

Short Order Form Template

Order Form

CALL-OFF REFERENCE:	C3698
THE BUYER:	The Comptroller-General of patents, designs, and trade marks, acting through the Patent Office operating in the name of the Intellectual Property Office
BUYER ADDRESS	Concept House, Cardiff Road, Newport. NP10 8QQ
THE SUPPLIER:	Sunspeed Solutions Limited
SUPPLIER ADDRESS:	REDACTED
REGISTRATION NUMBER:	REDACTED
DUNS NUMBER:	REDACTED
SID4GOV ID:	N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 12th March 2025.

CALL-OFF START DATE: 15th March 2025

CALL-OFF EXPIRY DATE: **31st May 2025**

CALL-OFF INITIAL PERIOD: **One off transportation/relocation service**

CALL-OFF DELIVERABLES
IT Relocation – **REDACTED**

LOCATION FOR DELIVERY
REDACTED

DATES FOR DELIVERY
To be determined by the Customer on completion of data and PSN circuits to the data centre **REDACTED**

WARRANTY PERIOD
The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days

MAXIMUM LIABILITY
The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **125%** of the annual charge.

CALL-OFF CHARGES

Total £11,830 exclusive of vat

REDACTED

PAYMENT METHOD

Payment via BACS upon receipt of a valid invoice **REDACTED**

BUYER'S INVOICE ADDRESS:

REDACTED

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

KEY SUBCONTRACTOR(S)

N/A

COMMERCIALLY SENSITIVE INFORMATION

N/A

GUARANTEE

Not applicable

REDACTED

Contracting_Authority_Signature

Supplier_Signature