

Area 9 Asset Support Contract

Service Information

Annex 6 Information Systems

SERVICE INFORMATION FOR ASC
ANNEX 6
CONTENTS AMENDMENT SHEET

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6 INFORMATION SYSTEMS

6.1 General Requirements

6.1.1 This Annex sets out the requirements in respect of Information Systems, including Systems that:

- (1) Are developed, procured, provided and made available to the *Employer* by the *Provider* for the purposes of performing the information requirements under this contract;
- (2) are developed, procured and provided by the *Provider* relating to its own corporate business and operations of performing the information requirements under this contract;
- (3) are provided or made available by the *Employer* for use by the *Provider* for the purposes of performing the information requirements under this contract; and
- (4) are likely to be provided or made available by the *Employer* for use by the *Provider* for the purposes of performing the information requirements under this contract.

6.1.2 To the extent that the *Provider* is required to create or maintain any information under this contract on a computer or otherwise in electronic format, the *Provider* ensures that, at all times:

- (1) such a format is agreed with the *Employer*;
- (2) such information is maintained to allow fast and efficient electronic transfer of information to the *Employer* or agreed third parties (including Contractors) without additional expenditure by the *Employer* or the need for complex or expensive procedures or processes, and in any event in such format as complies with the *Employer's* requirements for such transfer;
- (3) such information is backed-up and copies are held in off-site storage in accordance with procedures agreed with the *Employer*; and
- (4) it implements and complies with (and ensures that its Subcontractors implement and comply with) all procedures for information back-up and off-site storage referred to in this paragraph.

6.1.3 The *Provider* maintains all its Information Systems so as to enable their:

- (1) segregation from any other computer or electronic storage devices, Systems, materials or information of the *Provider*; and
- (2) transfer to the *Employer* or an Incoming *Provider*;

efficiently and without additional expense or delay immediately on termination or expiry of this contract.

6.2 Provider Information Systems

6.2.1 The *Provider*, at the *access date*:

- (1) has in place and provides or makes available to the *Employer* appropriate Information Systems (and relevant hardware required to use such Information Systems) of the type set out in Table 6.1, to comply with the *Employer* information requirements and the contract management information requirements; and
- (2) has in place Information Systems (electronic or otherwise) of the type set out in the non-exhaustive list in Table 6.2, to comply with the *Provider* information requirements concerning its own corporate business and operations and
- (3) has proof of compliance with the HMG Security Policy Framework (SPF) in respect of those Information Systems.

6.3 Employer Information Systems

6.3.1 Unless otherwise agreed with the *Employer*, the *Provider* uses and interfaces with the *Employer's* Current Systems (Table 6.3) and New Systems (Table 6.4) when available.

6.4 Access Requirements to Information Systems provided by the Employer

6.4.1 Gateway access requirements

- (1) The Business Information Gateway or its successor (the Gateway) is the interface through which:
 - the *Provider* is required to access the Highways Agency Business IT Network (HABIT) and the *Employer* Information Systems held within HABIT; and
 - the *Employer* may access one or more of the *Provider* Information Systems and documents.

6.4.2 Unless otherwise agreed with the *Employer*, the *Provider* connects to the Gateway, using a Virtual Private Network specified by the *Employer*.

6.4.3 The *Provider*:

- (1) Applies to the *Employer* for authorisation to connect to the Gateway and connects to the Gateway in a manner to be specified by the *Employer*;

- (2) procures and pays for the installation and ongoing costs of connection of any of its premises or Information Systems to the Gateway through a telecommunications network, taking into account the data volume and the number of the *Provider's* staff that it expects to use the link;
- (3) arranges suitable support and business continuity for connection to the Gateway;
- (4) facilitates the installation and maintenance of the Gateway by the *Employer's* contractors;
- (5) employs appropriate requirements and procedures, and trains its staff to operate the Current Systems;
- (6) attends training in connection with the implementation, and where appropriate, the *Provider* facilitates the implementation of New Systems and any other systems required by the *Employer*; and
- (7) does not alter any documents provided by the *Employer* through the Gateway (which are the exclusive property of the *Employer*) without the prior acceptance of the *Service Manager*.

6.4.4 The *Provider* acknowledges that:

- (1) the network technology underlying the Gateway is subject to change from time to time; and
- (2) access through and continued membership of the Gateway shall be dependent on the *Provider* complying with (and the *Provider* shall comply with):
 - Applicable user access requirements;
 - Her Majesty's Government Security Policy Framework and
 - other technical and security requirements set out in Annex 4 (Confidentiality and Security), and the Asset Maintenance and Operational Requirements (AMOR).

