



Redacted under FOIA Section 40, Personal Information

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2 February 2024

Dear Sir / Madam

### Invitation to Tender Reference 710364453

1. Royal Navy, as part of Ministry of Defence are running a further tender competition for Marworks Technical Accelerator, under Crown Commercial Services framework Tech Services 3 RM6100 Lot 3c. You are invited to tender in accordance with the attached documentation.
2. The [Statement of Requirements/Specification](#) details what is required.
3. The rate table details what prices are required. The total budget is £7,590,000.00 (excluding VAT).  
£3,500,000.00 for the Core Services in years 1, 2 and 3.  
£1,750,000.00 limit of liability for any additional requirements in years 1, 2 and 3.  
£2,340,000.00 limit of liability for the optional years 4 and 5.
4. Tenders will be evaluated in accordance with the [Tender Evaluation Criteria](#). This details how tenders will be assessed, scored and compared, including assessment of the Commercial, Financial and Technical responses in all submitted tenders.
5. The resulting contract will be based on the framework Terms & Conditions, including the Draft Order Form. As this is not a negotiated procurement, the Terms & Conditions cannot be amended following contract award.
6. You may raise questions about the tender and the requirement via the CCS eSourcing Suite. The deadline for asking questions is 1 March 2024. Please note that any questions raised, and the answers provided, may be shared with other interested suppliers. Any questions about the Terms & Conditions must be raised during this period, as the terms cannot be amended following contract award.
7. You must submit your Tender via the CCS eSourcing Suite by 10:00 on 8 March 2024. You should allow sufficient time for submission as late tenders will not be accepted. Tender responses should answer all evaluation questions, include all completed documents and provide all requested prices.
8. The following documentation should be submitted:
  - A Tenderers Response Form providing answers to all evaluation questions, the prices and signed documents.

- A completed Pricing Table.
  - A copy of the email confirming the Cyber Risk level has been met.
9. The anticipated date for the contract award decision is 15 March 2024. Please note that this is an indicative date and may change.

Yours faithfully

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**Redacted under FOIA Section 40, Personal Information**  
Commercial Manager

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## 1. Glossary

Agent	means Crown Commercial Service
Authority or Contracting Authority	means the Secretary of State for Defence of the United Kingdom of Great Britain and Northern Ireland, (referred to in this document as "the Authority"), acting as part of the Crown – also known as Ministry of Defence
Contract	means the contractually-binding terms and conditions set out in this ITT to be entered into between the Authority and the successful Tenderer at the conclusion of this Procurement;
eSourcing Suite	means the online tender management and administration system used by the Authority;
Evaluation Score	means the score achieved by a Tender at the conclusion of the Evaluation process;
Regulations	means the Public Contracts Regulations 2015 ( <a href="http://www.legislation.gov.uk/uksi/2015/102/contents/made">http://www.legislation.gov.uk/uksi/2015/102/contents/made</a> )
Services	means the deliverables (goods and/or services) that may be provided by Suppliers, as set out in the Statement of Requirements/Specification;
Technical Evaluation	means the qualitative evaluation of a Tender undertaken during the Evaluation process;
Technical Score	means the score awarded to a Tenderer at the conclusion of the Technical Evaluation process;
Tender or Bid	means the Tenderer's formal offer in response to the Invitation to Tender;
Tender Submission Deadline	means the time and date set for the latest uploading of Tenders.
Tenderer or Supplier	means a framework supplier submitting a proposal to this Procurement;
You or Your	means mean the tenderers organisation, or the organisation the tenderers represent
We, Us or Ours	means the Authority or Ministry of Defence

## 2. Introduction

2.1 This Procurement will establish a contract for the purchase of Services described in the Statement of Requirements/Specification.

2.2 The resulting Contract will be for 3 years with the option to extend by 12 + 12 months subject to further approvals.

2.3 The maximum contract value is £7,590,000.00.

2.4 This resulting Contract will be between the successful Supplier and the Authority. This is a call off contract and as such the Authority cannot guarantee volumes of work.

2.5 This tender is being conducted under the Crown Commercial Service Technology Services 3 Framework Agreement (reference RM6100 - Lot 3c) and it's Terms and Conditions will govern any resultant Contract.

2.6 Only those suppliers on the stated framework and lot can submit a tender in response to this requirement.

2.7 The Authority is managing this Procurement in accordance with the Public Contracts Regulations 2015.

## 3. Terms of Participation

3.1 You must comply with the rules in this Bid Pack and any other instructions given by us. You must also ensure members of your consortium (if relevant), group companies, subcontractors or advisers comply.

3.2 You may Submit one bid.

3.3 Your bid must remain valid for 90 days after the bid submission deadline.

3.4 You must submit your bid in English and through the eSourcing Suite only.

3.5 You are able to bid with named subcontractors to deliver parts of the requirements. You must tell us about any changes to subcontractors or you may be excluded from this competition.

