**Appendix C – Procurement Timetable**

This document sets out the timetable for the procurement process for the appointment of the proposed provider:

|  |  |
| --- | --- |
| **Milestones** | **Dates** |
| Advertisement submitted on Contracts Finder | 15 August 2022 |
| Information event and site visit to Library Archives | 23 & 25 August 2022  1 September 2022 |
| Deadline for Clarification Questions on Quotation Document | 12 noon on 9 September 2022 |
| Deadline for Submission of Quotation by Providers | 5pm on 23 September 2022 |
| Evaluation of Quotation Responses | 26 – 30 September 2022 |
| Appointment of Successful Provider | 2 October 2022 |
| Execution of Contract | 16 October 2022 |
| Commencement of Contract | 20 October 2022 |

Please note that the above timetable is indicative and dates may vary.