6.4.5 The connection point to the Gateway situated at the *Provider's* premises shall be located in a room that is secured from theft, damage, unauthorised or malicious use to reduce risk to the connection point to the appropriate Impact Level as set out in Her Majesty's Government Security Policy Framework. The location shall remain fixed for the duration of the contract unless the *Provider* requests and the *Service Manager* approves a new location.

6.4.6 Other access requirements

- (1) *Employer* Information Systems not covered by clause 6.4.1 may be accessed through the Internet via third party hosts and using relevant software applications installed on *Provider* systems. They are not subject to the same security and related access requirements that apply to *Employer* Information Systems accessed through the Gateway.
- (2) The *Provider* may request authorisation and other details regarding internet access to such *Employer* Information Systems from the *Service Manager*.
- (3) For guidance, the right column in Table 6.3 and 6.4 indicates whether access to the *Employer* Information Systems is required via the Gateway.

6.5 Access Requirements to Information Systems provided by the Provider

6.5.1 The *Provider* provides the *Employer* remote access to the *Provider* Information Systems and related documents:

- (1) Either through the Gateway; or
- (2) through another interface agreed by the *Employer*.

6.5.2 Any access required by the *Employer* to systems provided by the *Provider* must be made available via the Gateway or by other remote access methods agreed by the *Service Manager*.

6.6 Provider Security and User Access

6.6.1 The *Provider* ensures that all persons who use *Employer* Information Systems for or on behalf of the *Provider* comply with the security requirements set out in Annex 4 (Confidentiality and Security), AMOR and Annex 25 (Integrated Asset Management).

6.6.2 The *Provider* is responsible for determining any formal application and security clearance requirements to enable the *Employer* to access any Information Systems provided by the *Provider*. The *Provider* informs the *Employer* of those requirements, including timescales, not later than eight weeks before the *access date*.

6.6.3 The *Provider* notifies the Employer's IT Security Team and the help desk when staff with access to the Employer's IT network leave their employment.

6.6.4 The *Employer* will suspend any accounts supplied to persons who use *Employer* Information Systems for or on behalf of the *Provider* if they are not used for a continuous period of six months.

6.6.5 The *Employer* will delete any accounts supplied to persons who use *Employer* Information Systems for or on behalf of the *Provider* if they are

not used for a continuous period of thirteen months.

- 6.6.6 The *Employer* will immediately suspend any accounts supplied to persons who use *Employer* Information Systems for or on behalf of the *Provider* if they are used by anyone other than the person for whom they were created (the “authorised user”). Accounts suspended will not be re-opened until a formal explanation for the account’s misuse is provided by the *Provider*, and in all these cases the *Employer* shall not be liable for any financial penalty or other expense incurred as a result of the *Provider* failing to meet its commitments.

6.7 Software and Licences

- 6.7.1 The *Provider* grants, or procures the grant of, licences required to allow the *Employer* to use the Information Systems developed, procured or otherwise provided by the *Provider* to the *Employer*.

- 6.7.2 The *Provider* has in place or procures its own licences required to use common software applications that it may require to be able to interface with, or to access *Employer* Information Systems.

- 6.7.3 The *Provider* applies to the *Employer* for licences to allow the *Provider* to use certain Information Systems provided or made available by the *Employer*.

6.8 New Account Management and Ongoing Account Management

- 6.8.1 In relation to new and ongoing Information System account management, the *Provider* complies with the relevant requirements in the AMOR.

6.9 Liaison and cooperation between *Employer* and *Provider*

- 6.9.1 The *Employer* is adopting an Information Technology Infrastructure Library best practice approach for Information Communication and Technology (ICT) services. The *Provider* will be expected to demonstrate a formal approach to its ICT service management through the development of an ICT strategy and make its ICT strategy available to the *Employer*.

