**Q-Free (Bristol) UK Limited  
30 Lynx Crescent**

**Weston Industrial Estate**

**Weston-super-Mare**

**BS24 9BP**

Attn:  **Redacted Under FOIA Section 40 Personal Information**

Date: 13th September 2022

Contract ref: CCTP22A01

Dear Sir/Madam,

**Award of contract for the supply of Provision of Maintenance of Automatic Traffic Count Equipment**

Further to your submission of a bid for the above Procurement, on behalf of the Department for Transport (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 1st day of November 2022 and the Expiry Date will be 31st day of October 2025. The Contracting Authority reserves the option to extend the call-off contract by two periods of 12 months. The maximum total contract value shall be £7.5 million including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6099 Transport Technology and Associated Service, Lot 2 – Transport and Pedestrian Control and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 16:00 on the 20th September 2022. You are reminded that no engagement with the Contracting Authority regarding this contract is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Please note that the original intention was to employ a 10 day standstill period after notifications of the Intention to Award letters were sent to all bidders. As your company was the only bidder the standstill period is not required and will not be employed and we have moved directly to contract award.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of Department for Transport | |
| Name: **Redacted Under FOIA Section 40 Personal Information** |  |
| Signature: **Redacted Under FOIA Section 40 Personal Information** |  |
| Date: 13th September 2022 |  |