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**United Kingdom-Liverpool: Mergers and acquisition services
2016/S 247-452725**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

Crown Commercial Service
The Capital Building, Old Hall Street
L3 9PP Liverpool
United Kingdom
Telephone: +44 3450103503
E-mail: supplier@crowncommercial.gov.uk

Internet address(es):

Address of the buyer profile: <https://gpsesourcing.cabinetoffice.gov.uk>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

I.3) Main activity

General public services

I.4) Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Management Consultancy.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 11: Management consulting services [6] and related services

NUTS code UK

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with several operators

maximum number of participants to the framework agreement envisaged: 280

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 2 000 000 000 and 3 000 000 000 GBP

Frequency and value of the contracts to be awarded: 4 Years.

II.1.5) Short description of the contract or purchase(s)

Crown Commercial Service as the Authority is putting in place a Pan Government Collaborative Framework Agreement for use by UK public sector bodies identified at VI.3 (and any future successors to these organisations), which include Central Government Departments and their Arm's Length Bodies and Agencies, Non Departmental Public Bodies, NHS bodies and Local Authorities. This Procurement will establish a multi Supplier public sector Framework Agreement for the purchase of Management Consultancy Services. This Framework Agreement shall comprise of 8 Lots. The Authority reserves the right for an electronic auction to be held by Contracting Authorities during further competition prior to an award of a contract.

Potential Providers have the opportunity to bid for all or any combination of the Lots.

The Authority considers that the Transfer of Undertakings (Protection of Employment) Regulations 2006 ('TUPE') will not apply at the Framework level. However, it is the responsibility of Potential Providers to take their own advice and consider whether TUPE is likely to apply in the particular circumstances of the Call Off Agreement and to act accordingly. The Potential Provider is encouraged to carry out its own due diligence. Potential Providers should note this Procurement will involve a 2 phase return of Tender submissions. Tender submissions for Lots 1, 2 and 3 (Phase 1) must be submitted by 14.2.2017, as per section IV.3.4. Tender submissions for Lots 4,5,6,7 and 8 (Phase 2) the deadline for submissions of Attachment 2 — Selection Questionnaire, is 14.2.2017. The deadline for submissions of Attachment 4 — Phase 2 Award Questionnaire is 9.5.2017. Please refer to Attachment 1 — Invitation to Tender for full details of timescales.

In reference to Section II.1.4, maximum number of participants allowed. Framework Agreements will be concluded with the maximum number of Suppliers for each Lot. This may increase only where two or more Potential Providers have tied scores and are placed in the last position in respect of each lot. The Authority reserves the right to award a Framework Agreement to additional Potential Providers where their Final Score is within 1 % of the original awarded last place position only up to an additional 5 suppliers. For the avoidance of doubt, last position is 40th for Lot 1, Lot 7 and Lot 8. Last position is 20th for Lot 2, Lot 3 and Lot 4. Last position is 50th for Lot 5 and Lot 6.

In the event that there is a challenge to the Procurement and such a challenge is confined to any one particular Lot, the Authority reserves the right to the extent that it is lawful to do so to conclude a Framework Agreement with the successful Potential Providers in respect of the Lot that has not been so challenged.

The Authority may increase the CCS Management Charge percentage (which shall be 0.5 % as at the Framework Commencement Date) at any point during the Framework Period up to a maximum of 2 %.

II.1.6) Common procurement vocabulary (CPV)

66121000, 66171000, 66519600, 66523000, 71241000, 71311300, 71800000, 72100000, 72200000, 72220000, 72246000, 72266000, 72600000, 79200000, 79311400, 79400000, 98200000

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8) Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) **Total quantity or scope:**

This Framework Agreement will comprise of 8 Lots:

Lot 1 — Business Consultancy (Phase 1).

Lot 2 — Finance (Phase 1).

Lot 3 — Audit (Phase 1).

Lot 4 — HR (Phase 2).

Lot 5 — Health and Community (Phase 2).

Lot 6 — Education (Phase 2).

Lot 7 — Infrastructure (Phase 2).

Lot 8 — ICT and Digital Services (Phase 2).

The Authority reserves the right for an electronic auction to be held by Contracting Authorities during further competition in any of the 8 Lots prior to an award of a Contract. Direct Award will also be available for all 8 Lots.

Estimated value excluding VAT:

Range: between 2 000 000 000 and 3 000 000 000 GBP

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

II.3) **Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Business Consultancy

1) **Short description**

Longer term high value, complex and multidisciplinary contracts (typically more than 1 month) that will include more than one consultancy specialisms to assure the successful delivery of significant Contracting Authority projects and or programmes. Typical areas could include the total life cycle of project and include for example client side support and or concept development, strategy design and assurance of implementation to provide enhanced value for money and economies of scale.

