement of Requirements						
Item Number	Description	Delivery Date	Unit of Measurement	Quantity	Firm Price (£) Ex VAT – Per Item	Firm Price (£) Ex VAT -Total
1	<b>YEAR 1</b> GPS SPOT GEN 3 system support for 140 existing trackers and 3 Base Stations, including: replacement trackers, spares, software licence fees, technical support, training, and 3G Airtime, as per CTCRM SoR.	31st May 2023 to 30 May 2024	Per Year	1	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
OPTIONS						
2	<b>OPTIONAL YEAR 1</b> GPS SPOT GEN 3 compatible system support for 140 trackers and 3 Base Stations, including: replacement trackers, spares, software licence fees, technical support, training, and 3G Airtime, as per CTCRM SoR.	31st May 2024 to 30 May 2025	Per Year	1	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests

As at Contract Commencement

3	<b>OPTIONAL YEAR 2</b> GPS SPOT GEN 3 compatible system support for 140 trackers and 3 Base Stations, including: replacement trackers, spares, software licence fees, technical support, training, and 3G Airtime, as per CTCRM SoR.	31st May 2025 to 30 May 2026	Per Year	1	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
4	<b>OPTIONAL PURCHASE</b> Purchase of Additional Spot GEN 3 Tracking devices including charger and transit cases with Configuration as per CTCRM SOR.	Any time between 31st May 2023 to 30 May 2026	Per Year	Up-to 50 items	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
5	<b>OPTIONAL PURCHASE</b> Purchase of Additional 3G Airtime for GPS Trackers.	Any time between 31st May 2023 to 30 May 2026	EA 10KB	Up-to 36 items	Redacted under FOIA Section 43, Commercial interests	Redacted under FOIA Section 43, Commercial interests
					<b>Maximum Limit of CTCRM Liability (EXC VAT)</b>	Redacted under FOIA Section 43, Commercial interests

Item Number	Consignee Address (XY code only)
All	Commando Training Centre Royal Marines Lypstone Exmouth Devon
Item Number	Payment Schedule
4	Optional Items. Payment to be made following successful delivery of each item
2,3	Optional Items. Payments for annual support to be made upfront for each contract year for which option is evoked
1	Payments for annual support and licences to be made upfront for each contract year in which services are to be delivered

Exact delivery dates will be dependent on date of signing contract and will be confirmed on contract award.

All prices stated are firm prices, to be paid in £ (GBP/Pounding Sterling), not subject to any increase or exchange rates.

The quantity of each item are expected numbers and not a guarantee of amounts required or due. Quantities ordered under the contract may be higher or lower based on Authority requirements during the contract period.

The contract value will be a limit of liability under which the Authority shall be entitled to purchase any goods and/or services listed at the firm prices set, dependent on Authority requirements.

The Firm Price set for each item shall be the total maximum price the Contractor shall charge for the delivery of the goods/services covered within that item. This shall include, but not be limited to:

- Any direct or indirect costs
- Any labour costs or personnel salaries, pensions or contributions
- Any costs for manufacture or provision of goods/services
- Any costs for delivery to the Authority
- Any fuel costs
- Any related travel and subsistence
- Any packaging
- Any import costs or charges
- Any implementation or exit costs
- Any sub-contractor costs
- Any IT or system related costs
- Any costs required to provide Authority access to systems or accounts

### Schedule 3 - Contract Data Sheet

<b>Contract Period</b>	<p>Effective date of Contract: 1 February 2023</p> <p>The Contract expiry date shall be: 31 January 2028</p>
<b>Clause 6 - Notices</b>	<p>Notices served under the Contract can be transmitted by electronic mail</p> <p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Notices served under the Contract shall be sent to the following address:</p> <p>Authority: Commercial Officer</p> <p>Contractor: Contract Manager</p>
<b>Clause 8 – Supply of Contractor Deliverables and Quality Assurance</b>	<p>Is a Deliverable Quality Plan required for this Contract?</p> <p>Yes <input type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p> <p>If Yes the Deliverable Quality Plan must be set out as defined in AQAP 2105 and delivered to the Authority (Quality) within Business Days of Contract Award. Once agreed by the Authority the Quality Plan shall be incorporated into the Contract. The Contractor shall remain at all times, solely responsible for the accuracy, suitability and applicability of the Deliverable Quality Plan.</p> <p><b>Other Quality Assurance Requirements:</b></p> <p>AQAP 2131</p>

