

**NHS Leadership Academy**

No. 3 The Embankment,  
Sovereign Street,  
Leeds, LS1 4BJ

Amanda Wilsher Associates

REDACTED

REDACTED

REDACTED

FAO: REDACTED

02<sup>nd</sup> November 2021

**Contract Award Notice – Specification Reference NHLA.NAT.311**

Thank you for your application, received on 19 October 2021, for the provision of NHSLA.NAT.311 Introduction to System Leadership.

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: NHSLA.NAT.311 Introduction to System Leadership.
2. The award criteria for this contract were detailed in the Specification document shared via email on 27 September 2021. The technical / quality element made up of 48 of the total score, with the price element 17.8 of the total score. The overall score you obtained against the award criteria for your written bid was 65.8 out of a maximum of 100.
3. The contract is awarded based on the costings and day rates submitted in your response, up to a total price of £23,200 (excluding VAT). Please see **Appendix A Contract Detail** for a full breakdown. Travel and accommodation expenses are not payable separately under this specification.
4. The contract period for this specification is 02<sup>nd</sup> November to 31<sup>st</sup> March 2022.
5. The contract will come into existence once the Academy receives your signed agreement confirming acceptance and availability to proceed with the work detailed within specification NHSLA.NAT.311 and your associated bidder response. Please forward this to [Faculty@leadershipacademy.nhs.uk](mailto:Faculty@leadershipacademy.nhs.uk) by return.
6. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.



A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

Signed for and on behalf of **NHS Trust Development Authority**, as part of NHS England and NHS Improvement:

<b>Signature</b>	REDACTED
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By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.MIDS.306.

Signed for and on behalf of **Amanda Wilsher Associates:**

<b>Signature</b>	REDACTED
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## APPENDIX A: CONTRACT DETAIL

**Amanda Wilsher Associates**

**NHLA.NAT.311**

Contract Terms: Faculty Framework NHS/SoEPS/18.412

Contract Date: 02<sup>nd</sup> November 2021 to 31<sup>st</sup> March 2021

### 1. Summary Programme Information

Design and development of Introduction to System Leadership., including updating existing material and creating new content and materials for consumption by the programme users

### 2. Contract Pricing Detail

Full costing details submitted and accepted under this specification and award are as follows:

Item / Activity	Days	Day Rate	Total Price
Design and development of the programme	16	£1450	£23,200
<b>SUB-TOTAL (DAY RATES)</b>	<b>8</b>	<b>-</b>	<b>£23,200</b>
Expenses (Estimated – Nil)	0	0	0
<b>SUB-TOTAL (EXPENSES)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>8</b>	<b>-</b>	<b>£23,200</b>

system

*Additional Notes:*

- 1. All prices above exclude VAT at the prevailing rate, where applicable*
- 2. Expenses are not payable under this specification*
- 3. Full breakdown and phasing of days and associated rates are contained within the associated bid response from Amanda Wilsher Associates:*