2) **Common procurement vocabulary (CPV)**

72221000, 72224000, 79410000, 72221000, 79311400, 79418000, 79400000, 71241000, 79411100, 79411000, 66121000

3) **Quantity or scope**

Estimated value excluding VAT:

Range: between 700 000 000 and 1 050 000 000 GBP

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Potential Providers should note this Procurement will involve a 2 phase return of Tender submissions. Tender submissions for Lots 1, 2 and 3 (Phase 1) must be submitted by 14/02/2017, as per section IV.3.4. Please refer to Attachment 1 — Invitation to Tender for full details of timescales.

Lot No: 2

Lot title: Finance

1) **Short description**

Provides advice on all aspects of the financial controls for complex project developments, which could include the establishment of financial strategies, policies, processes and departmental organisation to develop financial efficiency of its project delivery, specialist investment and financial market advisory services, capital funding, and financial risk management.

2) **Common procurement vocabulary (CPV)**

79212500, 79411000, 66523000, 72224000, 79311410, 79221000, 66121000, 79411100, 79211200, 66519600, 79200000, 71241000, 79410000, 79412000, 79419000, 66171000, 72221000

3) **Quantity or scope**

Estimated value excluding VAT:

Range: between 360 000 000 and 540 000 000 GBP

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Potential Providers should note this Procurement will involve a 2 phase return of Tender submissions. Tender submissions for Lots 1, 2 and 3 (Phase 1) must be submitted by 14.2.2017, as per section IV.3.4. Please refer to Attachment 1 — Invitation to Tender for full details of timescales.

Lot No: 3

Lot title: Audit

1) **Short description**

Advice on services for all aspects of audit assurance, objective examination of evidence for assessment of governance, risk management and internal controls for Contracting Authority in line with Governmental Internal Audit Standards. Also advice on financial audit and auditing annual financial statements. This includes assessment of financial performance, security, anti-fraud, quality and compliance.

2) **Common procurement vocabulary (CPV)**

79210000, 79212300, 79212400, 79212200, 79212100, 71241000, 79212000

3) **Quantity or scope**

Estimated value excluding VAT:

Range: between 100 000 000 and 150 000 000 GBP

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Potential Providers should note this Procurement will involve a 2 phase return of Tender submissions. Tender submissions for Lots 1, 2 and 3 (Phase 1) must be submitted by 14.2.2017, as per section IV.3.4. Please refer to Attachment 1 — Invitation to Tender for full details of timescales.

Lot No: 4

Lot title: HR

1) **Short description**

Advice on HR for the management, implementation and client side delivery of HR policies and programmes to support HR and Corporate strategies. This includes consultancy on role design, organisational strategy, change and development of people policies, strategies and objectives to support new structures. Development of performance management and cultures to build organisational, team and individual performance.

2) **Common procurement vocabulary (CPV)**

72221000, 79411000, 72224000, 98200000, 79411100, 71241000, 79410000, 79414000

3) **Quantity or scope**

Estimated value excluding VAT:

Range: between 100 000 000 and 150 000 000 GBP

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Tender submissions for Lots 4,5,6,7 and 8 (Phase 2) the deadline for submissions of Attachment 2 — Selection Questionnaire, is 14.2.2017. The deadline for submissions of Attachment 4 — Phase 2 Award Questionnaire is 9.5.2017. Please refer to Attachment 1 — Invitation to Tender for full details of timescales.

Please note if you register for Phase 2 you will be invited to Phase 1 RFX event and Phase 2 RFX event.

Lot No: 5

Lot title: Health and Community

1) **Short description**

Social & Public Health Policy

Advice on assessment of policy application for welfare provision, communication and the law, incorporating the experiences of different social care user groups. Social policy includes the provision and financing housing, health and long-term care. Advice on the application of the Health and Social Care Act 2012 obligations for the health system, its relationship with care and support services.

Housing needs, Supply, Funding and support:

Advice on the provision of supported housing including but not exhaustively for vulnerable people, people with disabilities, homeless people, older people, people with mental health problems and suffering domestic violence. This includes the provision and application of funding; transformation funds, influencing commissioning and wider housing needs.

Hospital management:

Provision of advice for the non-clinical management of hospitals, clinics and care homes.

Primary Care:

Advice on structuring, management and provision of primary care services including but not exclusively from GP or Dental practices, community pharmacies and high street optometrists.