<b>Clause 9 – Supply of Data for Hazardous Substance, Mixtures and Articles in Contractor Deliverables</b>	<p>A completed DEFFORM 68 (Hazardous and Non-Hazardous Substances, Mixtures or Articles Statement), and if applicable, UK REACH Article 31 compliant Safety Data Sheet(s) (SDS) including any related information to be supplied in compliance with the Contractor's statutory duties under Clauses 9.b, and any information arising from the provisions of Clause 9 are to be provided by e-mail with attachments in Adobe PDF or MS WORD format to:</p> <p>The Authority's Representative (Commercial)</p> <p>by the following date: With tender submission</p> <p>So that the safety information can reach users without delay, the Authority shall send a copy preferably as an email with attachment(s) in Adobe PDF or MS WORD format.</p> <p>(1) Hard copies to be sent to:</p> <p>Hazardous Stores Information System (HSIS) Spruce 2C, #1260 MOD Abbey Wood (South) Bristol, BS34 8JH</p> <p>(2) Emails to be sent to:</p> <p><a href="mailto:DESEngSfty-QSEPSEP-HSISMULTI@mod.gov.uk">DESEngSfty-QSEPSEP-HSISMULTI@mod.gov.uk</a></p> <p>SDS which are classified above OFFICIAL including Explosive Hazard Data Sheets (EHDS) for Ordnance, Munitions or Explosives (OME) are not to be sent to HSIS and must be held by the respective Authority Delivery Team.</p>
<b>Clause 10 – Delivery/Collection</b>	<p>Contract Deliverables are to be:</p> <p>Delivered by the Contractor <input checked="" type="checkbox"/></p> <p>Special Instructions:</p> <p>Collected by the Authority <input type="checkbox"/></p> <p>Special Instructions (including consignor address if different from Contractor's registered address)</p>
<b>Clause 12 – Packaging and Labelling of Contractor Deliverables</b>	<p>Additional packaging requirements:</p> <p>N/A</p>
<b>Clause 13 – Progress Meetings</b>	<p>The Contractor shall be required to attend the following meetings:</p> <p>To be arranged if and when required unless already detailed in Statement of Requirements.</p>

<b>Clause 13 – Progress Reports</b>	The Contractor is required to submit the following Reports:  To be arranged if and when required unless already detailed in Statement of Requirements.
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## Appendix - Addresses and Other Information

**1. Commercial Officer:**

Name **Redacted** under FOIA Section 40, Personal Information

**2. Project Manager, Equipment Support Manager or PT Leader** (from whom technical information is available):

Name: **Redacted** under FOIA Section 40, Personal Information

**3. Packaging Design Authority:**

Organisation and point of contact:

(where no address is shown please contact the Project Team in Box 2)

**4. (a) Supply/Support Management Branch or Order Manager Branch/Name:**

As per box 2



(b) U.I.N.

**5. Drawings/Specifications are available from:****6. Intentionally Left Blank****7. Quality Assurance Representative:**

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and DEF STANs are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.gateway.isg-r.r.mil.uk/index.html> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed]

**8. Public Accounting Authority:**

- Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5397
- For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5394

**9. Consignment Instructions:**

The items are to be consigned as follows:

As detailed in Schedule of Requirements

**10. Transport.** The appropriate Ministry of Defence Transport Offices are:

A. **DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943  
EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946  
EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

**B. JSCS**

JSCS Helpdesk ☎ 01869 256052 (option 2, then option 3); JSCS Fax No 01869 256837

Users requiring an account to use the MOD Freight Collection Service should contact UKStratCom-DefSp-RAMP@mod.gov.uk in the first instance

**11. The Invoice Paying Authority:**

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags Fax: 0151-242-2809

Liverpool, L2 3YL

**Website is:**

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

**12. Forms and Documentation are available through \*:**

Ministry of Defence, Forms and Pubs Commodity Management  
PO Box 2, Building C16, C Site

Lower Arncott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

**Applications via fax or email:** [Leidos-FormsPublications@teamleidos.mod.uk](mailto:Leidos-FormsPublications@teamleidos.mod.uk)

**\* NOTE**

1. Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:

<https://www.kid.mod.uk/maincontent/business/commercial/index.htm>

2. If the required forms or documentation are not available on the MOD Intranet site requests should be submitted through the Commercial Officer named in Section 1.