3.6 We may make enquiries. For example, where you either submit a bid:

- In your own name and or as a subcontractor and or as a member of a consortium connected with a separate bid.
- In your own name which is similar to a separate bid from another bidder within your group of companies.

This is so we can be sure that your involvement doesn't cause:

- Potential or actual conflicts of interest.
- Supplier capacity problems.
- Restrictions or distortions in competition.

3.7 We may require you to amend or withdraw all or part of your bid if, in our reasonable opinion, any of the above issues have arisen or may arise.

3.8 Only you or, as applicable, your subcontractors (as set out in your bid) or consortium members (if relevant) can provide services through the contract.

3.9 You must not attempt to influence the contract award process. For example, you must not ever directly or indirectly:

- Collude with others over the content and submission of bids. However, you may work in good faith with a proposed partner, supplier, consortium member (if relevant) or provider of finance.
- Canvass our staff or advisors about this competition.
- Try to get information from any of our and/or Contracting Authority staff or advisors about another bidder or bid.

3.10 You must ensure that no conflicts of interest exist between you and us / Contracting Authority. If you do not tell us about a known conflict, we may exclude you from the competition. We may also exclude you if a conflict cannot be dealt with in any other way.

3.11 You must keep the contents of this Bid Pack confidential (including the fact that you have received it). This obligation does not apply to anything you have to do to submit a bid or comply with a legal obligation.

3.12 You must not publicise the deliverables or the award of any contract unless the Contracting Authority has given written consent. For example, you are not allowed to make statements to the media about any bid or its contents.

3.13 We reserve the right to:

- Waive or change the requirements of this Bid Pack without notice.
- Verify information, seek clarification or require evidence or further information about your bid
- Withdraw this Bid Pack at any time, or re-invite bids on the same or alternative basis.
- Choose not to award any contract or Lot as a result of the competition.
- Choose to award different Lots at different times.
- Make any changes to the timetable, structure or content of the competition.

3.14 We reserve the right to exclude you if:

- You submit a non-compliant bid.
- Your bid contains false or misleading information.
- You fail to tell us of any change in the contracting arrangements between bid submission and award.
- You fix or adjust any element of the Tender by agreement or arrangement with any other person.
- The change in the contracting arrangements would result in a breach of procurement law.

- For any other reason provided in this Bid Pack.
- For any reason set out in the Public Contracts Regulations 2015.

3.15 If a misrepresentation by you induces the Contracting Authority to enter into a contract with you, you may be excluded from bidding for contracts for three years, under regulation 57(8)(h)(i) of the PCR 2015 or sued by the Contracting Authority for damages, the Contracting Authority may rescind the contract under the Misrepresentation Act 1967.

3.16 If fraud, or fraudulent intent, can be proved, you may be prosecuted and convicted of the offence of fraud by false representation under s.2 of the Fraud Act 2006, which can carry a sentence of up to 10 years or a fine (or both).

3.17 If there is a conviction, then your organisation must be excluded from procurement for five years under reg. 57(1) of the PCR 2015 (subject to self-cleaning).

3.18 We will not pay your bid costs for any reason.

3.19 The Contracting Authority will not be liable:

- Where parts of the Bid Pack are not accurate, adequate or complete.
- For any written or verbal communications.

3.20 You must carry out your own due diligence and rely on your own enquiries.

3.21 This Bid Pack is not a commitment by the Contracting Authority to enter into a contract.

3.22 The Bid Pack remains our property. You must use the Bid Pack only for this competition.

3.23 You allow us to copy, amend and reproduce your bid so we can:

- Run the competition.
- Comply with law and guidance.
- Carry out our business.

3.24 Our advisors, subcontractors and other government bodies can use your bid for the same purposes.

3.25 We will not share any information from your bid which you have identified as being confidential or commercially sensitive with third parties, other than stakeholders in the competition. We may however share this information, but only in line with the Regulations, the Freedom of Information Act 2000 (FOIA) or any other law as applicable.

#### 4. Further Competition Timetable

4.1 The timetable below are intended timelines but, for a range of reasons, dates can change. We will tell you if and when timelines change.

Stage	Date and Time	Responsibility	Submit to:
Invitation to Tenderers Conference	Not Applicable to this procurement		
Date for confirmation of attendance at Tenderers Conference	Not Applicable to this procurement		
Final date for Clarification Questions	1 March 2024	Tenderers	CCS eSourcing Suite
Final Date for Requests for Extension to return date	1 March 2024	Tenderers	CCS eSourcing Suite
Authority issues Final Clarification Answers	6 March 2024	Authority	All Tenderers

Tender Return	8 March 2024	Tenderers	CCS eSourcing Suite
Tender Evaluation Commences	11 March 2024	Authority	N/A

## 5. **Completing and Submitting a Tender**

5.1 To participate in this competitive tendering exercise, Tenderers are required to submit a Tender which fully complies with the instructions in this Bid Pack.

5.2 Your bid must be made by the organisation that will be responsible for providing the deliverables if your bid is successful.