Learning disabilities and related conditions:

Advice on structuring assessment and training for the support and treatment of learning disabilities and disorders including but not exclusively ADHD, reading (dyslexia), mathematics (dyscalculia), writing (dysgraphia) and cognitive impairment.

Charity and Third Sector Organisations (TSOs):

Advice to support the involvement of voluntary and community organisations, social enterprises, mutuals and co-operatives, in support of Government strategy to assist charities, social enterprises and cooperatives run public services.

Mental Health:

Advice on the support of all stages of mental health intervention for people of all ages and socioeconomic levels. Advice on legislation and policy; influencing key governmental policy decisions and commissioning better services. Advice on seeking or managing funding across multiple providers of health and community services.

Judicial and community support:

Advice and provision of research and analysis for the improvement of judicial process and productivity for criminal proceedings, civil lawsuits or administrative proceedings by constitutional courts.

Policing & security:

Advice on the review and provision of security and policing, including but not exhaustively to improve productivity and support from the community. This includes routine security and policing.

Substance misuse & addiction:

Advice on the provision of community and inpatient addiction treatment, including for dependence on alcohol prescription and non-prescription drugs. This includes advice on evidence-based treatment pathways, compliance with national guidelines and Care Quality Commission standards.

Alternative Delivery Model:

Advice on the selection and implementation of make, share or buy service provision. This can include consideration of partial or fully outsourced, insourced, consolidated, or consortium services.

Capital Asset Strategy:

Assist and advise on developing asset planning, treatment, upgrade and replacement strategy.

2) **Common procurement vocabulary (CPV)**
72221000, 79411000, 72224000, 79418000, 79411100, 79410000, 71241000

3) **Quantity or scope**
Estimated value excluding VAT:
Range: between 160 000 000 and 240 000 000 GBP

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**
Tender submissions for Lots 4,5,6,7 and 8 (Phase 2) the deadline for submissions of Attachment 2 — Selection Questionnaire, is 14.2.2017. The deadline for submissions of Attachment 4 — Phase 2 Award Questionnaire is 9.5.2017. Please refer to Attachment 1 — Invitation to Tender for full details of timescales.
Please note if you register for Phase 2 you will be invited to Phase 1 RFX event and Phase 2 RFX event.

Lot No: 6

Lot title: Education

1) **Short description**
Primary, Secondary, Further and Higher Education:
Advice on policy for public education, state-funded schools at a local level and within independent schools (public schools) and management of home-schooling agreements.
Apprenticeships & Adult learning:
Advice on the structuring, funding of fees, loans and administration of Apprenticeships and Adult Learning.
Special Educational Needs and Disability (SEND):
Advice on the provision of Special Educational Needs, statutory duties and provision to achieve a person-centred approach to meet the needs of children, young people and their families, the support services available to drive improvement.
e-Learning:
Advice on the structuring, provision and management of e-Learning courses.
Academy Transformation:
Advice on structuring, governance and managing transformation of schools and colleges into Academies and MATs; and longer term management of the staff reorganisation and increased size of the facilities.
National Policy Implementation:
Advice and support on the roll out of DfE National Policies and other governmental statutes.
Curriculum development:
Advice on the development of cost effective curriculums and plan for implementation and staff upskilling.
Schools Performance Development in Capacity, Audits and Healthy School:
Provision of a consultative service for school improvement, operational excellence, for Governors, community engagement, improved timetables, admissions, funding, facilities and staff.
Behavioural programmes:

Advice on the development of behavioural improvement programmes

Alternative Delivery Models:

Advice on scoping and development of collaboration between public and private providers of qualifications and industry.

2) **Common procurement vocabulary (CPV)**

72221000, 79411000, 72224000, 79418000, 79411100, 71241000, 79410000

3) **Quantity or scope**

Estimated value excluding VAT:

Range: between 100 000 000 and 150 000 000 GBP

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Tender submissions for Lots 4,5,6,7 and 8 (Phase 2) the deadline for submissions of Attachment 2 — Selection Questionnaire, is 14.2.2017. The deadline for submissions of Attachment 4 — Phase 2 Award Questionnaire is 9.5.2017. Please refer to Attachment 1 — Invitation to Tender for full details of timescales.

Please note if you register for Phase 2 you will be invited to Phase 1 RFX event and Phase 2 RFX event.

Lot No: 7

Lot title: Infrastructure

1) **Short description**

Infrastructure modelling:

Advice on the modelling of strategic level activity to reach decisions on the optimum location, number and allocation of service providers. This includes but not exhaustively minimizing total logistics costs or maximizing profit whilst resolving multiple and sometimes conflicting objectives.

Sector & Geographical review:

Advice and analysis for developing the design strategy for example to resolve the uneven distribution of economic opportunity across sectors or regions.