## Schedule 4 - Contractor's Sensitive Information (i.a.w. Clause 5)

This list shall be agreed in consultation with the Authority and the Contractor and may be reviewed and amended by agreement. The Authority shall review the list before publication of any information.

Contract Number: 704423453

Description of Contractor's Sensitive Information:

Redacted under FOIA Section 43, Commercial interests

Cross Reference(s) to location of Sensitive Information:

Redacted under FOIA Section 43, Commercial interests

Explanation of Sensitivity:

Redacted under FOIA Section 43, Commercial interests

Details of potential harm resulting from disclosure:

Redacted under FOIA Section 43, Commercial interests

Period of Confidence (if applicable): Redacted under FOIA Section 43, Commercial interests

Contact Details for Transparency / Freedom of Information matters:

Redacted under FOIA Section 40, Personal Information

## Schedule 5 – Notification of Intellectual Property Rights (IPR) Restrictions (i.a.w. Clause 7)

### Part A – Notification of IPR Restrictions

1. Contract Number 704423453				
2. ID #	3. Unique Technical Data Reference Number / Label	4. Unique Article(s)* Identification Number / Label	5. Statement Describing IPR Restriction	6. Ownership of the Intellectual Property Rights
1	Redacted under FOIA Section 43, Commercial interests			
2				
3				
4				
5				
6				
7				
8				
9				
10				

\* Article(s), for the purpose of this form only, means part or the whole of any item, component or process which the Contractor is required under the Contract to supply or in connection with which it is required under the Contract to carry out any service and any other article or part thereof to the same design as that article.

## **Part B – System / Product Breakdown Structure (PBS)**

Not Applicable

## **Schedule 6 - Statement of Requirements**

### **RNLA STATEMENT OF REQUIREMENTS** **In accordance with Table 1 at Schedule 2- Schedule of Requirements.**

#### **PROVISION OF GLOBAL POSITIONING & TRACKING SYSTEM WITH INITIAL EQUIPMENT PURCHASE, 5 YEARS SUBSCRIPTION, AND OPTIONAL PURHCASES**

##### **Requirement**

1. A GP&TS that informs Exercise Control (ExCon) and allows trainers to deploy trainees onto an exercise area with the minimum of supervision and with increased confidence in the ability to track and recover trainees as required. The system should overlay Satellite Trackers onto Ordnance Survey mapping referencing the British National Grid (BNG) and must be operated by military personnel. An assisted system with third-party management is not acceptable.
2. The GP&TS will provide:
  - a. The ability to locate trainees should they become lost or separated during military field training exercises. This will increase their survivability, especially when training in arduous conditions.
  - b. The directing staff (DS) with better situation awareness of all 'tagged' personnel conducting and supervising the exercise ensuring exercise risks are reduced to as low as reasonably practicable (ALARP).
  - c. Provide mitigation against standard communication blind spots and reduce the requirement for Directing Staff to 'check-in'.
  - d. Accessible function to quickly alert EXCON and/or rescue agencies of the need for assistance.
  - e. Staff with the ability to monitor and de-brief trainees more accurately and rectify shortcomings in their navigational skills.
  - f. The solution shall not be reliant on Local Area Networks, and provide an iridium capability.

##### **Benefits to be realised**

3. The benefits of this system will be:
  - a. Complete awareness of the location of teams on the training area.
  - b. Flexibility to deploy trainees onto extreme and challenging locations with the minimum of supervision.
  - c. Ability to track reactive assets such as field ambulance and recovery teams.
  - d. Utilisation by other departments for activities that require a high level of supervision and tracking.
  - e. Increased efficiencies by reducing the need for DS to man check points.

