

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: SR1252582302

THE BUYER: HM Revenue and Customs

BUYER ADDRESS 100 Parliament Street, London, SW1A 2BQ

THE SUPPLIER: GJ Wisdom & CO Ltd

SUPPLIER ADDRESS: [REDACTED]

REGISTRATION NUMBER: [REDACTED]

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 01/10/2023. It's issued under the Framework Contract with the reference number RM6226 for the provision of Debt Management Auctioneer Services

CALL-OFF LOT(S):

LOT 8

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation)
3. The following Schedules in equal order of precedence:

Joint Schedules for RM6226 ○ Joint Schedule 2 (Variation Form and Change Control Procedure) ○ Joint Schedule 3 (Insurance

- Requirements) ○ Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors) ○
- Joint Schedule 9 (Minimum Standards of Reliability)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
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- Call-Off Schedules for RM6226 ○ Call-Off Schedule 1 (Transparency Reports)
- Call-Off Schedule 5 (Pricing Details) ○
- Call-Off Schedule 7 (Key Supplier Staff)
- Call-Off Schedule 8 (Business Continuity and Disaster Recovery) ○ Call-Off Schedule 9 (Security Requirements)
- Call-Off Schedule 10 (Exit Management)
- Call-Off Schedule 14 (Service Levels)
- Call-Off Schedule 15 (Call-Off Contract Management)
- Call-Off Schedule 16 (Benchmarking)
- Call-Off Schedule 20 (Call-Off Specification)
- Call-Off Schedule 23 (HMRC Terms) ○
- Call-Off Schedule 24 (Deed of Trust)
- 4. CCS Core Terms (version 3.0.11)
- 5. Joint Schedule 5 (Corporate Social Responsibility)
- 6. Call-Off Schedule 4 (Call-Off Tender)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: 1st October 2023

CALL-OFF EXPIRY DATE: 30th September 2025

CALL-OFF INITIAL PERIOD: 2 years

CALL-OFF OPTIONAL EXTENSION PERIOD 12 months

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

Framework Ref: RM6226 Debt Resolution Services

Project Version: v1.0

Model Version: v3.5

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £166,666.67

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

Where the Buyer Orders Managed Collection Services under this Call-Off Contract, the Buyer may, in accordance with Paragraph 2, Part B (Managed Collection Services) of Framework Schedule 3 (Framework Prices), at its discretion in any Financial Year, reforecast the annual Service Management Fee and the Charges due and payable for the balance of the Buyer's Financial Year shall be calculated and invoiced by the Supplier using the recalculated Service Management Fee.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACS Payment

BUYER'S INVOICE ADDRESS:

BUYER'S AUTHORISED REPRESENTATIVE

Jordan Warran
Higher Sourcing Specialist
Jordan.warran@hmrc.gov.uk

1st Floor East
Trinity Bridge House
2 Dearmans Place
Salford
M3 5BS

BUYER'S SECURITY POLICY

Appended at Call-Off Schedule 9

SUPPLIER'S AUTHORISED REPRESENTATIVE

Framework Ref: RM6226 Debt Resolution Services
Project Version: v1.0
Model Version: v3.5

SUPPLIER'S CONTRACT MANAGER

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month]

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter]

KEY STAFF

KEY SUBCONTRACTOR(S)

- CTM Hire LTD
- Mitchells Moving Company
- Space 2 Store
- Great West Auto's
- Access Storage
- Transupport
- Bud Vehicle Removals
- Clifford Lansberry
- Philip Taylor

COMMERCIALLY SENSITIVE INFORMATION

As per Joint Schedule 4

SERVICE CREDITS

Service Credits will accrue in accordance with Call-Off Schedule 14 (Service Levels).

ADDITIONAL INSURANCES

In accordance with Joint Schedule 3 (Insurance Requirements)

GUARANTEE

Not applicable

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SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	██████████	Signature:	██████████
Name:	██████████	Name:	██████████
Role:	██████████	Role:	██████████
Date:	██████████	Date:	██████████