Population & Demographic review:

Advice on the analysis to assess the impact of infrastructure developments on population and demography; use of natural resources, and the effect of social and population policies.

Facilities management:

Advice on the development and structuring of facilities management provision.

Property management:

Advice on the control and oversight of a property portfolio, including but not exhaustively the processes systems and manpower to managed the property, from acquisition, utilisation to disposal

Highways and roads:

Advice on the planning, design, maintenance, and impact of highways and roads on vehicles, pedestrians and property.

Vehicles and traffic:

Advice on the control, management and monitoring of vehicles and traffic.

Transport — Aviation, Rail, Road, Shipping and Inland waterways:

Advice on the planning and management of transport infrastructure

Telecommunication:

Advice on the design, provision and management of Telecommunication infrastructure.

Waste and Infrastructure:

Advice on the design, provision and management of Waste Infrastructure including but not exhaustively sustainable treatment storage and disposal.

Energy and Utilities:

Advice on the provision of Energy and Utilities infrastructure, generation and recycling.

National Emergency:

Advice on the planning, simulation and management for emergencies whether natural or human-made disaster.

2) **Common procurement vocabulary (CPV)**

72221000, 79411000, 71241000, 79410000, 71800000, 71311300, 79418000, 72224000, 79411100

3) **Quantity or scope**

Estimated value excluding VAT:

Range: between 280 000 000 and 420 000 000 GBP

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Tender submissions for Lots 4,5,6,7 and 8 (Phase 2) the deadline for submissions of Attachment 2 — Selection Questionnaire, is 14.2.2017. The deadline for submissions of Attachment 4 — Phase 2 Award Questionnaire is 9.5.2017. Please refer to Attachment 1 — Invitation to Tender for full details of timescales.

Please note if you register for Phase 2 you will be invited to Phase 1 RFX event and Phase 2 RFX event.

Lot No: 8

Lot title: Information Communications Technology and Digital Services

1) **Short description**

Advice and ICT expertise for the development of strategy, pre design solutions and assurance of implementation for ICT business improvement projects to assure delivery. This includes but not exhaustively ICT health checks, strategy development, requirements specification, system design and implementation to a controlled steady state, underpinned by ISO 9001 QMS and ISO 27001 Information Assurance processes.

2) **Common procurement vocabulary (CPV)**

72221000, 72266000, 72100000, 72220000, 79411000, 72227000, 72246000, 72224000, 79411100, 72222000, 72200000, 72223000, 71241000, 79410000, 72600000, 79418000

3) **Quantity or scope**

Estimated value excluding VAT:

Range: between 200 000 000 and 300 000 000 GBP

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Tender submissions for Lots 4,5,6,7 and 8 (Phase 2) the deadline for submissions of Attachment 2 — Selection Questionnaire, is 14.2.2017. The deadline for submissions of Attachment 4 — Phase 2 Award Questionnaire is 9.5.2017. Please refer to Attachment 1 — Invitation to Tender for full details of timescales.

Please note if you register for Phase 2 you will be invited to Phase 1 RFX event and Phase 2 RFX event.

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

Potential Providers will be advised if this is necessary during the procurement. Parent Company and/or other guarantees of performance and financial liability may be required by the Authority if considered appropriate.