## Proving the solution

4. As part of the tender process the suppliers equipment will need to undertake a technical practical evaluation on location, in a typical exercise scenario, under exercise conditions. The operating environment is designated Brecon Beacons. This is to ensure that the system has the requisite coverage, is able to be operated by military personnel and delivers the output outlined in paragraphs 2 and 3.

## User requirements

5. The following table represents the requirements in terms of capability and equipment for sole use by RNLA. Use will be constant, providing coverage of up to 37 tags in two locations (Brecon Beacons and Dartmoor for a maximum 45 weeks per year.

**Table 1 - RNLA Requirement Table**

Ser (a)	Description	Qty	Remarks
1	Base Station	2	A separate (stand-alone), single user operated portable main system (one-man carry) incl screen and communications interface. Operating from an office continuously with mains electricity or battery operated in the field for a minimum period of 1hr. Able to monitor up to 25 tags simultaneously. The system is unable to be hosted on the customers own IT/network LAN due to the remote environment and fragility of existing Wifi. Printer not required.
2	Interface	Integrated	Link to Aerial Rescue co-ordination centre. Messaging and tracking module linked to ARCC with pre-programmed facility of notification. Not encrypted or security protected
3	Mapping	Integrated	Integrated (not streamed) electronic Ordnance Survey 1:1m, 250k, 50k, 25k, 10k Full GB Mapping. MoD imagery capable / integrated. Mapping programme installed on hard drive and not streamed. Imagery sufficient detail and clarity for 6-8 figure grid references and identification of conventional OS signs and data.
4	GPS&T 'tags'	43 (37 in use with 6 spares, 3 for use at each location)	Messaging & tracking module capable of minimum 2½ min tracking intervals to maximum interval of 5 mins. Pre-planned text msgs Rechargeable batteries and units providing a minimum of 12 hrs. continuous usage and minimal/quick recharge (4hrs) facility. Simple to use requiring little or no maintenance and easy to secure to the person/rucksack. Durable and provide protection against the environment and climatic conditions such as rain, frost, heat.
5	Support and Back-Up Facility	1	Access to on call support during normal working periods / capable of full data retention / interrogation >5000hrs. Back-up and 24hr recording facility
6	Coverage	Integrated	Must be able to give > 98% coverage on Sennybridge trg areas, Brecon Beacons, and Dartmoor to mitigate any comms blackspots. Not to degrade existing WiFi/IT infrastructure.
7	Route Planning	Integrated	Full GIS (geographic information solutions) for route planning scheduling printing to any size.

8	Training	Integrated as package	Training instruction to Service user as part of annual subscription. Simple user instructions to be supplied allowing for minimal self-teach.
9	Subscription	Integrated / annual	To include all software (incl OS) updates and 24hr cover. General Maintenance, software upgrades and initial setup and onsite training. Option for additional 10GB of data.
10	Usage	Hours	<b>Outdoor Leadership Training Centre (OLTC)</b> - Mon – Fri 0800-1700 for 45 weeks per year. OLTC will use 16 (13 required for task + 3 Spares) trackers, 0800-1700 for 45 weeks of the year <b>RNLA (West)</b> Data subscriptions for Dartmoor- 27 (24 required for task + 3 Spares) trackers, 3 times per year, for 6 days each, 24/hrs per day.

## Deliverables

6. Staff training is to be delivered at the OLTC site, Talybont LD3 7YT.

## Provision for spares/damage

7. It is envisaged that a 5-year subscription (to be paid annually) will include software upgrade, general maintenance and requirement to replace equipment within one week of damage being reported so as not to reduce holdings or equipment use significantly.

- a. Costs for equipment replacement or repair outside of the 5-year subscription shall be provided within tender as Firm prices.
- b. A provision for maintenance and airtime is required as detailed.
- c. A 12-month guarantee period is required for purchased equipment.