5.3 You must enter your bid into the e-Sourcing Suite. Only bids received through the e-Sourcing Suite will be accepted.

5.4 Make sure you answer every question. Each question must be answered in its own right. You must not answer any of the questions by cross referencing other questions or other materials e.g. reports located on your website.

5.5 Tenderers are strongly advised to read through all documentation first to ensure they understand how to submit a fully compliant Tender.

5.6 It is the Tenderer's responsibility to ensure that a fully compliant Tender is submitted.

5.7 Tenderers must ensure that they are using the latest versions of this document, as the documentation may be updated from time to time.

5.8 For technical guidance on how to complete questions and text fields, and how to upload any requested attachments please see CCS Supplier Guidance  
<https://crowncommercialservice.bravosolution.co.uk/web/login.html>

5.9 Should any exclusions, assumptions, dependencies or caveats apply to your Tender or any of the goods and/or services that you would provide when delivering the requirements, these should be clearly indicated in the relevant areas of the Tender.

5.10 Submit your bid before the Bid Submission Deadline.

## 6. **Questions and Clarifications**

6.1 If you have any questions you need to ask them as soon as possible after the procurement event is published as there is a deadline for submitting clarifications questions. This gives you the chance to check that you understand everything before you submit your bid.

6.2 You need to send your questions through the eSourcing Suite. This is the only way we can communicate with bidders. Ensure your question is specific and clear and does not include your identity. This is because we publish all the questions and our responses to all bidders.

6.3 If you feel that a particular question should not be published, you must tell us why when you ask the question. We will decide whether or not to publish the question and response.

6.4 You can ask us questions about the competition but please do not attempt to 'negotiate' the terms. All contract awards will be subject to the terms and conditions identified in this Tender.

6.5 The Authority reserves the right to contact Tenderers at any time for clarification on all or any part of their Tender during this Procurement and which is likely to require a prompt response.

## 7. **Tender Evaluation Summary**

7.1 The Tender evaluation will assess the Most Economically Advantageous Tender (MEAT) to The Authority based on the following calculation:

Highest Total Evaluation Score from the following evaluation elements:

Commercial Qualification – Pass/Fail only and not included in the total Evaluation Score.

Financial Price Score – Worth 40% of the total Evaluation Score.

Technical Quality Score (including Social Value) – Worth 60% of the total Evaluation Score.

7.2 The Technical Score will be added to the Financial Score to determine the “Evaluation Score” for each Tenderer. This will be calculated on a Technical/Financial split of 60%/40%.

*Example calculation, for information purposes only and based on financial score worth 50% and technical score worth 50% - figures for this procurement may differ.*

*In this example, Tenderer B has the highest total evaluation score and is the winning tenderer.*

Tenderer	Technical Score (maximum 50)	Financial Score (maximum 50)	Evaluation Score (maximum 100)
Tenderer A	35	50	85
Tenderer B	45	45	90
Tenderer C	40	25	65

7.3 Any Tender which is considered non-compliant for any Commercial, Financial or Technical element or criteria will be excluded from the competition and not receive an Evaluation Score. If a tender is considered non-compliant in either the Commercial or Financial evaluations that tender may be excluded from the Technical evaluations and not receive any Technical scores or feedback.

7.4 Scores will be rounded to two decimal places.

7.5 In the event that multiple Tenderers achieve the exact same highest Evaluation Score, then the Tenderer with the lowest Total Price will be considered to be the Winning Tenderer. In the event that multiple Tenderers achieve the exact same highest Evaluation Score and have the exact same lowest Total Price, then The Authority reserves the right to request those, and only those, Tenderers to submit final and best Total Prices, with the lowest final and best Total Price considered to be the Winning Tenderer.

7.6 must provide relevant answers and all requested documentation in response to all commercial qualification, financial and technical criteria/questions. Responses should remain as concise as possible and any supporting information should be relevant to the response. Any information which does not relate directly to the evaluation, including marketing material, will not be evaluated. Hyperlinks to documents or references to websites should not be used, unless these have been requested.

7.7 Tenders will be evaluated based on the contents of their Tender response only.

7.8 Tenderers should submit only one priced proposal. Where more than one price or set of prices is submitted, only the first submitted priced proposal will be accepted.

7.9 Technical Evaluation will be undertaken independently from Commercial and Financial Evaluations. Technical evaluators will have no knowledge of associated prices. Tenderers must ensure that there are no prices shown within any technical criteria responses or supporting documents.

7.10 Should any exclusions, assumptions, dependencies or caveats apply to your Tender or any of the goods and/or services that you would provide when delivering the requirements, these should be clearly indicated in the relevant areas of the Tender.

## 8. Commercial Qualification Evaluation Criteria

8.1 The Commercial Qualification Evaluation will assess if all tendering and contractual requirements have been provided.