- III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**
- III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**
No special legal form is required but if a contract is awarded to a Group of Economic Operators, the Authority may require the Group of Economic Operators to form a legal entity before entering into the Framework Agreement.
- III.1.4) **Other particular conditions**
- III.2) **Conditions for participation**
- III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**
Information and formalities necessary for evaluating if the requirements are met: Potential Providers will be assessed in accordance with Section 5 of Chapter 2 of the Public Contract Regulations 2015, as amended (implementing Title II, Chapter III, Section 3, Sub section i of Directive 2014/24/EU), on the basis of information provided in response to an Invitation to Tender ('ITT').
This procurement will be managed electronically via the Authority's e-Sourcing Suite. To participate in this Procurement, Potential Providers must first be registered on the e-Sourcing Suite.
If you have not yet registered on the eSourcing Suite, this can be done online at <https://gpsesourcing.cabinetoffice.gov.uk> by following the link 'Register for CCS eSourcing'. Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so. Full instructions for registration and use of the system can be found at <http://ccs.cabinetoffice.gov.uk/i-am-supplier/respond-tender>
Once you have registered on the eSourcing Suite, a registered user can express an interest for a specific procurement. This is done by emailing expressionofinterest@crowcommercial.gov.uk .
Your email must clearly state: the name and reference for the procurement and Phase you wish to register for i.e Phase 1 and/or Phase 2; the name of the Potential Provider; and the name and contact details for the registered individual sending the email.
The Authority will process the email and then enable the Potential Provider to access the procurement online via the e-Sourcing Suite. The registered user will receive a notification email to alert them once this has been done. Please note if you register for Phase 2 you will be invited to Phase 1 RFX event and Phase 2 RFX event. Potential Providers should note, that this Procurement will be evaluated in a 2 phased return. Phase 1 will consist of Lots 1, 2 and 3. Phase 2 will consist of Lots 4, 5, 6, 7 and 8. Please see the Procurement Timetable at Paragraph 4 of Attachment 1 — Invitation to Tender and ensure you are aware of the dates your procurement documents need to be submitted. When expressing an interest in this procurement, please clearly state what phase you are wishing to submit a Tender for. For the avoidance of doubt, if you are wishing to submit a Tender for Lots 1, 2 and 3 this is Phase 1, and you will be added to the Phase 1 event within the e-Sourcing suite. If you are wishing to submit a Tender for Lots 4, 5, 6, 7 and 8, this is Phase 2, and you will be added to Phase 1 and 2 within the e-Sourcing suite. Potential Providers should note, that all responses to the Selection Questionnaire shall be entered within Phase 1 by the Phase 1 closing date listed in IV.3.4.
As a user of the e-Sourcing Suite you will have access to Emptoris email messaging service which facilitates all messages sent to you and from you in relation to any specific RFX event. Please note it is your responsibility to access these emails on a regular basis to ensure you have sight of all relevant information.
For technical assistance on use of the e-Sourcing Suite please contact Crown Commercial Service Helpdesk email: enablement@crowcommercial.gov.uk

A full copy of the ITT documentation for this procurement will be available for unrestricted and full direct access, free of charge via Crown Commercial Service website from the date of this publication of the contract notice:

<http://ccs-agreements.cabinetoffice.gov.uk/procurement-pipeline>

Cyber Essentials is mandatory for Central Government Contracts which involve handling personal information and providing certain ICT products and services.

The Government is taking steps to further reduce the levels of cyber security risk in its supply chain through the Cyber Essentials scheme. The scheme defines a set of controls which, when properly implemented, will provide organisations with basic protection from the most prevalent forms of threat coming from the internet. There are 2 levels of certification: Cyber Essentials and Cyber Essentials Plus.

To participate in this Procurement, Potential Providers must be able to demonstrate that you comply with the technical requirements prescribed by Cyber Essentials or equivalent for Services under and in connection with this Procurement.

The Potential Provider may be awarded a place on the Framework Agreement but shall not enter into any Call Off Procedure and/or any Call Off Contracts with Contracting Authorities until they are able to demonstrate to the Authority that they meet the technical requirements prescribed by Cyber Essentials for Services under and in connection with this Procurement.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Potential Providers will be assessed on the basis of information provided in response to an ITT.

The ITT can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1

The Authority may take into account any of the following information:

- a copy of your audited accounts for the most recent two years and/or 1 or more of the following in respect of your organisation
- a statement of your turnover, profit and loss account/income statement, balance sheet/statement of financial position and statement of cash flow for the most recent — a statement of your cash flow forecast for the current year and a bank letter outlining the current cash and credit position; and/or
- an alternative means of demonstrating financial status.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Candidates will be assessed in accordance with Section 5 of the Regulations implementing the Directive, on the basis of information provided in response to an ITT.

III.2.4) **Information about reserved contracts**

III.3) **Conditions specific to services contracts**

III.3.1) **Information about a particular profession**

Execution of the service is reserved to a particular profession: no

III.3.2) **Staff responsible for the execution of the service**

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

Section IV: Procedure

IV.1) **Type of procedure**

IV.1.1) **Type of procedure**

Open

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

- IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**
- IV.2) **Award criteria**
- IV.2.1) **Award criteria**
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document
- IV.2.2) **Information about electronic auction**
An electronic auction will be used: no
- IV.3) **Administrative information**
- IV.3.1) **File reference number attributed by the contracting authority:**
RM3745
- IV.3.2) **Previous publication(s) concerning the same contract**
no
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4) **Time limit for receipt of tenders or requests to participate**
14.2.2017 - 15:00
- IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**
English.
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**
in days: 240 (from the date stated for receipt of tender)
- IV.3.8) **Conditions for opening of tenders**

