



Foreign, Commonwealth & Development Office



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Telephone: East Kilbride REDACTED

File Ref: PO 8030
Contract Amendment no 3

Date: 11 February 2022

To: REDACTED

CONTRACT FOR: Monitoring Evaluation & Learning Unit & Policy and Institutions Facility **CONTRACT NUMBER: PO 8030**

1. With reference to the contract dated 25th August 2017, as most recently amended by the letter dated 13th December 2019 both Parties have in principle agreed to the following variations to the Contract:

Section 1- Form of Contract

3. Commencement and Duration of the Services

Delete The Supplier shall start the Services on 28th August 2017(the "Start Date") and shall complete them by 27th August 2022 (the "End Date"). This Contract will be for a duration of 5 years, unless terminated earlier in accordance with its terms and conditions.

Insert The Supplier shall start the Services on 28th August 2017(the "Start Date") and shall complete them by **31st December 2023** (the "End Date"). This Contract will be for a duration of 76 months, unless terminated earlier in accordance with its terms and conditions.

Section 3 Terms of Reference

Delete Timing 7. THE SUPPLIER will provide services for 5 years (starting August 2017), including a 6 month inception phase in year 1. This contract will be issued for the full duration, however due to the long duration of the programme, the contract will have adequate provision for variation to adapt to changes that occur during the life of the programme, and therefore it will be subject to break points after the inception phase and at the end of year three.

Insert Timing 7. THE SUPPLIER will provide services for 76 months (starting August 2017), including a 6 month inception phase in year 1. This contract will be issued for the full duration, however due to the long duration of the programme, the contract will have adequate provision for variation to adapt to changes that occur during the life of the programme, and therefore it will be subject to break points after the inception phase and at the end of year three.

4. Financial Limit

Delete "Financial Limit Payments under this Contract shall not, in any circumstances, exceed £3,498,800 exclusive of any government tax, if applicable (the "Financial Limit")"



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Insert “Financial Limit Payments under this contract shall not, in any circumstances, exceed £4,482,800”

Section 4 – Special Conditions

Insert: Annex - Key performance Indicators (KPIs) as enclosed (**REDACTED**)

Section 5 – SCHEDULE OF PRICES

Delete 3. Milestone Payments

The amount to be paid for the completion of the services is fixed at £3,498,800. Payment will be made on satisfactory performance of the services, at the payment points defined below (schedule of payments): (i) ~~a lump sum on completion of the services~~; or (ii) at relevant points throughout the contract period. At each payment point set criteria will be defined as part of the schedule of payments. Payment will be made if the criteria are met to the satisfaction of DFID.

Insert 3. Milestone Payments

The amount to be paid for the completion of the services is fixed at £4,482,800. Payment will be made on satisfactory performance of the services, at the payment points defined below (schedule of payments): (i) ~~a lump sum on completion of the services~~; or (ii) at relevant points throughout the contract period. At each payment point set criteria will be defined as part of the schedule of payments. Payment will be made if the criteria are met to the satisfaction of FCDO.

Schedule of Payments:

Delete: ProFormas 1-4 dated Nov 2019 /REDACTED/

Insert: ProFormas 1-4 Updated 16 December 2021 /REDACTED/

2. These amendments relate to the adjustment of outputs, milestones, KPIs and re-profiling of the budget and proformas to reflect the contract extension and an increase to the contract financial limit.
3. Please confirm in writing by signing and returning one copy of this letter, within **15 working days** of the date of signature on behalf of FCDO that you accept the variations set out herein.
4. The Contract, including any previous variation, shall remain effective and unaltered except as amended by this letter.
5. Words and expressions in this letter shall have the meanings given to them in the Contract.

Signed by an authorised signatory for and on behalf
of the Secretary of State for Foreign, Commonwealth
and Development Affairs

Name: /REDACTED/

Position: /REDACTED/

Signature:

Date:

Signed by an authorised signatory for and on behalf of
Oxford Policy Management Ltd

Name: /REDACTED/

Signature: /REDACTED/

Date:



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- ProFormas 1-4 updated 16 December 2021 /REDACTED/
- Annex - Key performance Indicators (KPIs) /REDACTED/