## Training

8. Included in initial start-up costs and should last no more than two working days. Ongoing training support included within annual subscription. Additional training to new members of staff as agreed by the customer and supplier.

## RNLA Provision Duration

9. The RNLA Provision will be for five years as per Table 1 at Schedule 2- Schedule of Requirements.

## Personal Data

10. There will not be personal data processed within this contract provision.

## Security

11. There is no requirement for a security marking above UK Security Classification Official.

## Quality Standard Product Ratings

12. IP67 / IP68

13. Trackers must not be reliant on Local Area Networks.

## **CTCRM STATEMENT OF REQUIREMENTS**

### **In accordance with Table 2 at Continued Schedule 2- Schedule of Requirements.**

#### **PROVISION OF GLOBAL POSITIONING & TRACKING SYSTEM 1 YEAR SUBSCRIPTION, PLUS: 2 OPTIONAL SUBSCRIPTION YEARS, OPTIONAL EQUIPMENT PURCHASES, AND OPTIONAL AIRTIME PURCHASES**

##### **Requirement**

13. A GPS tracking capability that informs Exercise Control (ExCon) and allows instructors to deploy trainees onto an exercise area with the minimum of supervision and with increased confidence in the ability to track and recover trainees as required. The system should be capable of displaying individuals' positions on digital mapping (OS or foreign equivalent) and provide an 8-figure grid reference of their location. It must be simple to operate by the military user and require minimal training. An assisted system with third-party management is not acceptable.

14. The GPS Tracking capability must provide:

- a. The ability to remotely track trainees during field exercises in the UK and abroad<sup>1</sup>.
- b. The ability to locate trainees should they become lost or separated during field training exercises in the UK and abroad.
- c. The ability for the tracked person to send an SOS signal should they need assistance.
- d. The directing staff (DS) with better situation awareness of all 'tagged' personnel conducting and supervising the exercise ensuring exercise risks are reduced to as low as reasonably practicable (ALARP).
- e. Increased efficiencies by reducing the need for DS to man check points.
- f. DS with the ability to monitor and de-brief trainees more accurately and rectify shortcomings in their navigational skills.

#### **Existing Equipment (Spot Gen3) GPS Tracker User requirements**

15. The following table represents the requirements in terms of capability and equipment. Note sufficient equipment is in existence to support 2 x 40-man activities and 1 x 10-man activity (this entails having 3 x ExCons).

**Table 2- CTCRM Requirement Table**

<b>Ser (a)</b>	<b>User Requirement (b)</b>	<b>Threshold (c)</b>	<b>Objective (d)</b>	<b>Justification (e)</b>	<b>Remarks (f)</b>
<b>Capability requirement</b>					



1	<b>Monitoring station</b> Ability to track/monitor multiple trainees (up to 90 x individuals) remotely when operating in field conditions (under canvass).	Two ExCons monitoring two exercises simultaneously (max 90 personnel in total) using portable systems.	Three ExCons monitoring three exercises simultaneously (max 90 personnel in total) using portable systems.	DS will start a search procedure once a cut-off time has been reached if all trainees are not accounted for. The ability to track trainees will reduce this search time.	The threshold reflects a compromise should three monitoring stations be prohibitively expensive.
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<sup>1</sup> Specifically, (but not limited to) Norway, USA and Switzerland.