Table 6.1: Systems provided by the *Provider* to meet *Employer* and Contract Management Information Requirements

Information System	Description	Reference / Comment
EnvIS Format Data System	A system to capture Environmental data and provide the export files as detailed in the relevant requirements.	DMRB Vol 10 Section 0, replaced in England with IAN 84/10
Incident Response (IR)Data Capture System	System to enable the capture of AIR data capture information and its transfer to the <i>Employer</i> .	AMOR Part 3
Land Ownership System	Electronic management Information System for registered land ownership	Memorandum TR138D – Notes on the Preparation of Land Plans and Reference Schedules
Accidents Database	An accident recording, analysis and reporting System to support the <i>Employer's</i> Safety Strategy	AMOR Part 3
Electronic Document and Records Management	<p>The <i>Provider</i> shall operate an Information System for the management of electronic documents and records (including e-mails) which are created and maintained on behalf of the <i>Employer</i>. Documents and records are defined in The Agency Records Policy, a copy of which can be obtained from the <i>Employer</i></p> <p>The <i>Provider</i> shall seek agreement through the <i>Employer</i>, regarding the development and implementation of an Information System for electronically managing both the electronic and physical records which the <i>Provider</i> creates and maintains on behalf of the <i>Employer</i>. This Information System is required for the capture, retention and disposal of all electronic format documents and other records</p>	

Table 6.1: Systems provided by the *Provider* to meet *Employer* and Contract Management Information Requirements

Information System	Description	Reference / Comment
System for Abnormal indivisible Loads	The <i>Provider</i> in discharging its duties set out in paragraphs 6.2.1 of the Service Information, shall make use of the ESDAL System	AMOR Part 2
Other data systems	The <i>Provider</i> will employ appropriate data systems and data management processes to manage any data that are currently not managed by the <i>Employer's</i> IT Systems but are required under the contract as specified in Annex 25. These will include but not be limited to: <ul style="list-style-type: none"> • Crash Cushions • End Terminations (P4s) 	ADMM <i>Provider</i> Requirements

Table 6.2: Examples of Information Systems as provided by the *Provider* to fulfil the requirements of the *Provider's* own business and effective delivery of the contract

System	Comment
Quality Management System	It is expected that the <i>Provider</i> will implement a quality management Information System which will ensure consistency and improvement of working practices. The <i>Provider</i> should align its quality management Information System to meet the quality requirement used by the <i>Employer</i>
Collaboration System	It is expected that the <i>Provider</i> will exploit collaboration technologies
Change Control System	This Information System will manage changes to processes and Systems
Customer Relationship Management System (CRM)	This Information System will manage the CRM strategy to ensure long lasting relationships with the <i>Provider's</i> customers The CRM Information System will seek to improve customer service by performing functions such as identifying what customers value the most and providing an effective mechanism to handle problems and complaints
Human Resource Management System (HRMS)	It is expected that the <i>Provider</i> will use a HRMS to manage issues such as recruitment, skill sets, employee history and payroll
Facilities Management System	The <i>Provider</i> shall use an Information System to ensure that the <i>Provider's</i> office estate is managed effectively and efficiently to provide <i>Provider</i> staff with a safe, healthy and secure environment
Financial Management System (FMS)	The <i>Provider</i> will use a FMS to produce timely in-year and year-end management and accounting information

Table 6.2: Examples of Information Systems as provided by the *Provider* to fulfil the requirements of the *Provider's* own business and effective delivery of the contract

System	Comment
Project Management System	System to assist in the planning and organisation of activities in order to meet the <i>Provider's</i> objectives

Table 6.3: Current Systems provided by the *Employer* to meet the contract management information requirements

Current Information System	Description	Reference / Comment	Access Via Gateway (Y/N)
Highways Agency Traffic Information System (HATRIS)	Stores historical traffic flow and journey time/speed data collected on the motorway and all-purpose trunk road network. HATRIS currently contains two distinct databases: <ul style="list-style-type: none"> • TRADS (Traffic Flow Database System). This contains hourly count data from inductive loops at approximately 1000 locations across the <i>Employer's</i> network • JTDB (Journey Time Database). This contains average speeds and total flow for each 15 minute period throughout the year for each junction to junction link on the <i>Employer's</i> core network. Journey speed data is currently taken from four sources - MIDAS, NTCC and TrafficMaster ANPR cameras, and ITIS GPS vehicles 		N
eContract	An internet hosted and centrally populated Performance Management Information System for use in determining Area Performance Indicators (API's)		N
"Motivating Success" - A Toolkit for Performance Measurement	a. maintenance b. major projects System to measure performance of a. maintenance contracts or b major construction projects	Procurement Supply Chain Management	N
Accident Incident Reporting System (AIRSweb)	The AIRSweb incident reporting Information System, allowing the completion of a single incident report online, which can be submitted to several organisations		N