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.2) **Information about European Union funds**
The contract is related to a project and/or programme financed by European Union funds: no
- VI.3) **Additional information**
Potential Providers should note that, in accordance with the UK Government's policies on transparency, the Authority intends to publish the Invitation to Tender (ITT) document and the text of any Framework Agreement awarded, subject to possible redactions at the discretion of the Authority. The terms of the proposed Framework Agreement will also permit a Contracting Authority, awarding a contract under this Framework Agreement, to publish the text of that contract, subject to possible redactions at the discretion of the Contracting Authority. Further information on transparency can be found at:
<http://ccs.cabinetoffice.gov.uk/about-government-procurement-service/transparency-and-accountability/transparency-procurement>
The Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; and in no circumstances will the Authority be liable for any costs incurred by the candidates. If the Authority decides to enter into a Framework Agreement with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of potential suppliers. Any orders placed under this Framework Agreement will form a separate contract under

the scope of this Framework between the supplier and the specific requesting other contracting authority. The Authority and other contracting authorities utilising the Framework reserve the right to use any electronic portal during the life of the agreement.

The duration referenced in Section II.1.4 is for the placing of orders.

The value provided in Section II.1.4 is only an estimate. We cannot guarantee to suppliers any business through this Framework Agreement.

Crown Commercial Service wishes to establish a Framework Agreement for use by the following UK public sector bodies (and any future successors to these organisations):

Crown Commercial Service wishes to establish a Framework Agreement for use by the following UK public sector bodies (and any future successors to these organisations):

Central Government Departments, Local Government and Public Corporations that can be accessed at the Public Sector Classification Guide:

<https://www.ons.gov.uk/economy/nationalaccounts/uksectoraccounts/datasets/publicsectorclassificationguide>

Please note Central Government departments may be subject to Government Digital Service approval before using the Framework Agreement.

Local Authorities

<http://openlylocal.com/councils/all>

<http://www.idea.gov.uk/idk/org/la-data.do>

www.ubico.co.uk Agent acting on behalf of Cheltenham Borough Council.

NDPBs

<https://www.gov.uk/government/organisations>

National Parks Authorities

<http://www.nationalparks.gov.uk/>

Educational Establishments in England and Wales, maintained by the Department for Children, Schools and Families including Schools, universities and Colleges but not Independent Schools

<http://www.education.gov.uk/edubase/home.xhtml>

Police Forces in the United Kingdom

http://www.police.uk/?view=force_sites

<http://apccs.police.uk/about-the-apcc/>

Fire and Rescue Services in the United Kingdom

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.nifrs.org/areas-districts/>

<http://www.firescotland.gov.uk/your-area.aspx>

NHS Bodies England

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/MentalHealthTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/CareTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/AmbulanceTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/SpecialHealthAuthorityListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/OtherListing.aspx>

Hospices in the UK

<http://www.helpthehospices.org.uk/about-hospice-care/find-a-hospice/uk-hospice-and-palliative-care-services/>

https://www.hospiceuk.org/?gclid=COiD1Kv_39ACFaQV0wodQHgILg

<http://www.nahf.org.uk/hospice-directory.html>

Registered Social Landlords (Housing Associations)

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

Third Sector and Charities in the United Kingdom

<http://www.charitycommission.gov.uk/find-charities/>

<http://www.oscr.org.uk/search-charity-register/>

<https://www.charitycommissionni.org.uk/ShowCharity/RegisterOfCharities/RegisterHomePage.aspx>

<https://www.gov.uk/find-charity-information>

<http://www.oscr.org.uk/charities/search-scottish-charity-register>

Citizens Advice in the United Kingdom

<http://www.citizensadvice.org.uk/index/getadvice.htm>

www.cas.org.uk

<http://www.citizensadvice.co.uk/>

Scottish Public Bodies

The Framework Agreement will be available for use by any Scottish Public Sector Body: the Authority; Scottish Non-Departmental Public Bodies; offices in the Scottish Administration which are not ministerial offices; crossborder public authorities within the meaning of section 88(5) of the Scotland Act 1998; the Scotland Office; the Scottish Parliamentary Corporate Body; councils constituted under section 2 of the Local Government etc. (Scotland) Act 1994 (except where they are acting in their capacity as educational authority); Scottish joint fire boards or joint fire and rescue boards; Scottish joint police boards or any successor National Police or Fire Authority; Scottish National Park authorities, bodies registered as social landlords under the Housing (Scotland) Act 2001, Scottish health boards or special health boards, Student Loans Company Limited, Northern Lighthouse Board, Advanced Procurement for Universities and Colleges (APUC Ltd) and their member organisations across the higher and further education sector in Scotland, associated and affiliated bodies including overseas campuses, any further or higher education institutions being fundable bodies within the meaning of section 6 of the Further and Higher Education (Scotland) Act 2005 any public body established by or under the Scotland Act 1998 or any Act of the Scottish Parliament, any association of or formed by one or more of the foregoing, bodies financed wholly or mainly by one or more of the foregoing, bodies subject to management supervision by one or more of the foregoing and bodies more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, being appointed by one or more of the foregoing.

