



Department for Transport

TWI

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Commercial Relationship Manager
Department for Transport
Group Commercial Services
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SW1P 4DR
Direct Line: [REDACTED]
[REDACTED]@dft.gov.uk
Web Site: www.dft.gov.uk

Our Ref: P4/030/013b

25th March 2020.

FOI [REDACTED]

P4/030/013b Research on performance test procedures for petroleum road fuel tankers; Part C – Detailed Finite Element Modelling (FEM) and Engineering Critical Assessment (ECA): Contract award letter'

1. On behalf of the Secretary of State for Transport, the documents listed below form a binding contract between you and this Department.
 - (i) DfT General Conditions of Contract for Services below £5m 24 January 2019 as found on <https://www.gov.uk/government/publications/general-conditions-of-contract-for-services>, [as Amended: see (iii) below]
 - (ii) Your proposal dated 2nd March 2020 setting out how you will meet the requirements and pricing schedules.
 - (iii) The Conditions of Contract for Services will be followed in full, with the exception of the agreed upon alterations [confirmation sent by email 24/03/2020]. The Department agrees to your qualifications of G (Liabilities) in response to the level of insurance liability and the alternate wording offered in response to 'time of the essence'.
3. The contract will be commencing on the 27th of March 2020 and will end on the 30th September 2021.
4. The firm price for the contract will be £93,800 excluding VAT, this amount is not to be exceeded without the Department's prior permission in writing.
5. You will be issued with an official Purchase Order Number. Invoices must quote the correct Purchase Order Number and should be submitted as directed **in the Purchase Order to:**

**Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.**

Or via email to SSa.invoice@sharedservicesarvato.co.uk

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

6. Please acknowledge receipt of this letter. Please contact [REDACTED]
[REDACTED]@df.gov.uk if you have any further questions.

Yours sincerely

[REDACTED]

[REDACTED], Commercial Relationship Manager
by authority of the Secretary of State for Transport