Table 6.3: Current Systems provided by the <i>Employer</i> to meet the contract management information requirements			
Current Information System	Description	Reference / Comment	Access Via Gateway (Y/N)
Highways Agency Pavement Management System (HAPMS)	<p>HAPMS is a set of IT systems that hold the following data sets:</p> <ul style="list-style-type: none"> • Approved network master data set • pavement inventory master data set • pavement construction master data set • pavement condition master data set • inventory master data set • traffic data • accident data <p>HAPMS also provides the following business capabilities:</p> <ul style="list-style-type: none"> • Analysis and reporting of data both in map-based and textual formats • integrated tools for the whole life cost optimisation, of proposed pavement maintenance schemes 	ADMM <i>Provider</i> Requirements	Y
Scheduled Road Works (SRW)	Tool for recording and managing lane closure information	AMOR Part 2	Y
Structures Management Information System (SMIS)	SMIS provides operational support to structures management throughout the lifecycle of the structure	BD 62 AMOR Part 14 ADMM <i>Provider</i> Requirements	Y
SAS tools for Drainage, Geos and Structures	<p>Tools for the whole life cost optimisation of maintenance at a Scheme level.</p> <p>The <i>Provider</i> shall at its own cost use the SAS tools for Drainage Geotechnical and Structures assets as directed by the <i>Employer</i> in support of specific proposals for individual Schemes.</p>	ADMM <i>Provider</i> Requirements	N
Highways Agency Geotechnical Data Management System (HAGDMS)	Internet hosted and GIS based geotechnical inventory.	ADMM <i>Provider</i> Requirements AMOR Part 7	N

Table 6.3: Current Systems provided by the <i>Employer</i> to meet the contract management information requirements			
Current Information System	Description	Reference / Comment	Access Via Gateway (Y/N)
Highways Agency Drainage Data Management System (HADDMS)	Shares the facilities developed for HAGDMS and exists on the same platform. This provides integrated geotechnical/drainage information.	ADMM <i>Provider</i> Requirements AMOR Part 5	N
Project Appraisal Report (PAR)	Allows appraisal details of Local Network Management Schemes to be submitted to the <i>Employer</i>	Model Service Information Annex 19	N
WebDAS	Database of departures from the <i>Employer's</i> requirements and aspects not covered by requirements, including SHW specification departures.	AMOR Part 0 CHE Memorandum 157/05 DMRB Vol1	Y
Software for Whole-life Economic Evaluation of Pavements (SWEEP)	SWEEP is a module of HAPMS. It has facilities to provide whole life cost estimates and evaluations for a number of scheme options including a do nothing comparison		Y
Highways Agency Traffic Management System (HATMS)	Motorway control and communications Information System.		N
National Online Motorway Asset Database (NOMAD)	Holds details of all communication and other electrical equipment on the motorway network.		N
Cultural Heritage Database	Part of HAGIS. Database of Cultural Heritage items.	Part of HAGDMS	Y
Winter Maintenance Reporting System (WRF1)	Provides the <i>Employer</i> with information on the state of the network and weather related incidents	AMOR Part 4	N

Table 6.3: Current Systems provided by the <i>Employer</i> to meet the contract management information requirements			
Current Information System	Description	Reference / Comment	Access Via Gateway (Y/N)
Electronic Service Delivery for Abnormal Loads (ESDAL)	<p>Allows hauliers to notify abnormal load movements on line to the relevant road and structure owners as well as the police. Each notification and route is stored on ESDAL to enable structure owners to assess the proposed route using automated route appraisal software. Online collaboration with the haulier is also provided.</p> <p>Structure data in ESDAL is automatically updated from SMIS at regular intervals and there is a facility to allow structure owners to manage their structures interactively through the web site, adding or amending attributes such as weight or height constraints.</p> <p>There is an additional facility to allow constraints such as road works to be added to the road network. These can be post dated if necessary.</p> <p>ESDAL caters for all notices received pursuant to Schedule 9 [Service] of the Road Vehicles (Authorisation of Special Types) General Order 2003 and documentary evidence of advice given to operators and indemnities received from operators.</p> <p>For further information visit http://www.highways.gov.uk/esdal</p>		N
HANET	Web based Internet-hosted Information System for viewing CCTV camera pictures		N
DevCon	<p>Permits <i>Employer</i> logging, processing, control and monitoring of all planning applications received within the <i>Employer</i>, to ensure they are dealt with within the required timescales of planning applications</p> <p>There is a viewing layer available in HAGIS which will allow read only access for the <i>Provider</i>.</p>		Y
Streetworks. Electronic Transfer of Notices (ETON)	System for the posting of streetwork notices	NRSWA 1991 as amended by TMA Technical Specification for ETON	N
Noise Assessment and Insulation System (NAIS)	GIS based tool for predicting noise impacts on the environment surrounding the trunk road network		N