Scottish Government <http://www.scotland.gov.uk/Home> Scottish Parliament <http://www.scottish.parliament.uk/abouttheparliament/27110.aspx> Scottish Public Services Ombudsman Scottish Information Commissioner

for Children and Young People in Scotland Scottish Commission for Human Rights Commission for Ethical Standards in Public Life in Scotland Standards Commission for Scotland Scottish Local Authorities

<http://www.scotland.gov.uk/About/Government/councils> <http://www.scotland-excel.org.uk/home/AboutUs/OurMembers/AssociateMembers.aspx> Scottish Agencies, NDPBs <http://www.scotland.gov.uk/Topics/Government/public-bodies/about/Bodies> Scottish NHS Bodies <http://www.scotland.gov.uk/Topics/Health/NHS-Workforce/NHS-Boards> Scottish Further and Higher Education Bodies <http://www.universities-scotland.ac.uk/index.php?page=members> <http://www.apuc-scot.ac.uk/#!/members> http://www.sfc.ac.uk/aboutus/council_funded_institutions/WhoWeFundColleges.aspx Scottish Police <http://www.scotland.police.uk/your-community/> Scottish Housing Associations http://www.sfha.co.uk/component/option,com_membersdir/Itemid,149/view,membersdir/ The Scotland Office <http://www.scotlandoffice.gov.uk/scotlandoffice/33.30.html>

Registered Social Landlords (Housing Associations) — Scotland

<http://www.scotland.police.uk/police-stations/>

http://www.scotland-excel.org.uk/home/Aboutus/Ourmembers/Our_members.aspx<http://www.scotland-excel.org.uk/>
Scottish Schools Primary Schools
<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=isprimaryschool&bSubmit=1&Submit=Search>
Secondary Schools
<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=issecondaryschool&bSubmit=1&Submit=Search>
Special Schools
<http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=isspecial&bSubmit=1&Submit=Search>
Scottish Public Bodies
National Records of Scotland
Historic Scotland
Disclosure Scotland
Registers of Scotland
Scottish Qualification Authority
Scottish Courts Service
Scottish Prison Service
Transport Scotland
The Scottish Government Core Directorates
Highlands and Islands Enterprise
Crown Office & Procurator Fiscal Service
Scottish Police Authority
National Museums of Scotland
Scottish Children's Reporter Administration
Scottish Enterprise
Scottish Environment Protection Agency
Scottish Legal Aid Board
Scottish Natural Heritage
Skills Development Scotland
Visit Scotland
Aberdeen City Council
Aberdeenshire Council
Angus Council
Argyll and Bute Council
City of Edinburgh Council
Clackmannanshire Council
Comhairle nan Eilean Siar
Dumfries and Galloway Council
Dundee City Council
East Ayrshire Council
East Dunbartonshire Council
East Lothian Council
East Renfrewshire Council

Falkirk Council
Fife Council
Glasgow City Council
Highland Council
Inverclyde Council
Midlothian Council
Moray Council,
The North Ayrshire Council
North Lanarkshire Council
Orkney Islands Council
Perth and Kinross Council
Renfrewshire Council
Scottish Borders Council
Shetland Islands Council
South Ayrshire Council
South Lanarkshire Council
Stirling Council
West Dunbartonshire Council
West Lothian Council
Central Scotland Fire and Rescue Service
Dumfries and Galloway Fire and Rescue Service
Fife Fire and Rescue Service
Grampian Fire and Rescue Service
Highlands and Islands Fire and Rescue Service
Lothian and Borders Fire and Rescue Service
Strathclyde Fire and Rescue Service
Tayside Fire and Rescue Service
Golden Jubilee Hospital (National Waiting Times Centre Board)
NHS 24
NHS Ayrshire and Arran
NHS Borders
NHS Dumfries and Galloway
NHS Education for Scotland
NHS Fife
NHS Forth Valley
NHS Grampian
NHS Greater Glasgow and Clyde
NHS Health Scotland
NHS Highland
NHS Lanarkshire
NHS Lothian
NHS Orkney
Healthcare Improvement Scotland
NHS Shetland
NHS Tayside