8.2 A Tender will be considered non-compliant if:



- the Tender was not received by the due date and time.
- the full set of requirements cannot be delivered.
- any required delivery dates cannot be met.
- all Framework Terms & Conditions and have not been accepted.
- all required MOD Terms & Conditions and have not been accepted.
- any other required documentation was not submitted.
- any prices have been included in the technical responses and this is considered to have affected the evaluation process.

8.3 The Authority reserves the right to undertake due diligence checks and/or financial health checks of Tenderers as part of the Commercial Evaluation. If any of these checks raises concerns around the Tenderer or If a Parent Company or Bank guarantee is requested and is not provided, The Authority will consider the Tenderer non-compliant. If these checks are undertaken on the Winning Supplier during the standstill period prior to formal contract award, the Authority reserves the right to award the Contract to the next best placed Supplier or to cancel or re-run the procurement.

## **9. Financial Price Evaluation Criteria**

9.1 The Financial Evaluation will assess the Total Price the Tenderer has offered to deliver all the requirements set out in the Statement of Requirements/Specification.

9.2 Tenderers shall complete each Rates tab on the Pricing Table spreadsheet. Tenderer's shall enter the day rates for each role for years 1, 2 and 3. Tenderer's entries shall only be made in the yellow highlighted boxes. All other boxes and calculations must not be amended. As the maximum duration for this contract is longer than 3 years, Variation of Price (VOP) will apply to prices for any goods and/or services delivered after 3 years. Any prices stated for the Contract Periods 4 and 5 must be the same as the prices for Contract Period 1. Any VOP calculation will be made as necessary during the contract term.

9.3 For the core services, indicative roles and numbers of days required for the services have been pre-populated but Tenderers should not feel bound by these figures and they are illustrative only. As this is an outcome based requirement, Tenderer's are allowed to change these roles, SFIA levels and number of days, to reflect the manner in which they intend to deliver the Service utilising their solution. If roles are not required they can be deleted and additional roles can be added if required. This will calculate the Tenderer's total price for delivering those core services.

9.4 Although the technical evaluators will not see tenderer's prices, they will be able to see the number of personnel tenderers are intending to use to deliver the core services and will be able to assess if the tenderer has fully understood each service and the type/number of personnel that would be required to deliver them, which they will take this into account when completing technical evaluations. If Tenderers change any of the indicative roles, they must ensure that their proposed teams are sufficient to deliver all the required services and that the tender submission evidences this.

9.5 For the potential additional services (Time & Materials), specific roles and numbers of days have been pre-populated in the 'Additional T&M Rates' tab. The role titles, SFIA and number of days are indicative only for the purposes of tender pricing evaluation and shall not be a guarantee of additional services under the Contract. The day rates must be consistent with the day rates utilised in the core service tabs. Tenderer's must not change, add or delete any of these roles. Clarificatory wording confirming the comparable role titles used by the Tenderer, if different elsewhere in the submission, can be set out in the Tenderer's Comments tab. This T&M Rates tab will calculate an indicative price that Tenderer's would charge for delivery additional services.

9.6 Where estimated T&M usage figures are requested, the Total Price figure shall not be a guarantee of quantities required or payments to be made under any resulting Contract. The quantity of each role and rate card is for evaluation purposes only and, whilst this may give an indication of what may be required, quantities required under the contract may be higher or lower based on Authority requirements during the contract period. The contract value will included a limit of liability under which the Authority shall be entitled to request additional services at the rates set.

9.7 Any resource required for implementation should be detailed within the relevant tab. This will be included within the total price calculated to deliver the Core Services.

9.8 Tenderers day rates and total yearly prices provided for the core services will be incorporated into the contract as firm prices and Tenderers will be required to deliver all the core services for the prices stated.

9.9 Time & Materials day rates will be incorporated into the contract as the prices to be used if the Authority request delivery of any additional services. These rate cards will only be used for additional services or requirements above the core services already detailed.

9.10 The Total Price figure that will be used in the evaluation of Tenders shall be the total figure that is calculated from the prices Tenderers have provided for each item listed in the Pricing Table calculations tab.

9.11 A Tender will be considered non-compliant if:

- the Total Price for Core Services for years 1, 2 and 3 is greater than the Core Services funding of £3,500,000.00.
- The Total Price estimated for all roles (Core Services and T&M) is greater than the total funding of £5,250,000.
- the Tender does not indicate a Total Price.
- the Tender has not provided prices for all items in the Pricing Table.
- the Tender requires the Authority to provide additional resource (other than any identified in the Statement of Requirements), therefore the pricing does not cover all requirements.
- the Tenderer has amended the calculations (highlighted yellow) within the Pricing Table.

9.12 The Tenderer with the lowest total price from the Pricing Table calculation (provided the tender is fully compliant) shall be awarded the maximum Financial Price Score available. The remaining Tenderers shall be awarded a percentage of the maximum Financial Price Score available, based on their price relative to the lowest price submitted.

