**Collation and Presentation of Indicator Metrics for a State of Natural Capital Report 23-24:**

Clarification for Supplier Queries

**Q1. The budget on one advert is £25,000 and on another is up to £49,999. Can you confirm what the budget is please.**

A: The upper limit of the budget is £49,999 VAT inclusive (£41,665.83 VAT exclusive).

**Q2.a. The brief refers to an Annex 1 which is not in the attachments.**

A: Annex 1 (Proposed Metrics for Analysis for Objective 1), Annex 8 (Mandatory Requirements), and Annex 9 (Acceptance of Terms and Conditions), are contained within the RFQ from pages 28 – 33. All other annexes can be found as separate attachments in the Contract Finder advert.

**Q2.b. Is this the same as the Annex 6 for the risk register RFQ?**

A: Annex 1 is not the same as Annex 6 in the Risk Register Advertisement ([Developing a risk register for a State of Natural Capital Report - Contracts Finder](https://www.contractsfinder.service.gov.uk/notice/da0d1a5a-2bda-497f-b283-db2f65e92f81?)). Annex 1 is a summary of five indicators requiring analysis to produce metrics in Objective 1.

**Q2.c. There is an Annex 5 referred to in the brief that is also missing from the attachments. The Annex list has other numbers missing in case this is not intentional.**

A: Annex 5 was originally unintentionally omitted from the brief as an attachment and has now been uploaded.

**Q3. On Contracts Finder the stated budget for the above procurement is down as being £41,665.83, however within the tender documents there is no stated budget that I can see. Please could you clarify whether the above number is the actual budget for this project? If not could you please share what the budget is, and whether this is inclusive or exclusive of VAT?**

A: We cannot disclose our exact budget but the value, as shown on Contract Finder is up to £41,665.83 which is exclusive of VAT; £49,999 inclusive of VAT.