2	<b>Tracking</b> Ability to show individuals' positions on OS (or foreign equivalent) digital mapping (1:50,000 & 1:25,000) with 8-Figure grid references.	Positions updated at least every 2½ minutes.	Positions updated at least every 2½ minutes.  Ability to play-back individuals' routes.	The capability requirement is to locate a trainee should he become lost – not necessarily to track him throughout, although this is preferable.	The 'play-back' will add significant training value, although this is not its primary purpose.
3	<b>SOS/Help function</b> Ability for the tracked person to summon help at the push of a button	Single push button	Single push button	Function allows the trainee to summon help should they get in difficulty – ie if they get injured.	
4	<b>Mapping</b> Monitoring station to have integrated (not streamed) electronic OS mapping or foreign equivalent.	1:25,000 1:50,000	1:250,000 1:100,000 1:50,000 1:25,000	To ensure coherency with mapping used during training.	
5	<b>Coverage</b> Must be able to track personnel in all parts of the UK and selected countries abroad.	UK and the following foreign countries Norway, USA and Switzerland.	Coverage anywhere in the world.	CTCRM train on all UK training areas. Small elements train in USA, Norway and Switzerland on an annual basis.	
6	<b>Usage</b> The anticipated average use is 90 x tracked personnel for 8 hours a day, 225 days a year.	Fixed usage (limited use) based on an anticipated usage	Unlimited usage, unconstrained by 'limited' air time.	User does not want to be constrained by having 'limited air-time'	Training requirements vary from year to year.
<b>Training</b>					
7	<b>Self-teach system</b> A self-teach system, which is intuitive and easy to use.  An initial train the trainer package to be included, delivered to key personnel.	A train the trainer package delivered to key personnel to cascade the training to all users.	Minimal time required to self- teach using supplied literature. "Minimal time" means no longer than 40 minutes.	Users will use this system infrequently and there is insufficient time available to establish formal training on a regular basis.	
<b>Ser (a)</b>	<b>User Requirement (b)</b>	<b>Threshold (c)</b>	<b>Objective (d)</b>	<b>Justification (e)</b>	<b>Remarks (f)</b>
<b>Equipment</b>					
8	<b>Monitoring equipment</b>  a. <b>Robustness.</b> All equipment must be sufficiently robust for deployment into the field.	Robust enough to operate from a vehicle or tent.	Robust enough to be man-packed.	The equipment will be used by different users every week; it needs to stand up to the rigours of austere and arduous field exercises.	

	<b>b. Mobility.</b> The system should be able to be operated in field conditions in the same vicinity as the trainees.	Sufficiently mobile to be operated in austere field conditions using a limited power source including but not limited to: 1. A Light-Weight Field Generator (normal domestic voltage via a three-pin plug). 2. Vehicles (car 12-volt power source via a cigarette lighter).	Sufficiently mobile to be man-packed and operated without any power source or local IT connectivity.	ExCon operate in field conditions located away from basic life support infrastructure (power and IT connectivity).	The manpack ability will be for short periods, not exceeding 4-hours.
9	<b>Tracking devices (Tags) (x 90)</b> Suitable for operating in austere field conditions.	Minimum 48 hours (on fresh batteries or charge), robust, waterproof ( <b>IP67</b> ) and simple to use requiring little or no maintenance.	Minimum 48 hours (on fresh batteries or charge), robust, waterproof ( <b>IP68</b> ) and simple to use requiring little or no maintenance.	Used in all conditions, including crossing water obstacles.	Must be able to be secured to the individual.

### Provision for spares/damage

16. CTCRM require 1 x year subscription, and 2 x Optional year subscriptions for system maintenance and support. These shall include software upgrade, general maintenance and requirement to replace equipment within one week of damage being reported so as not to reduce holdings or equipment use significantly.

- a. Costs for equipment replacement or repair falling outside of the yearly subscription shall be provided within the tender as Firm prices for the duration of the contract.
- b. A provision for maintenance and airtime is required as detailed.
- c. A 12-month guarantee period is required for all purchased equipment.

### CTCRM Provision Duration

17. The CTCRM requirement will span 3 years, from 31 May 2023 until 30 May 2026, as per Table 2 at Schedule 2- Schedule of Requirement.

### Personal Data

18. There will not be personal data processed within this contract provision.

### Security

19. There is no requirement for a security marking above UK Security Classification Official.

### Quality Standard Product Ratings

20. IP67/ IP68

21. Trackers must not be reliant on Local Area Networks.

**END**

Contract Acceptance

This Contract shall come into effect on the date of signature by both parties.

For and on behalf of the Contractor:

Name and Title	Redacted under FOIA Section 40, Personal Information
Signature	Redacted under FOIA Section 40, Personal Information
Date	

For and on behalf of the Secretary of State for Defence:

Name and Title	Redacted under FOIA Section 40, Personal Information
Signature	Redacted under FOIA Section 40, Personal Information
Date	