9.13 The calculation used is the following:

Lowest Price from a compliant Tender x maximum Financial Score available  
Tenderers price

*Example calculation, for information purposes only - figures for this procurement may differ.*

<b>Tenderer</b>	<b>Price Submitted</b>	<b>Score Calculation</b>	<b>Maximum Score Available</b>	<b>Financial Score Awarded</b>
Tenderer A	£1,000	$(£1,000 / £1,000) \times 50$	50	50
Tenderer B	£1,100	$(£1,000 / £1,100) \times 50$	50	45
Tenderer C	£2,000	$(£1,000 / £2,000) \times 50$	50	25

## 9. Technical Quality Evaluation Criteria

10.1 The Technical Evaluation will assess the Tender response to establish the level of confidence The Authority has that the Tenderer will be able meet and deliver all the requirements detailed in the Statement of Requirements/Specification.

10.2 The points achieved will be multiplied by the corresponding weighting to provide an overall criteria mark.

10.3 When the mark for each question has been determined they will be added together to provide a total mark for the Technical Evaluation.

10.4 The evaluators are considered to be Subject Matter Experts (SME) on the Statement of Requirements/Specification. If an individual criteria is evaluated by more than the one SME, The Authority will review the points allocated by the individual evaluators before facilitating a group consensus meeting. During the meeting, evaluators will discuss their independent points until they reach a consensus regarding the points that should be attributed to each Tenderers answer to the questions.

10.5 The answer to each technical criteria should be no more than 500 words.

10.6 Evaluators will assess each question individually and will not be expected to search for answers. Where a Tenderers answer to any technical criteria question is covered within a separately attached document, the text answer to that criteria question must clearly indicate the relevant part of the supporting document in which the answer can be found. Any documents that have not been referenced will be discounted during evaluation.

10.7 Once all technical responses have been evaluated the individual marks attributed to each response, excluding any pass/fail criteria, will be added together to provide a total Technical Mark.

10.8 A Tender will be considered non-compliant if:

- the Tender receives a fail on any pass/fail criteria.
- the Tenderer has self-certified that that they cannot meet any of individual pass/fail criteria.
- the Tender receives points which are below the threshold set for any individual criteria.
- the Tender receives a Total Technical Score below 60.
- the Tender receives a score of 0 on more than one of the three social value MAC criteria.

10.9 The Technical evaluation questions/criteria that Tenderers should address within their Tender are:

Figure	Criteria	Points Available	Minimum Threshold	Weight	Score Available
1	Explain your approach and Method - how the solution will meet our requirement.	0, 30, 70 or 100	30	5%	5
2	Explain your service structure and how it will meet the service level requirements and deliver the relevant skills and experience.	0, 30, 70 or 100	30	5%	5
3	Explain how you will offer added value through efficiencies when delivering the services.	0, 30, 70 or 100	30	5%	5
4	Explain how you will use your experience to deliver the service requirements described in Output 1	0, 30, 70 or 100	70	15%	15
5	Explain how you will use your experience to deliver the service requirements described in Output 2	0, 30, 70 or 100	70	15%	15
6	Explain how you will use your experience to deliver the service requirements described in Output 3	0, 30, 70 or 100	70	15%	15
7	Explain how you will use your experience to deliver the service requirements described in Output 4	0, 30, 70 or 100	70	15%	15
1	Explain your approach and Method - how the solution will meet our requirement.	0, 30, 70 or 100	30	5%	5
8	Explain how you will use your experience to deliver the service requirements described in Output 5	0, 30, 70 or 100	70	15%	15

9	Explain how you will Demonstrate collaboration throughout the supply chain, and a fair and responsible approach to working with supply chain partners in delivery of the contract	0, 30, 70 or 100	30	2.5%	2.5
10	Explain how you will Influence staff, suppliers, customers and communities through the delivery of the contract to support environmental protection and improvement.	0, 30, 70 or 100	30	5%	5
11	Explain how you will demonstrate action to identify and tackle inequality in employment, skills and pay in the contract workforce	0, 30, 70 or 100	30	2.5%	2.5
				100%	100

10.10The response to each criteria will be given points in accordance with the table below:

Criteria 1 to 11 will be scored in accordance with the following:

