#### **APPENDIX 1**

#### **ORDER FORM**

# FRAMEWORK AGREEMENT (INSERT REF: YPO 1101 Framework - Occupational Health and Employee Assistance Programme)

#### **FROM**

Contracting Authority/Customer	UK Health Security Agency		
Address	Nobel House, 17 Smith Square, London SW1P 3HX		
Invoice Address	Accounts Payable; UK Health Security Agency, Manor Farm Road, Porton Down, Salisbury, SP4 0JG UKHSA VAT No: GB888851648		
Contact Ref:	Ref: C120041 Name: Phone: Email:		
Order Number	C120041		
Order Date	01/01/2023		

## TO

Supplier:	Kays Medical	
Address:	1 Windward Drive	
	Speke	
	Liverpool	
	L24 8QR	

Contact Details	Name: Email:

#### 1. TERM

#### 1.1 Effective Date

1.1.1 This Contract shall commence on 01/01/2023

#### 1.2 Expiry Date

1.2.1 This Contract shall expire on 31/12/2023

#### 2. SERVICES REQUIREMENTS

#### 2.1 Contract Services Required

The Contract Services required are as set out in the Specification attached at Appendix 1

Occupational Health Services to UKHSA Occupational Health and Staff Wellbeing. On demand service that is only chargeable if used

Core service delivery: operation of OH Clinic

Non-core service delivery to include:

- reciprocal OH service for OHSWB Team members preplacement and management referral assessments to avoid conflict of interest.
- Travel Health medical assessments for RST / global Health pre deployment.
- Smallpox

#### 3. PERFORMANCE OF THE CONTRACT SERVICES AND DELIVERABLES

3.1 Implementation Plan and Milestones (including dates for completion.

On demand service to be agreed with the customer.

#### 3.2 Performance Monitoring

\*Performance will be monitored by the milestones/key performance indicators set out in \*(a) The Specification \*(B) the Implementation Plan; or \*(c) Point 3.1 above or any combination of the above.

Frequent review meetings as required by the customer.



**4.1** Customers <u>must state</u> whether they are requiring any amendments to the Call- Off Terms and Conditions and if so these must be included in Appendix 3.

N/A

#### 1. SPECIAL TERMS AND CONDITIONS

N/A

#### 2. CONFIDENTIAL INFORMATION

6.1 The following information shall be deemed Commercially Sensitive Information or Confidential Information:

As defined by the Data Protection Act 2018 or its successor Acts.

6.2 Duration that the information shall be deemed Commercially Sensitive Information or Confidential Information

As defined by the Data Protection Act 2018 or its successor Acts.

**APPENDIX 2** 

#### PRICES FOR SERVICES

## AS DETAILED IN THE ATTACHED PRICING SCHEDULE

#### **CHARGES FOR SERVICES**

Contract Charges / Daily Rates / Fees

Charging mechanism, price and Day Rates	£100,000 broken down as follows:
Invoicing arrangements	
	Accounts Payable;
	UK Health Security Agency, Manor Farm Road,
	Porton Down, Salisbury, SP4 0JG
	UKHSA VAT No: GB888851648
Boufamman a malata d	N/A
Performance-related payment	N/A
Travel and Subsistence	N/A

**APPENDIX 3** 

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#### **APPENDIX 4**

# **CALL-OFF TERMS AND CONDITIONS VARIATION FORM**

#### **CALL-OFF TERMS AND CONDITIONS FOR SERVICES**

[Name of Lot]	
No of Order Form bei	ng varied:
Variation Form No:	
BETWEEN:	
[ ] ("1	the Customer")
	ine dustomer /
and	
[ ]("	the Supplier")
1. The Order is varied	as follows; [list details of the Variation]
2. Words and expressi	ons in this Variation shall have the meanings given to them in the Contract.
3. The Contract, includ amended by this Varia	ing any previous Variations, shall remain effective and unaltered except as tion.
Authorised to sign fo	r and on behalf of the Customer
Signature	
Date	
Name in Capitals	
Address	
Authorised to sign fo	r and on behalf of the Supplier
Signature	
Date	
Name in Capitals	
Address	

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# **APPENDIX** 5

## DATA SHARING AGREEMENT

The contact details of the Relevant Authority's Data Protection Officer are:

Name:		
Email:		

#### ORDER FORM SIGNATORY PAGE

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide to the Customer the Services specified in this Order Form (together with where completed and applicable, the mini-competition order (additional requirements) set out in this Order Form) incorporating the rights and obligations in the Call-Off Terms and Conditions set out in the Framework Agreement entered into by the Supplier and YPO as dated below.

For and on behalf of the Supplier:



Date Signed: 30/01/2023

For and on behalf of the Customer:



Date Signed: 30/01/2023