

Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1. Buyer	The Secretary of State for Housing, Communities and Local Government (MHCLG): acting as part of the Crown (the Buyer). Its offices are on: Fry Building, 2 Marsham Street, London, SW1P 4DF
2. Supplier	Name: The Kaizen Partnership Limited Address: 22a Cliff Villas, London, NW1 9AT Registration number: 04007786 SID4GOV ID:
3. Contract	This Contract between the Buyer and the Supplier is for the supply of Deliverables, being independent community engagement services for Grenfell - see Schedule 2 (Specification) for full details.
4. Contract reference	CPD4128049
5. Buyer Cause	Any material breach of the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of this Contract and in respect of which the Buyer is liable to the Supplier.
6. Collaborative working principles	The Collaborative Working Principles apply to this Contract. See Clause 3.1.3 for further details.
7. Financial Transparency Objectives	The Financial Transparency Objectives do not apply to this Contract. See Clause 6.3 for further details.
8. Start Date	18 November 2024

9.	Expiry Date	17 November 2027
10.	Extension Period	Further period up to 2 years (3+1+1) subject to availability of funding
11.	Ending this Contract without a reason	The Buyer shall be able to terminate this Contract in accordance with Clause 14.3.
12.	Incorporated Terms (together these documents form the " this Contract ")	<p>The following documents are incorporated into this Contract. Where numbers are missing we are not using these Schedules. If there is any conflict, the following order of precedence applies:</p> <ul style="list-style-type: none"> (a) This Award Form (b) Any Special Terms (see Section 14 (Special Terms) in this Award Form) (c) Core Terms (d) Schedule 1 (Definitions) (e) Schedule 6 (Transparency Reports) (f) Schedule 20 (Processing Data) (g) The following Schedules (in equal order of precedence): <ul style="list-style-type: none"> (i) Schedule 2 (Specification) (ii) Schedule 3 (Charges) (iii) Schedule 5 (Commercially Sensitive Information) (iv) Schedule 11 (Continuous Improvement) (v) Schedule 12 (Benchmarking) (vi) Schedule 13 (Contract Management) (vii) Schedule 14 (Business Continuity and Disaster Recovery) (viii) Schedule 16 (Security) (ix) Schedule 19 (Cyber Essentials Scheme) (x) Schedule 21 (Variation Form) (xi) Schedule 22 (Insurance Requirements) (xii) Schedule 25 (Rectification Plan) (xiii) Schedule 26 (Sustainability) (xiv) Schedule 27 (Key Subcontractors) (xv) Schedule 29 (Key Supplier Staff) (xvi) Schedule 30 (Exit Management)

		(h) Schedule 4 (Tender), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above.
13.	Special Terms	N/A
14.	Buyer's Environmental Policy	available online at: Environmental policy - GOV.UK (www.gov.uk)
15.	Social Value Commitment	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes and report on the Social Value KPIs as required.
16.	Buyer's Security Requirements and Security and ICT Policy	<p>Security Policy: available online at: Security policy framework - GOV.UK (www.gov.uk)</p> <p>For the purposes of Schedule 16 (Security) the Supplier is required to comply with the Security Policy.</p> <p>ICT Policy:</p> <p>For the purposes of Schedule 16 (Security) the Supplier is required to comply with the ICT Policy.</p>
17.	Charges	Details in Schedule 3 (Charges)
18.	Estimated Year 1 Charges	£35,000.00
19.	Reimbursable expenses	Not applicable.
20.	Payment method	Payment will be by BACS method
21.	Service Levels	Not applicable.
22.	Liability	In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than 150% of the Estimated Yearly Charges.

23.	Cyber Essentials Certification	Cyber Essentials Scheme [Basic / Plus] Certificate (or equivalent). Details in Schedule 19 (Cyber Essentials Scheme)
24.	Progress Meetings and Progress Reports	The Supplier shall attend Progress Meetings with the Buyer every 3 months The Supplier shall provide the Buyer with Progress Reports every 6 months
25.	Guarantor	Not applicable
26.	Virtual Library	Not applicable
27.	Supplier's Contract Manager	[REDACTED]
28.	Supplier Authorised Representative	[REDACTED] [REDACTED]
29.	Supplier Compliance Officer	[REDACTED]
30.	Supplier Data Protection Officer	[REDACTED]
31.	Supplier Marketing Contact	[REDACTED]
32.	Key Subcontractors	[REDACTED]

33.	Buyer Authorised Representative	[REDACTED]
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For and on behalf of the Supplier:		For and on behalf of the Buyer	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	13 November 2024	Date:	15 November 2024