100 – High Confidence	70 – Good Confidence	30 – Moderate Confidence	0 – Low Confidence
<p>In The Authority's opinion the Tenderers response to the requirements or criteria being assessed: addresses and demonstrates a thorough understanding of all elements of the requirement or criteria, where applicable.</p> <p>provides a comprehensive, unambiguous and thorough explanation of how all of the requirement or criteria will be delivered, where applicable.</p> <p>details a thorough explanation of how the full volumes and timescales of the requirement or criteria will be met, where applicable.</p> <p>provides comprehensive details showing how all of the requirement or criteria will be managed with sufficient resource allocated and support provided for the full duration, where applicable.</p> <p>comprehensively details how the requirement or criteria will be assured and how all quality or standards expected will be met in full, where applicable.</p> <p>has comprehensively considered risks to delivery of the requirement or criteria and thoroughly explained how they will be eliminated</p>	<p>In The Authority's opinion the Tenderers response to the requirements or criteria being assessed: addresses and demonstrates a sufficient understanding of most of the requirement or criteria, where applicable.</p> <p>provides sufficient detail and explanation of how most of the requirement or criteria will be delivered, where applicable.</p> <p>shows sufficient ability to meet most of the volumes and timescales for the requirement or criteria, where applicable.</p> <p>provides sufficient information to show how most of the requirement or criteria will be managed with adequate resource allocated and support provided, where applicable.</p> <p>sufficiently details how most of the requirement or criteria will be assured and quality or standards expected will be met, where applicable.</p> <p>has considered risks to delivery of the requirement or criteria and adequately indicated how most will be eliminated or mitigated,</p>	<p>In The Authority's opinion the Tenderers response to the requirements or criteria being assessed: addresses and demonstrates an understanding of some of the elements of the requirement or criteria, where applicable.</p> <p>is weak in some areas and does not fully detail or explain how some elements of the requirement or criteria will be delivered, where applicable.</p> <p>indicates that some of the volumes or timescales for the requirement or criteria will be met but may be lacking detail in some areas, where applicable.</p> <p>provides details of how some of the requirement or criteria will be managed but leaves concerns about the resource and support provided, where applicable.</p> <p>provides details of how some of the requirement or criteria will be assured but leaves doubt about quality or standards, where applicable.</p> <p>has considered risks to some of the requirement or criteria but leaves concerns that there are risks that have not been considered</p>	<p>In The Authority's opinion the Tenderers response to the requirements or criteria being assessed: does not address or demonstrate an understanding of most or all of the requirement or criteria, where applicable.</p> <p>does not demonstrate the ability to deliver most or all of the requirement or criteria, where applicable.</p> <p>does not show that most or all of the volumes or timescales of the requirement or criteria will be met, where applicable.</p> <p>does not provide details of how most or all of the requirement or criteria will be managed or that the required resource and support will be provided, where applicable.</p> <p>does not demonstrate that most or all of the required standards or quality will be met, where applicable.</p> <p>has identified and addressed few or no risks to delivery, where applicable.</p>

or mitigated, where applicable.	where applicable.	or may not be mitigated, where applicable.	
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## 10.11 Social Value Overview (for criteria 9-11)

Social value has a lasting impact on individuals, communities, and the environment. Government has a huge opportunity and responsibility to maximise benefits effectively and comprehensively through its commercial activity. It cannot afford not to. A missed opportunity to deliver social value may lead to costs that the taxpayer has to absorb elsewhere through public procurement.

A competitive and diverse supply landscape can help to deliver innovation in public services, manage risk and provide greater value for taxpayers' money.

As a result, the Social Value Model (SVM) has been created which details 5 Themes, 8 Policy Outcomes and 24 Model Award Criteria (MACs). The SVM MACs are questions which relate to Social Value. The use of the SVM is mandatory in all central government procurements using Public Contracts Regulations (PCR) 2015 and Defence and Security Public Contracts Regulations (DSPCR) 2011 above financial threshold and exempt procurements.

Defence is focusing on three, out of the five, priority Social Value themes that are most relevant for Defence:

- Tackling economic inequality.
- Fighting climate change; and
- Equal opportunity.

The Social Value Scoring Criteria is listed below. Please use this and the information provided within the SVM to compile your responses to the SVM MAC and Model Evaluation Question (MEQ) asked. In compiling your answer, please refer to the SVM Quick Reference Table. Under Model Response Guidance for tenderers and evaluators examples of types of evidence the tender evaluators are looking for can be found.

Alongside the Example Reporting Metrics, Social Value Key Performance Indicators (KPIs) may be used within this contract. KPIs will be generated from the Tenderer's social value response it is therefore important that measurable commits are included in the response (both commitments against the reporting metrics and other metrics as may be appropriate. KPIs may be agreed between the parties and included in the contract at Contract Award.

The aim of the following SVM MACs is to understand the Tenderers Social Value Commitment that this procurement programme will provide within the geographical location(s) that is will be delivered from.

In your written response you should provide convincing arguments, including suitable evidence, of What your understanding of Social Value is, in relation to this procurement, and How you will instil confidence in the Authority in your ability to deliver against the Social Value requirements for this procurement.

A list of some of the key response documents that the Authority would expect you to provide are provided below. However, within the overall limit of pages you should supplement your written submission with other documents you consider will build confidence in your ability to maximise Social Value Commitments.

From the information that you provide, the evaluators will assess, qualitatively, your response, based on the information that you provide within your tender response.

Alongside their Commitments against the reporting metrics, the successful Tenderer's method statement will form the basis of Key Performance Indicators and jointly managed throughout the life of the contract.

The Tenderers must ensure that they answer the SVM MACs asked. Any additional information which is not specific to the contract being procured will not be considered.