NHS Western Isles
Scottish Ambulance Service
The Common Services Agency for the Scottish Health Service
The State Hospital for Scotland
Scottish Further Education and Higher Education <http://www.universities-scotland.ac.uk/index.php?page=members>
http://www.sfc.ac.uk/aboutus/council_funded_institutions/WhoWeFundColleges
Ayrshire College
Borders College
City of Glasgow College
Dumfries and Galloway College
Dundee and Angus College
Edinburgh College
Fife College
Forth Valley College
Glasgow Clyde College
Glasgow Kelvin College
Inverness College
Lews Castle College
Moray College
New College Lanarkshire
Newbattle Abbey College
North East Scotland College
North Highland College
Orkney College
Perth College
Sabhal Mor Ostaig
Shetland College
South Lanarkshire College
West College Scotland
West Highland College
West Lothian College
Albertay University
Edinburgh Napier University
Glasgow Caledonian University
Glasgow School of Art
Heriot-Watt University
Queen Margaret University
Robert Gordon University
Royal Conservatoire of Scotland
Scottish Association for Marine Science
SRUC
Royal Scottish Academy of Music and Drama
Scottish Agricultural College
UHI Millennium Institute

University of Aberdeen
University of Abertay Dundee
University of Dundee
University of Edinburgh (Edinburgh College of Art)
University of Glasgow
University of St Andrews
University of Stirling
University of Strathclyde
University of the Highlands and Islands
University of the West of Scotland
Scottish Funding Council
College Development Network
Argyll College
Highland Theological College
The James Hutton Institute
Fraunhofer UK Research Limited
UHI Shared Services Limited
Cairngorms National Park Authority
Office of Scottish Charity Regulator
Forestry Commission Scotland
Audit Scotland
Welsh Public Bodies
National Assembly for Wales,
Welsh Assembly Government and Welsh Local Authorities, and all bodies covered by: <http://www.assemblywales.org/abthome/abt-links.htm> <http://new.wales.gov.uk/about/civilservice/directorates/?lang=en>
NHS Wales <http://www.wales.nhs.uk/ourservices/directory> Housing Associations — Registered Social Landlords
Wales
NI Public Bodies Northern Ireland Government Departments
<https://www.northernireland.gov.uk>
Northern Ireland Public Sector Bodies and Local Authorities <http://www.northernireland.gov.uk/az2.htm> Schools in Northern Ireland <http://www.nidirect.gov.uk/index/search.lsim?sr=0&nh=10&cs=iso-8859-1&sc=nidirectcms&sm=0&mt=1&ha=nidirect-cms&cat=Banner&qt=SCHOOLS>
Universities in Northern Ireland
<http://www.deni.gov.uk/links.htm#colleges>
<https://www.nidirect.gov.uk/contacts/housing-associations>
<https://www.nidirect.gov.uk/contacts>
<https://www.nidirect.gov.uk/articles/universities-and-colleges-northern-ireland>
Health and Social care in Northern Ireland
<http://www.hscni.net/index.php?link=hospitals> <http://www.hscni.net/index.php?link=boards> <http://www.hscni.net/index.php?link=agencies> <http://www.hscni.net/index.php?link=councils>
Northern Ireland Housing Associations
<http://www.nidirect.gov.uk/index/contacts/contacts-az.htm/housing-associations-contact> Police Service of Northern Ireland <http://www.psnipolice.uk/index.htm>
Police Service of Northern Ireland
<http://www.psnipolice.uk/index.htm>

Entities which are not public sector bodies may also use the Framework Agreements if the Authority is satisfied that: such entity is calling off Goods and Services directly, solely and exclusively in order to satisfy contractual obligations to one (1) or more public sector bodies, all of which are entitled to use the Framework Agreements on their own account; all Goods and Services to be called-off by it are to be used directly, solely and exclusively to provide energy at sites occupied by such public sector body(ies); and it will pass the benefit of the Call-Off Contract to such public sector body(ies) directly, in full and on a purely 'pass-through' basis. Accordingly there must be no mark-up, management fee, service charge or any similar cost solely in relation to the supply of energy imposed on the relevant public sector body(ies), who must be able to benefit from the terms of the Framework Agreements in a like manner and to the same extent as if using the Framework Agreements on its/ their own account.

This Framework Agreement will also be accessible for use by any corporation established, or a group of individuals appointed to act together, for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character, and

(i) financed wholly or mainly by another Contracting Authority (listed above in this section VI.3) of this notice;

(ii) subject to management supervision by another Contracting Authority (listed above in this section VI.3) of this notice; or

(iii) more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, are appointed by another Contracting Authority (listed above in this section VI.3) of this notice;

(iv) an association of or formed by one (1) or more of the Contracting Authorities (listed above in this section VI.3) of this notice.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

VI.4.2) **Lodging of appeals**

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

20.12.2016