



Commercial Directorate

XXXX redacted under FOIA section40
Driver and Vehicle Standards Agency
Berkeley House
Croydon Street
Bristol, BS5 0DA

XXXX redacted under FOIA section40

Our ref: K280021898
Date: 21/09/2023

XXXX redacted under FOIA section40

Intelogy Ltd
02037473480
Supplier's address:
Unit 6, Brooklands Close
Sunbury-on-Thames
TW16 7DY
United Kingdom

Dear XXXX redacted under FOIA section40

Acceptance of Quotation for COLIN Licences for Press Office

On behalf of the Secretary of State for Transport, I accept your quote dated 06/09/2022 accountref#5791, under the terms and conditions of Crown Commercial Services G-Cloud 12 Framework Agreement (RM1557.12)

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM1557.12
2. The quote received 06/09/2022
3. RM1557.12 Call-off Form (once signed by both parties)

The period of the contract will be 12 months with option to extend by 12 months. The maximum budget for the requirement is £ 17,184.00 Ex. VAT (not including the 12-month extension)

Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs. Purchase order must be included on each invoice.

Invoices should be emailed to: ssa.invoice@sharedservicesarvato.co.uk or posted to the following address:

Shared Services Arvato
5 Sandringham Park
Swansea Vale

Swansea
SA7 0EA

Please ensure invoices are sent to SSa and not DVSA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.

The Contract Owner is XXXX redacted under FOIA section40 who can be contacted by email address: XXXX redacted under FOIA section40 to discuss arrangements for commencement of the contract.

Please acknowledge your receipt of this letter by signing in the allocated space below and returning to me at the above address.

Yours sincerely,

XXXX redacted under FOIA section40

by authority of the Secretary of State for Transport

We accept the terms set out in this letter, including the Conditions.
Signed for and on behalf of Intelogy Ltd ("the Supplier")

Name: XXXX redacted under FOIA section40

Job Title: XXXX redacted under FOIA section40

Signature: XXXX redacted under FOIA section40

Date: 23rd September