The Tenderers responses are to set out the additional Social Value benefits that they will deliver against the Policy Outcomes for this procurement. It is not sufficient to only reference/use to their Corporate Social Responsibility (CSR) and or Environmental, Social and Governance (ESG) documents.

Using a maximum of 100 words describe the commitment your organisation will make to ensure that opportunities under the contract deliver the Policy Outcome and Award Criteria. Please include:

- your 'Method Statement,' stating how you will achieve this and how your commitment meets the SVM Model Award Criteria (MAC), and
- a timed project plan and process, including how you will implement your commitment and by when
- how you will monitor, measure and report on your commitments/the impact of your proposals. You should include but not be limited to:
  - timed action plan
  - use of metrics
  - tools/processes used to gather data
  - reporting
  - feedback and improvement
  - transparency
- how you will influence your: staff, supply chains, 3rd party suppliers, customers, and communities through the delivery of the contract to support the Policy Outcome, e.g., engagement, co-design/creation, training, and education, partnering/collaborating, volunteering.

In complying your answer, please refer to the Social Value Model Quick Reference Table, under Model Response Guidance for tenderers and evaluators for examples of types of evidence the tender evaluators are looking for: The written submission should be in 11pt Arial to meet the response requirement.

For this procurement, the following SVM MAC have been selected as being appropriate.

Model Award Criteria	Model Response Guidance for tenderers and evaluators <i>The award criteria (left) and sub-criteria (below) will be used to evaluate the response</i>	Example Reporting Metrics <i>(proposals to be included in tender response)</i>
<b>Theme 2: Tackling economic inequality: Policy Outcome: Increase supply chain resilience and capacity</b>		
MAC 3.4: Demonstrate collaboration throughout the supply chain, and a fair and responsible approach to working with supply chain partners in delivery of the contract.	Activities that demonstrate and describe the tenderer's existing or planned: <ul style="list-style-type: none"> <li>• Understanding of opportunities to drive greater collaboration in the supply chain.</li> <li>• Measures to ensure supply chain relationships relating to the contract will be collaborative, fair and responsible. Illustrative examples: engagement; co-design/creation; training and education; partnering/collaborating; secondment and volunteering opportunities.</li> </ul>	For each of start-ups, SMEs, VCSEs, mutuals <ul style="list-style-type: none"> <li>■ The number of contract opportunities awarded under the contract, and value.</li> <li>■ Total spend under the contract, as a percentage of the overall contract spend.</li> </ul>
<b>Theme 3: Fighting Climate Change: Policy Outcome: Effective stewardship of the environment</b>		
MAC 4.2 Influence staff, suppliers, customers and communities through the delivery of the contract to support environmental protection and improvement.	<ul style="list-style-type: none"> <li>• Activities that demonstrate and describe the tenderer's existing or planned:</li> </ul>	MAC 4.2 Influence staff, suppliers, customers and communities through the delivery of the contract to support environmental protection and improvement.
<b>Theme 4: Equal opportunity: Policy Outcome: Tackle workforce inequality</b>		
MAC 6.1 Demonstrate action to identify and tackle inequality	Activities that demonstrate and describe the tenderer's existing or planned:	Total number/percentage of full-time equivalent (FTE) people

<p>in employment, skills and pay in the contract workforce</p>	<ul style="list-style-type: none"> <li>• Understanding of the issues affecting inequality in employment, skills and pay in the market, industry or sector relevant to the contract, and in the tenderer's own organisation and those of its key sub-contractors.</li> <li>• Measures to tackle inequality in employment, skills and pay in the contract workforce. Illustrative examples: <ul style="list-style-type: none"> <li>• Inclusive and accessible recruitment practices, and retention-focussed activities.</li> <li>• Offering a range of quality opportunities with routes of progression if appropriate, e.g. T Level industry placements, students supported into higher level apprenticeships.</li> <li>• Working conditions which promote an inclusive working environment and promote retention and progression.</li> <li>• Demonstrating how working conditions promote an inclusive working environment and promote retention and progression.</li> <li>• A time-bound action plan informed by monitoring to ensure employers have a workforce that proportionately reflects the diversity of the communities in which they operate, at every level.</li> <li>• Including multiple women, or others with protected characteristics, in shortlists for recruitment and promotions.</li> <li>• Using skill-based assessment tasks in recruitment.</li> <li>• Using structured interviews for recruitment and promotions.</li> <li>• Introducing transparency to promotion, pay and reward processes.</li> <li>• Positive action schemes in place to address under-representation in certain pay grades.</li> <li>• Jobs at all levels open to flexible working from day one for all workers.</li> <li>• Collection and publication of retention rates, e.g. for pregnant women and new mothers, or for others with protected characteristics.</li> <li>• Regular equal pay audits conducted</li> </ul> </li> </ul>	<p>from groups under-represented in the workforce employed under the contract, as a proportion of the total FTE contract workforce</p> <p>Total number/percentage of people from groups under-represented in the workforce on apprenticeship schemes / other training schemes under the contract, as a proportion of the all people on apprenticeship schemes/ other training schemes within the contract workforce</p>
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Further Social Value Guidance can be found:

