

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: CCIT24A33

THE BUYER: Cabinet Office

BUYER ADDRESS: REDACTED TEXT under FOIA
Section 40 Personal Information.

THE SUPPLIER: XMA Limited

SUPPLIER ADDRESS: REDACTED TEXT under FOIA
Section 40 Personal Information.

REGISTRATION NUMBER: 02051703

DUNS NUMBER: 298484148

SID4GOV ID: Not applicable

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 19th February 2025 at Contract Award.

It is issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT:

- Lot 2: Hardware.

CALL-OFF INCORPORATED TERMS:

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. RM6098 Joint Schedule 1 (Definitions and Interpretation).

3. Framework Special Terms.
4. The following Schedules in equal order of precedence:

- Joint Schedules for RM6098:
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 9 (Minimum Standards of Reliability)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
- Call-Off Schedules for RM6098:
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 14 (Service Levels)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 20 (Specification)
 - Mid-Tier Schedule 16 - Security Short Form

5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. RM6098 Joint Schedule 5 (Corporate Social Responsibility).
7. RM6098 Call-Off Schedule 4 (Call-Off Tender).

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS:

None.

CALL-OFF START DATE: 3st March 2025

CALL-OFF EXPIRY DATE: 2nd March 2027

CALL-OFF INITIAL PERIOD: Two (2) years

CALL-OFF EXTENSION PERIOD: One (1) year

CALL-OFF DELIVERABLES:

See details in Call-Off Schedule 20 (Call-Off Specification).

LOCATION(S) FOR DELIVERY:

The location where the majority of the Services will be carried out is the Authority's primary premises in Westminster, London. Some items will be required for delivery to

other locations across the UK but the supplier shall be informed 5 working days in advance.

DATES FOR DELIVERY:

Please reference the deliverables as stated within the Attachment 3 - Statement of Requirements.

TESTING OF DELIVERABLES:

Please reference the deliverables as stated within the Attachment 3 - Statement of Requirements.

WARRANTY PERIOD:

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be a minimum of three (3) years.

MAXIMUM LIABILITY:

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £7,000,000.00 (excluding VAT).

CALL-OFF CHARGES:

The total contract value is £12,333,333.33 (excluding VAT).

See details in Call-Off Schedule 5 (Pricing Details).

REIMBURSABLE EXPENSES:

None.

PAYMENT METHOD:

BACs.

BUYER'S INVOICE ADDRESS:

Cabinet Office. Newport SSCL. PO BOX 405. Newport. NP10 8FZ.

BUYER'S AUTHORISED REPRESENTATIVE:

REDACTED TEXT under FOIA Section 40 Personal Information.

BUYER'S ENVIRONMENTAL POLICY:

Cabinet Office environmental policy statement, 7th June 2022, Available online:

<https://www.gov.uk/government/publications/cabinet-office-environmental-policystatement>

BUYER'S SECURITY POLICY:

Appended at Call-Off Schedule 9 (Security).

SUPPLIER'S AUTHORISED REPRESENTATIVE:

REDACTED TEXT under FOIA Section 40 Personal Information.

SUPPLIER'S CONTRACT MANAGER:

REDACTED TEXT under FOIA Section 40 Personal Information.

PROGRESS REPORT FREQUENCY:

On the first Working Day of each calendar month.

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter.

KEY STAFF:

REDACTED TEXT under FOIA Section 40 Personal Information.

KEY SUBCONTRACTOR(S):

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION:

Supplier's Technical submission.

Supplier's Commercial proposal.

SERVICE CREDITS:

See details in Call-Off Schedule 14 (Service Levels).

ADDITIONAL INSURANCES:

Not applicable.

GUARANTEE:

Not applicable.

SOCIAL VALUE COMMITMENT:

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender).

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED TEXT under FOIA Section 40 Personal Information.	Signature:	REDACTED TEXT under FOIA Section 40 Personal Information.

Name:	REDACTED TEXT under FOIA Section 40 Personal Information.	Name:	REDACTED TEXT under FOIA Section 40 Personal Information.
Role:	REDACTED TEXT under FOIA Section 40 Personal Information.	Role:	REDACTED TEXT under FOIA Section 40 Personal Information.
Date:	26-02-25	Date:	27/02/2025