Table 6.3: Current Systems provided by the <i>Employer</i> to meet the contract management information requirements			
Current Information System	Description	Reference / Comment	Access Via Gateway (Y/N)
Motorway Access Pass Provision Application (MAPPA)	System to manage applications for motorway passes		N
HA Supply Chain Portal	An internet collaboration site for the <i>Employer</i> and its partners		N
NTCC Desktop Service	Desktop tool providing road performance information (flows, delays, accidents, planned and actual closures)		N
System for Managing (SfM)	The <i>Employer's</i> finance and accounting Information System which supports major business transaction processing requirements including the various IT components that comprise Stock Management System (SMS)	MCH2538 details the interaction between the Provider and the Employer in relation to SMS activities and as further explained in Annex 7 Part 3 of this contract	Y
Highways Agency Management Information System (HAMIS)	Portal Information System providing access to HAGIS		Y
HAGIS	Stores information using the latest digital mapping, which allows users to view geographical data for a specific area of the UK by zooming in and out and using the built in GIS tools		Y
Highways Agency Environmental Information System (HA)EnvIS	EnvIS consists of specific environmental data supplied by <i>Providers</i> , the HA and other bodies which is collated and displayed in a read only format in the Highways Agency Geographical Information System (HAGIS). This data is used to assist in managing the environment, within and surrounding the trunk road network, and in the review and reporting of the environmental performance of both <i>Providers</i> and the <i>Employer</i> .	DMRB Vol 10 Section 0 Replaced in England with IAN 84/10	Y
Energy Procurement Strategy (EPS) inventory data	An ACCESS database containing details of lighting units on the road network and is used to determine energy consumption provided by the various energy suppliers. Refer: EPS National Unmetered Energy Contract Inventory Maintenance Procedures Notes for <i>Providers</i> in accordance with EPS National Unmetered Energy Contract Inventory Maintenance		N

Table 6.3: Current Systems provided by the <i>Employer</i> to meet the contract management information requirements			
Current Information System	Description	Reference / Comment	Access Via Gateway (Y/N)
Integrated Asset Management Information System (IAM IS) - Planned and Routine Maintenance Modules	<p>Under the <i>Employer's</i> Integrated Asset Management Initiative a Routine and Planned Maintenance System will be provided by the <i>Employer</i>. This will be a module or series of modules of the <i>Employers</i> IAM IS solution. This shall be used by the <i>Provider</i> to meet a number of requirements set out in the AMOR, ADMM, Annex 6 and Annex 25 of the contract.</p> <p>The system will have the following functions and capabilities;</p> <ul style="list-style-type: none"> • The ability to capture, store and report asset inventory and defect data for all assets managed through the contract • A Works Order System to manage routine and planned maintenance • A customer enquiry management facility • The ability to export the data in an agreed format <p>The <i>Provider</i> will use the system to record their routine and planned maintenance on the network, defects, works completed, enquiries and maintain a record of asset data in an with accurate and timely manner as per section 6.3 of this Annex, Annex 24, Annex 25 and the ADMM <i>Provider</i> Requirements</p>	Partially through the ADMM <i>Provider</i> Requirements	N
Performance Management Framework (PMF)	<p>Methodology and tool used to measure and report on Service Provider/contractor performance.</p> <p>Relates to the following contract types/framework:</p> <ul style="list-style-type: none"> - ASC - RTMC - ASF - Pavement Category Management - DBFO - TTD Buying Solutions <p>The PMF allows for the production of the Motivating Success Toolkit scores.</p>	The PMF has its own Performance Management Manual, setting out the background of the PMF, timelines for reporting and roles and responsibilities.	N

