

Mozambique WASH IMP.

PO 7394

ITT Volume 3

Terms Of Reference

Contract Duration – 42 months

Introduction

The Department for International Development (DFID's) mission is to help eradicate poverty in the world's poorest countries and this is underpinned by our set of values:

- Ambition and determination to eliminate poverty
- Ability to work effectively with others
- Desire to listen, learn and be creative
- Diversity and the need to balance work and private life
- Professionalism and knowledge

DFID is seeking to work with Service Providers (SP) who embrace the DFID supplier protocol and in addition demonstrate Corporate Social Responsibility (CSR) by taking account of economic, social and environmental factors in an ethical and responsible manner, complying with International Labour Organisation (ILO) standards on labour, social and human rights matters.

Value for Money (VfM) is important for all DFID programmes and as such, in all our activities, we will seek to maximise the impact of DFID's spend on programmes and encourage innovative ideas from our partners and suppliers to help us to deliver Value for Money.

The Department for International Development (DFID) leads the UK Government's work to end extreme poverty. DFID works directly in 28 developing countries across Africa, Asia and the Middle East. The UK Government's long-term vision for the Middle East and North Africa region is a prosperous, stable region based on open, democratic societies with greater social, economic and political participation of its people.

Transparency

DFID has transformed its approach to transparency, reshaping our own working practices and pressuring others across the world to do the same. DFID requires Suppliers receiving and managing funds, to release open data on how this money is spent, in a common, standard, re-usable format and to require this level of information from immediate sub-contractors, sub-agencies and partners.

It is a contractual requirement for all Suppliers to comply with this, and to ensure they have the appropriate tools to enable routine financial reporting, publishing of accurate data and providing evidence of this DFID – further IATI information is available from;

<http://www.aidtransparency.net/>

Objective

The objective of this assignment is to provide independent monitoring of the results of the Mozambican Government's national water, sanitation and hygiene programme (PRONASAR), with a focus on central level and decentralised levels in Zambezia and Nampula provinces. Monitoring will focus on verifying performance against key performance indicators for decentralised service delivery as agreed between DFID, the National Directorate of Water Affairs (DNAAS) at a central level, the provincial Departments of Water (DAS) and the Capacity Building Agent (CBA).

Recipient

The Independent Monitoring Partner (IMP) will provide reports to DFID and the DNAAS, and these will be shared more widely with stakeholders supporting PRONASAR. It should be noted that following the suspension of Financial Aid to the Mozambican government that DFID has appointed a Fund Manager who will now manage the flow of funds to the DNAAS central level and DAS provincial level contractors. The Fund Manager role will not be a specific recipient of the IMP reports, but the IMP will be expected to coordinate its Field Visits with the Fund Manager to avoid duplication. The Fund Manager will be expected to undertake periodic site visits to verify works have been completed prior to processing

contractor payments but is not involved in the wider monitoring of programme outputs and outcomes.

Scope

The IMP will:

- Support DNAAS and the CBA in 'Quality Assuring' (QA) a comprehensive monitoring framework for the programme, reflecting service delivery as well as capacity building performance
- Support DNAAS and the CBA to monitor a discreet set of Value for Money measures for the programme
- Verify results, including outcomes and sustainability through twice yearly field checks in selected districts in Nampula and Zambezia provinces (or alternative provinces if agreed)
- Provide regular reporting on results against key performance indicators linked to DFID's on-going funding (via its Fund Manager) of DNAAS and DAS WASH project delivery and capacity building support

Methodology

The IMP will provide technical support to discussions between Government, DFID and the CBA to ensure the QA and adoption of the comprehensive monitoring framework which measures wider outcomes, sustainability and value for money (Annex A). The monitoring framework reflects the importance of targeting the poor and ensuring the participation of women.

The IMP will use the DFID WASH programme log-frame, the CBA specific log-frame and the GoM's PRONASAR Annual Implementation Plans as a basis to develop its own independent monitoring plan.

Monitoring will be carried out at national level with DNA and at sub-national level in the two provinces where DFID has allocated capacity building support via the CBA. Monitoring will include regular field visits, including verifying outputs and outcomes, sustainability checks and testing assumptions in the PRONASAR monitoring framework. Beneficiary feedback will be collected to inform programme learning and ensure accountability to the end users. The IMP will also provide assessments of the quality of data systems at national and provincial levels.

Reporting

Outputs required from this contract:

- **Independent monitoring plan.** Based on Inception Phase data and reports from the Transforming Rural WASH programme, the IMP should QA and agree with DFID and the DNAAS and the CBA and ensure adoption of the comprehensive monitoring framework including VfM indicators.

