

INSTRUCTIONS TO TENDER

FOR: HOWARD LEWIS PARK PLAYGROUND REFURBISHMENT SCHEME

- Yate Town Council have prepared the following documents as part of the tender for the above scheme;
 - Drawings
 - Construction Work Schedules with Form of tender and Anti-collusion Certificate
 - Contract Specification and JCT minor works contract Preliminaries
 - Designers Risk Assessment
- The anticipated budget for the works is circa £45k
- Interested parties should contact the council directly to request a tender return envelope. During office hours: 01454 866506 or <http://www.yatetowncouncil.gov.uk/contact>
- Each tendering firm shall be supplied with a specially marked envelope bearing the words `TENDER – DO NOT OPEN UNTIL (prescribed date for opening)`, but no other means of identifying the tender, in which the tender is to be sealed and remain sealed until the prescribed date for opening tenders for that contract. All tenders when received shall be endorsed with date and time of receipt. No fax or e-mails will be accepted.
- Completed Tenders to be returned to:

Yate Town Council
Poole Court
Poole Court Drive
Yate
Bristol BS37 5PP

- Documents to be returned;
 - Please price and complete the **Construction Works Schedules** and return them in the supplied tender return envelope together with the **signed Form of Tender** and **Anti-collusion Certificate**.
 - Completed tender documents to be received by **12 noon on Friday the 26th April 2019**