

Tender Evaluation

Footpath Upgrade in Wildern Local Nature Reserve

The Council will, upon receipt of your tender, initially check for compliance - if there are omissions in your tender or it is not in accordance with these instructions, we may not consider it. We will reject your Tender if you act improperly, for example, by agreeing to fix your prices, agreeing that others will not tender, offering any inducement, canvassing any officers or members of the Council or committing an offence under the Prevention of Corruption Act 1889 to 1916.

The weightings will be 40% for Price, 40% for Quality and 20% for Environmental approach

If at any time during the tender period there are any material changes to the information you have provided you must advise the Council promptly in writing before the end of the post tender clarification period on 27 February 2026. Any amendments to your tender will need to be agreed in writing.

Price Evaluation

Price will be evaluated based on the quote. Scoring will be based on ranking with the lowest price getting the maximum score of 40 with the remaining bidders receiving proportionate relative to the lowest price. See example:

Tenderer	Price	Rank	Score
Bid – A	40,000	3	35
Bid – B	42,500	4	33
Bid - C	35,000	1	40
Bid - D	37,000	2	38

Environmental Evaluation

The environmental component will be assessed based on the proposed environmental impact mitigation measures. Scoring will be applied using a ranked approach, with the bidder demonstrating the strongest environmental performance receiving the maximum score of 20, and all remaining bidders receiving proportionate scores relative to the highest-ranked submission.

No submission	0 Points	No response was made
Very Poor	1 Point	Unacceptable, an unsatisfactory response

Poor	2 Points	Only some of the requirements met
Acceptable	3 Points	A satisfactory response, which meets the basic requirements
Good	4 Points	Good response, which meets all the requirements and gives some confidence
Excellent	5 Points	Outstanding response, exceeds expectations, add value, full of confident and includes innovation

Tenderer	Impact Mitigation Measures	Rank	Score
Bid – A	3	2	12
Bid – B	5	1	20
Bid - C	1	4	4
Bid - D	4	3	16

Quality Evaluation

Tenderers' evaluation scores will be based on their written responses to Criteria 1-6 in the tables below:

Quality Scores

No submission	0 Points	No response was made
Very Poor	1 Point	Unacceptable, an unsatisfactory response
Poor	2 Points	Only some of the requirements met
Acceptable	3 Points	A satisfactory response, which meets the basic requirements
Good	4 Points	Good response, which meets all the requirements and gives some confidence
Excellent	5 Points	Outstanding response, exceeds expectations, add value, full of confident and includes innovation

The response to each question will be scored from 0 to 5 using the guidance above. These scores will then be divided by the maximum score available (5) and then multiplied by the weightings/sub weightings shown

Quality Award criteria and weightings

	Criteria	Weighting	Minimum Score
1	Technical experience and capacity	10	3
2	Approach to design quality	3	3
3	Technical experience and capacity of sub-contractors	2	3
4	Approach to communication & consultation	5	3
5	Ability to deliver (timetable)	15	3
6	Ability to offer suitable references	5	3
	TOTAL	40	

A maximum score of 40 can be achieved for responses to the quality evaluation criteria

The Council reserves the right to clarify by the following methods:

- By responses to clarification questions raised by the Council (if any)
- Clarification meetings if necessary

The Council requires submissions received to be of a consistently good level of quality across all areas. Tenders that do not score a minimum of 3 points in all of the criteria

Ranking

At this stage, scores achieved from price, quality and locality price will be combined to give a total score which will be ranked.

Tenderer	Price	Quality	Environmental	Score	Rank
Bid – A	35		12		
Bid – B	33		20		
Bid - C	40		4		
Bid - D	38		16		

Where a tenderer achieves the highest score across two or all three categories the Council reserves the right to award contracts that give the Council the best value for money.

Tie Break

In the event of a tie break (where two or more top scoring tenderers have the same total weighted score including price and quality), the Council shall select from amongst those tenderers the submission with the highest weighted score for price.

Abnormally Low Bids

Notwithstanding the scorer methodology referred to above, Tenderers are advised that the Council will scrutinise very carefully any Tender that contains a price which appears very low (having regard, amongst other things, to the prices submitted in the other tenders received). In this regard, Tenderers attention is drawn to the Lead Authorities' power under regulation 30(6) of the Public Contract Regulations 2006 (as amended) to disregard/reject any Tender that is abnormally low.