

**REQUEST FOR PROPOSAL**

**FOR**

**Future Connectivity Community Health Wireless  
Connectivity  
TENDER QUESTIONNAIRE**

## 1. INSTRUCTIONS

- 1.1 Bidders must provide an answer to every question and responses should **ONLY BE SUBMITTED DIRECTLY** in the e-Sourcing Suite. The questions set out below are only included for completeness of information and are a replication of the direct questions listed in the e-Sourcing Suite envelope.
- 1.2 Bidders must provide a response to every question in the blue shaded boxes.
- 1.3 Bidders must not alter/amend the document in any way other than as instructed.
- 1.4 Bidders must not submit any additional information with the Tender Questionnaire other than that specifically requested or allowed in this document. Attachments submitted other than as specifically requested or allowed will be disregarded.
- 1.5 Additional information submitted in line with 1.4 should be submitted as attachments with the completed questionnaire, not as embedded documents.
- 1.6 Bidders must conform to word limits where specified.

## 2. RESPONSE TEMPLATE

1 COMPANY INFORMATION		
1.1	Full company name	
1.2	Registered office address	
1.3	Registered website address	
1.4	Trading status	
1.5	Company registration number	
1.6	Name of parent company if applicable	

2 BIDDER CONTACT		
2.1	Contact's name	
2.2	Contact's email address	
2.3	Contact's telephone number	

3 MANDATORY QUESTIONS			PASS/FAIL		
Please note: The following questions are Pass/Fail questions therefore if a Bidder cannot or is unwilling to answer 'Yes' their Tender will be deemed non-compliant and they will be unable to be considered for this requirement. The Bidder should confirm by deleting the inappropriate answer.					
3.1	Do you accept all the obligations set out in this RFP	Yes	No		
3.2	Do you accept the obligations set out in NHS England's standard terms & conditions referenced in section 10.3 of the RFP document	Yes	No		
3.3	Do you confirm that your organisation has the capability and experience required to conduct mobile device connectivity testing for peripatetic workers for the purpose of selection and recommendation of solution(s).	Yes	No		

4 QUALITY QUESTIONS			Overall weighting 70%		
4.1	Key dates as referenced in 3.4		Actual weighting 10%		
Please provide the following target dates:					
4.1.1	Earliest start date	DD/MM/YY			
4.1.2	M1 submission date	DD/MM/YY			
4.1.3	M2 submission date	DD/MM/YY			
Please explain your rationale and any dependencies for the above target 100% complete date. <b>(maximum 100 words)</b>					

<b>4 QUALITY QUESTIONS</b>	<b>Overall weighting 70%</b>

4.2	Previous experience	Actual weighting 10%
<p>Please provide the following details for up to 3 examples of similar work you have performed in the past, explaining how they are relevant to these requirements. Each example can be <b>maximum 150 words</b>, stating:</p> <ul style="list-style-type: none"> <li>• Client company name;</li> <li>• Start date and overall timescales;</li> <li>• Number of man-days effort required;</li> <li>• Scope of the project;</li> <li>• Sample pages of the final report. (If necessary, please provide as a 1-page attachment in Word or PDF format)</li> </ul> <p><b>Note:</b> The Authority may, at its sole discretion, request contact details and take up references with the clients used to verify the information provided within the Tender.</p>		

4.3	Future solutions	Actual weighting 10%
<p>Please provide an outline of what changes you anticipate to connectivity options available to remote workers in the next 5 years. <b>(maximum 300 words)</b></p>		

4.4	Test approach	Actual weighting 50%
<p>Please describe how your approach will meet the requirement set and inform evidence-based recommendations on connectivity solutions.</p> <p>Your answer should set out how your testing approach and scope will address the statement of requirements.</p> <p>Scope considerations should include, but not be limited to; type of testing to be conducted, device types, connectivity solutions, and coverage scenarios to be tested and rationale for the selection of each. <b>(maximum 750 words)</b></p>		

4.5	Report approach	Actual weighting 10%
-----	-----------------	----------------------

Please describe how you would structure the report detailed in the requirements to enable a reader to understand the output of your testing. **(maximum 300 words)**

4.6	Challenges	Actual weighting 10%
-----	------------	----------------------

What area of this RFP do you perceive as the most difficult and why? **(maximum 300 words)**

<b>5</b>	<b>PRICE</b>	<b>Actual weighting 30%</b>
----------	--------------	-----------------------------

- Price should be in GBP and exclusive of VAT.
- Please provide a fully costed breakdown of the activities involved in meeting this requirement.