Table 6.3: Current Systems provided by the <i>Employer</i> to meet the contract management information requirements			
Current Information System	Description	Reference / Comment	Access Via Gateway (Y/N)
HA Weather Central System (HAWCS)	<p>The Highways Agency Weather Information Service (HAWIS) has been developed to provide weather forecasts, the continuous monitoring of actual conditions year round to facilitate winter service operations and support the resilient management of the network during severe weather events.</p> <p>The service is procured by the Highways Agency through the following contracts:</p> <ul style="list-style-type: none"> • HA Weather Central Service (HAWCS) • Environmental Sensor Station Supply Framework (ESS Supply) • Environmental Sensor Station Maintenance and Installation (TechMAC / Regional Technology Maintenance Contractor) • Environmental Sensor Station Communication (NRTS) • National Weather Forecasts (National Forecast Provider) • Service Provider Weather Forecasts (<i>Provider</i>) <p>HAWCS will collect and deliver weather information from the Employer's network of environmental sensors, along with weather forecasts, to operational users via a dedicated website</p> <p>The <i>Provider</i> is only responsible for the provision of their own weather forecast to assist population and display via HAWCS.</p> <p>HAWCS can be accessed from the following link: https://hawcs.dft.gov.uk</p>	AMOR Part 4	N
e-Sourcing site https://highways.bra vosolution.co.uk .	<p>This website provides a suite of collaborative, web-based tools that enable procurement professionals and suppliers to conduct the strategic activities of the procurement lifecycle over the internet. It provides a simple, secure and efficient means for managing tendering activities reducing the time and effort required for both buyers and suppliers.</p>	Annex 29	N

Table 6.4: New Systems to be used by the <i>Provider</i> when available			
New Information System	Description	Reference / Comment	Access Via Gateway (Y/N)
Roads Information Framework (RIF)	In development but likely to be a comprehensive read only road performance reporting and analysis system to draw together roads data such as flows, events, journey times, congestion etc which will help more effective management of the strategic and local road network (esp. aimed at relieving congestion).		Y
Electronic Service Delivery for Abnormal Loads (ESDAL)	To provide an assisted route planning and automated notification system for the management of Abnormal Indivisible Loads (AILs) throughout Great Britain or an approved proprietary system.	<p>For the latest information visit http://www.highways.gov.uk/esdal</p> <p>Note: It is likely that ESDAL will include some of the <i>Providers</i> requirement to provide a System for Managing Abnormal Indivisible Loads (Table 6.1above).</p> <p>Please refer to the AMOR.</p>	N

Table 6.4: New Systems to be used by the <i>Provider</i> when available			
New Information System	Description	Reference / Comment	Access Via Gateway (Y/N)
Green Claims	System to enable the electronic submission of Green Claims information.	Service Information Annex 23	Y
Integrated Asset Management Information System (IAM IS) - Pavement Management, Structures Management, Geotechnical and Drainage Management Modules	<p>In line with the Integrated Asset Management (IAM) Strategy the <i>Employer</i> is currently reviewing its asset data held in its own systems including but not limited to HAPMS, SMIS, HAGDMS and HADDMS, and Routine and Planned Maintenance data held by <i>Providers</i> on behalf of the <i>Employer</i>.</p> <p>As part of the IAM strategy the <i>Employer</i> plans to integrate its asset data into a single data source (the IAM IS) to ensure consistent asset data for use by the <i>Employer</i>, its <i>Providers</i> and other asset data stakeholders.</p> <p>An implementation strategy has yet to be finalised; however, the <i>Provider</i> must be prepared for possible parallel running of some legacy <i>Employer</i> systems, and the IAM IS. The <i>Provider</i> must also be prepared, with reasonable notification, for an immediate or phased switch over to IAM IS from legacy systems.</p> <p>Should the <i>Provider</i> manage asset data in their own asset management systems then this shall continue to be done so at their own cost.</p> <p>The IAM IS system is intended to be a replacement for existing <i>Employer</i> systems: HAGDMS, HAPMS, SMIS and HADDMS outlined in this Annex which the <i>Provider</i> is required to populate with accurate and timely data as per section 6.3 of this Annex, Annex 24, Annex 25 and the ADMM <i>Provider</i> Requirements</p>		N
Decision Support Tools (DSTs)	The <i>Employer</i> intends to introduce Decision Support Tools (DSTs) for asset maintenance planning. If and when requested to by the <i>Employer</i> , the <i>Provider</i> shall use the DSTs provided at its own cost to support proposals for future capital schemes. The <i>Provider</i> shall provide the <i>Employer</i> on request with evidence to demonstrate its use of the DSTs and to support its proposals.	ADMM <i>Provider</i> Requirements	Y