- 6 monthly **monitoring reports** including verification of key process, financial and results indicators as agreed with DFID and the DNA and implemented in the field.
- **Annual assessments of progress** against agreed performance indicators, including performance assessment of DNAAS and its sub-national bodies, data systems and of the CBA in its support role to the GoM.

Timing

This will be a 3.5 year contract, with a break clause after 2 years.

Independent Monitoring Plan QA and adoption – Within 3 months of the start of the contract

Monitoring reports - Twice a year, timed to immediately follow DNAAS reporting in February and August.

Annual Assessment – Once per year timed to feed in to DFID's Annual Review in September.

In the second year of the contract, there will be a Mid Term Review of the overall WASH programme. Continuing the IMP contract thereafter will be dependent on overall programme performance as well as performance of the IMP.

Budget and Payments

The budget available for the IMP is £450, 000. Payments will be based upon an agreed annual workplan and respective milestones. Bidders are invited to provide their proposals for what this payment profile will look like.

DFID Coordination

The consultant(s) will report to DFID Mozambique's Statistics Adviser.

Requirements

The IMP requires the following skills and experience:

- Experience developing monitoring and evaluation frameworks for large Government programmes.
- Experience of results verification in a low capacity environment.
- Strong collaborative and facilitation skills with demonstrable experience in developing and maintaining positive working relationships with diverse stakeholders including Governments.
- Knowledge/experience working on the M&E of national WASH programmes would be desirable.

The team should consist of at least 1 national and at most 1 international member. It should include members who are fluent in English and Portuguese and able to conduct desk and fieldwork in Portuguese; fluency in local languages would be an advantage.

Background

The UK Government has recently approved a £38.5 million programme of support to 'Transforming rural WASH in Mozambique'. The programme consists of two main components:

- 1) Financial support to the Government of Mozambique (GoM) (via a DFID appointed Fund Manager) to support the implementation of its national WASH programme (PRONASAR)
- 2) Technical support to be delivered by a Capacity Building Agent (CBA).

The CBA will provide support to the National Directorate of Water Affairs (DNAAS) at national level and to its subsidiary bodies at provincial and district level in Nampula and Zambezia Provinces. It will take a systems building approach whereby tools and methodologies to improve effective management and delivery of WASH services are designed in accordance with national systems.

Under its Agreement with the GoM for this programme, DFID intends to link the disbursement of financial support (via its appointed Fund Manager) to improving service delivery performance. During the six month programme Inception Phase, the CBA has worked with DNAAS to develop an agreed set of performance indicators, designed to reflect improved delivery of sustainable WASH services at local level. The role of the CBA thereafter is to help build DNAAS capacity to meet these targets.

In order to verify results against the agreed performance indicators, an Independent Monitoring Partner (IMP) will be needed.

Duty of Care

The Service Provider is responsible for the safety and well-being of their Personnel and Third Parties affected by their activities under this contract, including appropriate security arrangements. They will also be responsible for the provision of suitable security arrangements for their domestic and business property.

DFID will share available information with the Service Provider on security status and developments in-country where appropriate.

The Service Provider is responsible for ensuring appropriate safety and security briefings for all of their Personnel working under this contract. Travel advice is also available on the FCO website and the Service Provider must ensure they (and their Personnel) are up to date with the latest position.

Theme	DFID Risk score
OVERALL RATING[1]	3

FCO travel advice	2
Host nation travel advice	Not available
Transportation	3
Security	2
Civil unrest	2
Violence/crime	3*
Espionage	2
Terrorism	2
War	2
Hurricane	1
Earthquake	1
Flood	2**
Medical Services	3***
Nature of Project/ Intervention	

1 Very low risk	2 Low risk	3 Medium risk	4 High risk	5 Very high risk
Low		Medium	High risk	

For further information please consult the FCO travel advice:

<https://www.gov.uk/foreign-travel-advice>

Annex A – WASH Monitoring Framework and Key Performance Indicators (separate attachment)

It should be noted that the indicators provided are very much draft indicators and will be subject to further change and refinement and additional details added. The intention of providing the draft indicators is to provide bidders with an overview of the likely indicators that their monitoring activities will cover. It should be noted that the priority indicators are the Performance Measure indicators within the 2nd worksheet/tab of Annex A. These indicators will be in final draft prior to the anticipated contract start date of the IMP. However, as per the scope of this ToR, the IMP will be expected to provide their QA input prior to the finalisation of these indicators.