**Introduction**

UKGI, as the government’s centre of excellence in corporate finance and corporate governance, is increasing its resources to help with additional COVID-related responsibilities, announced on 9 October – see link for further details.

(<https://www.gov.uk/government/news/updates-to-the-covid-corporate-financing-facility>).

As such, UKGI is looking to hire a new Assistant Director as a Senior Portfolio Analyst into a new team to support this work.

This is a unique opportunity that will allow the successful candidate to build on relevant portfolio and risk management experience in high profile matters of national importance.

**The experience and key competencies we are looking for this role are:**

* + - * 5-10 years’ experience in asset management / portfolio reporting;
      * Extensive experience in modelling and data analysis;
      * Strong background in economics/econometrics;
      * Experience in developing and maintaining complex credit monitoring tools and protocols;
      * An ability to work well with other teams to handle multiple competing priorities and risks, often to tight timelines;
      * Excellent communication skills – ability to work effectively with a range of grades, including ability to influence senior management, and communicating difficult messages clearly
      * Experience in supervising, mentoring and providing oversight on the work of more junior employees; and
      * Strong Microsoft Office skills.