

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	TCA 3-7-1372
THE BUYER:	Maritime and Coastguard Agency
BUYER ADDRESS	Spring Place, 105 Commercial Road, Southampton, SO15 1EG
THE SUPPLIER:	Insight Direct (UK) Ltd
SUPPLIER ADDRESS:	The Technology Building, Insight Campus, Terry Street, Sheffield, S9 2BU
REGISTRATION NUMBER:	746075129
DUNS NUMBER:	769387739
SID4GOV ID:	208171

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 20/03/2023.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

- Lot 3 Software & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1(Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:
 - Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 7 (Financial Difficulties)

- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Call-Off Schedules for TCA 3-7-1372
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 6 (ICT Services)
 - Call-Off Schedule 8 (Business Continuity & Disaster Recovery) Part B
 - Call-Off Schedule 9 (Security) Part C
 - Call-Off Schedule 10 (Exit Management) Part B
 - Call-Off Schedule 11 (Installation Works)
 - Call-Off Schedule 20 (Call-Off Specification)
- 4 CCS Core Terms (version 3.0.6)
- 5 Joint Schedule 5 (Corporate Social Responsibility) RM6068

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: 03/04/2023

CALL-OFF EXPIRY DATE: 02/04/2026

CALL-OFF INITIAL PERIOD: 3 years

CALL-OFF OPTIONAL EXTENSION PERIOD - Extension of time if necessary, strictly at discretion of MCA

CALL-OFF DELIVERABLES

See responses to ITT on Jaggaer

LOCATION FOR DELIVERY

Detailed as part of ITT

DATES FOR DELIVERY OF THE DELIVERABLES

See responses to ITT on Jaggaer

TESTING OF DELIVERABLES

Option A: None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be N/A

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF CHARGES

£XXXXX Redacted under FOI Regulation No 43 – Commercial Interests

*****MCA is under no obligation to use the full amount of Professional Services days shown above and will therefore only be billed for the days that are used*****

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

The Supplier shall submit invoices directly to the billing address as per the Buyer's order. The Supplier shall invoice the Buyer for Goods on despatch and for Services as per Supplier's quotation. Payment to be made by BACS payment.

BUYER'S INVOICE ADDRESS:

DFT Shared Service Centre
Arvato Bertelsmann
Sandringham Park
Swnasea Vale
Swansea, Wales
SA7 0EA

Please send invoices electronically to: SSa.invoice@sharedservicesarvato.co.uk ensuring the correct PO is quoted

BUYER'S AUTHORISED REPRESENTATIVE

XXXXXX Redacted under FOIA No 40 – Personal Information

Spring Place, 105 Commercial Road, Southampton SO15 1EG

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BUYER'S ENVIRONMENTAL POLICY

DFT's operational sustainability strategy can be found on the following link:

<https://www.gov.uk/government/publications/dft-operational-sustainability-strategy-2021-to-2025>

BUYER'S SECURITY POLICY

MCA Security Aspects Letter is available on request.

SUPPLIER'S AUTHORISED REPRESENTATIVE

XXXXXX Redacted under FOIA No 40 – Personal Information

SUPPLIER'S CONTRACT MANAGER

XXXXXX Redacted under FOIA No 40 – Personal Information

PROGRESS REPORT FREQUENCY

Only applicable on reporting on deliveries to site as and when required

PROGRESS MEETING FREQUENCY

None.

KEY STAFF

XXXXXX Redacted under FOIA No 40 – Personal Information

KEY SUBCONTRACTOR(S)

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

Redacted under FOI Regulation No 43 – Commercial Interests

SERVICE CREDITS

Redacted under FOI Regulation No 43 – Commercial Interests

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

See supplier response to Social Value questions under the ITT.

For and on behalf of the Supplier:

Signature: *XXXXXX Redacted under FOIA No 40 – Personal Information*

Name: *XXXXXX Redacted under FOIA No 40 – Personal Information*

Role: *Contract Manager*

Date: *20/03/2023*

For and on behalf of Buyer:

Signature: *XXXXXX Redacted under FOIA No 40 – Personal Information*

Name: *XXXXXX Redacted under FOIA No 40 – Personal Information*

Role: *Head of Regulatory Compliance and Investigations Team*

Date: *20/03/2023*