



CHANGE CONTROL FORM

Contract Name:	Cost analysis of future heat infrastructure options	Contract Ref. No.	CCSN17A08 Contract Extension 1
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CLIENT CHANGE NOTICE (CCN)

The Contract Term initially commenced on Monday 10th July 2017 (the "Start Date") and the Expiry Date was Monday 11th December 2017. The Authority reserved the option to extend the contract by up to 1 week. The Authority now wishes to vary the contract by a further period of up to 8 weeks, which would extend the contract from Tuesday 12th December 2017 to Monday 29th January 2018. This new request is being varied under Regulation 72 of the Public Procurement Regulation ii for additional necessary works, supplies or services under certain circumstance and is inclusive of the original 1 week extension option.

Initiated by:

REDACTED Procurement Lead, Crown Commercial Services

CCN Reference:

CCSN17A08-1

Source of change:

The Authority

Date CCN Raised by relevant party:

15/01/18

STAGE 1 - CUSTOMER

Summary of proposals/ requirements :

Further to the current contract expiry date of Monday 11th December 2017, the National Infrastructure Commission (NIC) wishes to vary contract CCSN17A08 for a further 8 weeks (time only) from Tuesday 12th December 2017 to Monday 29th January 2018.

The contract extension will be in based upon the initial pricing schedule and contract value of £78,768.75 (excluding VAT).

Proposed payment:

In line with the Terms and Conditions of Contract

Required delivery date, with rationale:

Immediately



Change authorised to proceed to Stage 2 (Customer organisation representative):	<i>REDACTED</i>	<i>REDACTED</i>	
	Signature	Print Name & Position	Date
Change authorised to proceed to Stage 2 (CCS representative)	<i>REDACTED</i>	<i>REDACTED</i>	
	Signature	Print Name & Position	Date

STAGE 2 – SUPPLIER

Comments/ caveats on requested change:

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ABORTIVE COSTS :

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Anticipated period from CCN being authorised by client to start of related provision

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Element Energy confirms that the costs identified above are the agreed figures that will be payable on CCN implementation

Signed (**Supplier Representative**):

REDACTED

Print Name & Position:

REDACTED

Date:

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STAGE 3 – CLARIFICATIONS

Clarification/ queries to
to supplier regarding
their proposals:

Date:

Supplier response

Date:

STAGE 4 - CUSTOMER CCN SIGN-OFF TO PROCEED TO IMPLEMENTATION

Variation Withdrawn

By signing below, unless CCN is withdrawn, the National Infrastructure Commission agrees to pay Element Energy the costs detailed in Stage 2, by deadlines agreed with the supplier.

Signed
(Customer
Representative)

Signature

Print Name & Position

Date

Change
authorised to
proceed to
implementation
(CCS):

Signature

Print Name & Position

Date

STAGE 5 - CCN COMPLETION SIGN-OFF

I confirm that the provision required under the CCN commenced in accordance with the customer requirements and supplier proposals in this CCN.



Date works have been completed/ provision required under the CCN commenced:

[Redacted]

Date Signed by Customer:

[Redacted]

Signed (Customer representative):

REDACTED

Print Name & Position

REDACTED