

	PO Reference
	Order Date
	Change Order Date
0	Revision
GB 888 8160 61	VAT No
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DOVER HARBOU HARBOUR HOUS DOVER KENT CT17 9BU		Ship To	Please refer to each line of the PO below
Send Invoice To	Please send your invoices via email to: HOSupplierinvoices@homeoffice.gov.uk	Order Contact	For any queries relating to this order please contact:

Notes to Supplier

For any queries regarding invoicing or payment, please contact the Shared Service Centre by emailing hossc.metis.finenquiries@metis.homeoffice.gov.uk or call on 03450 100122.

Please ensure to quote the PO reference on all correspondence.

Please supply the goods/services listed below in accordance with the Home Office standard terms and conditions unless superseded by specific contract terms and conditions.

https://www.gov.uk/government/publications/short-form-terms-and-conditions

If you are unable to submit invoices by email, please send invoices via post to:

Accounts Payable

Home Office

HO Box 5015

SSCL

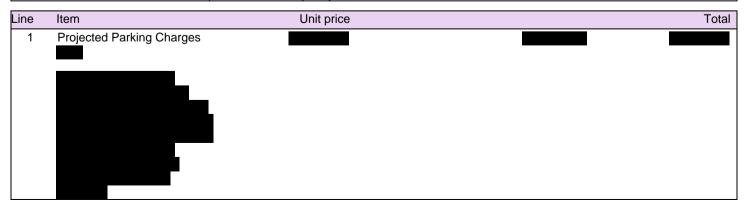
Phoenix House

Newport

NP10 8FZ

UNITED KINGDOM

Invoices submitted via email will be processed more quickly.



Purchase Order

Please note that all amounts shown are exclusive of tax.

Grand Total		GBP
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