

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: C23759

THE BUYER: The Home Office

BUYER ADDRESS

[REDACTED]
[REDACTED]
[REDACTED]

THE SUPPLIER: Secure Cyber Solutions Limited

SUPPLIER ADDRESS:

[REDACTED]
[REDACTED]
[REDACTED]

REGISTRATION NUMBER: Company number 10325687

DUNS NUMBER:

[REDACTED]

DPS SUPPLIER REGISTRATION SERVICE ID:

[REDACTED]

APPLICABLE DPS CONTRACT – Cyber Security Service 3 (RM3764.3)

This Order Form is for the provision of the Deliverables and dated 1st June 2023.

It's issued under the DPS Contract with the reference number RM3764iii for the provision of Cyber Security Services.

DPS FILTER CATEGORY(IES):

- Non-assured NCSC Services
- Risk Management
- Risk Assessment
- Audit and Review
- Security Architecture
- Certification (e.g. Cyber Essentials)
- Training
- Security Specialist
- Security Supply Chain Analysis
- Security Strategy
- Cyber Transformation

- Policy Development
- Penetration Testing/Pen test
- IT Health Check
- Cyber Incident Response
- Threat Intelligence
- Managed Detection & Response
- Clearance: Security Check
- Government

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM3764iii
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM3764iii
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 5 (Corporate Social Responsibility)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Order Schedules for RM3764iii

 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 4 (Order Tender)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 6 (ICT Services)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 13 (Implementation Plan and Testing)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)

- Order Schedule 20 (Order Specification)
- Order Schedule 22 (Secret Matters)
- 4. CCS Core Terms (DPS version)
- 5. Joint Schedule 5 (Corporate Social Responsibility) RM3764iii
- 6. Annexes A & B to Order Schedule 6
- 7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:
None

ORDER START DATE: **1st June 2023**

ORDER EXPIRY DATE: **31st May 2026**

ORDER INITIAL PERIOD: **Three Years**

ORDER OPTIONAL EXTENSION **None**

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £1,443,800.

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

Recoverable as stated in the DPS Contract

PAYMENT METHOD

Invoiced monthly in arrears.

BUYER'S INVOICE ADDRESS:

Home Office Shared Services Centre, [REDACTED]

[REDACTED] Telephone: [REDACTED]

Email [REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Commercial Manager – HMPO Digital Services

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Cabinet Office environmental policy statement -

<https://www.gov.uk/government/publications/cabinet-office-environmental-policy-statement>

BUYER'S SECURITY POLICY

Appended at Order Schedule 9

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Director

[REDACTED]

SECURE CYBER SOLUTIONS LIMITED, [REDACTED]

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

Director

[REDACTED]

SECURE CYBER SOLUTIONS LIMITED, [REDACTED]

[REDACTED]

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

KEY STAFF

[REDACTED]

Director

[REDACTED]

SECURE CYBER SOLUTIONS LIMITED, [REDACTED]
[REDACTED]

KEY SUBCONTRACTOR(S)

None

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Service Credits will accrue in accordance with Order Schedule 14 (Service Levels).
The Service Credit Cap is: [REDACTED] – based upon 15% of Core Services Charges.
The Service Period is one Quarter.

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	Managing Director	Role:	Commercial Manager
Date:	11th May 2023	Date:	11 th May 2023

execution by seal / deed where required by the Buyer