a) Social Value Model (SVM), Government Commercial Function, Edition 1.1 – 3 Dec 20  
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/940827/Guide-to-using-the-Social-Value-Model-Edn-1.1-3-Dec-20.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/940827/Guide-to-using-the-Social-Value-Model-Edn-1.1-3-Dec-20.pdf)

b) Guide to Using the Social Value Model, Government Commercial Function, Edition 1.1 – 3 Dec 20  
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/940826/Social-Value-Model-Edn-1.1-3-Dec-20.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/940826/Social-Value-Model-Edn-1.1-3-Dec-20.pdf)

c) Social Value Model Quick Reference Table, Government Commercial Function, Edition 1.1 – 3 Dec 20  
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/940828/Social-Value-Model-Quick-Reference-Table-Edn-1.1-3-Dec-20.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/940828/Social-Value-Model-Quick-Reference-Table-Edn-1.1-3-Dec-20.pdf)

10.12 Tenderers 'Technical Score' shall be calculated as a percentage of the maximum Technical Score available, based of the total Technical Marks received.

The calculation used is the following:

$$\frac{\text{Tenderers Total Marks}}{\text{Total Marks Available}} \times \text{maximum Technical Score available}$$

*Example calculation, for information purposes only and based on maximum Financial score of 50% and Technical score of 50% - figures for this procurement may differ.*

<b>Tenderer</b>	<b>Total Marks</b>	<b>Score Calculation</b>	<b>Maximum Score Available</b>	<b>Technical Score Awarded</b>
Tenderer A	70	$(70 / 100) \times 50$	50	35
Tenderer B	90	$(90 / 100) \times 50$	50	45
Tenderer C	80	$(80 / 100) \times 50$	50	40

## 10. Award Decision

11.1 Following evaluation of Tenders in accordance with the evaluation process set out in this ITT, the Tenderer which offers the most economically advantageous Tender may be awarded a Contract.

11.2 The Tender which receives the highest Evaluation Score, which is calculated as the highest combined Technical Evaluation Score and Financial Evaluation Score (provided the tender is considered fully compliant in all evaluation areas) shall be considered the most economically advantageous Tender.

## 11. Other Information

12.1 Save as set out in PPN 01/22, the Authority will not be accepting Tenders that:

a. contain any Russian/Belarusian products and / or services; and/or  
b. are linked to entities who are constituted or organised under the law of Russia or Belarus, or under the control (full or partial) of a Russian/Belarusian person or entity. Please note that this does not include companies:

(1) registered in the UK or in a country with which the UK has a relevant international agreement with reciprocal rights of access in the relevant field of public procurement; and / or

(2) which have significant business operations in the UK or in a country the UK has a relevant international agreement with reciprocal rights of access in the relevant field of public procurement.

Tenderers must confirm in writing that their Tender, including any element that may be provided by any part of the Contractor's supply chain, does not contain any Russian/Belarusian products and/or services.

Tenderers must include provisions equivalent to those set out in this clause in all relevant Sub-Contracting Arrangements.

### **Contract Documents**

Any contract resulting from this tender will be formed from the CCS Framework Order Form, Terms & Conditions and associated Schedules, including the Statement of Requirements/Specification and Pricing Table, incorporating prices submitted by the Winning Tenderer.

If, following the contract award decision, the Winning Tenderer does not agree to the Contract terms (when the Contract has been drafted in accordance with the terms and information provided in this tender), the Authority reserves the right to terminate that contract award decision and award the Contract to the next best placed Tenderer or to cancel or re-run the procurement.

If the Winning Tenderer enters into the contract but is unable to deliver the requirements, the Authority reserves the right to terminate that Contract and award the Contract to the next best placed Tenderer or to cancel or re-run the procurement.

### **IR35**

IR35 off payroll working rules are not expected to apply to this requirement as this is considered to be a fully outsourced service.

### **Modern Slavery**

A Modern Slavery Assessment has been raised and the risk is considered to be Very Low.

### **Cyber Risk**

A Cyber Risk Assessment has been raised and the profile is Low. The reference is RAR-560633012.

A Supplier Assurance Questionnaire does need to be completed.

Where a Supplier Assurance Questionnaire needs to be completed, Tenderers must complete and email this to [UKStratComDD-CyDR-DCPP@mod.gov.uk](mailto:UKStratComDD-CyDR-DCPP@mod.gov.uk) who will confirm cyber risk compliance. A copy of the completed questionnaire and the compliance email should then be included as part of the tender submission.

If a Tenderers Supplier Assurance Questionnaire score does not meet the level set in the Cyber Risk Assessment, this does not prevent submission of a Tender. In those circumstances, a Cyber Implementation Plan should be completed as part of the tender submission, to demonstrate what actions will be taken to meet the required Cyber Risk level. Provided the actions and timescales were considered acceptable to The Authority, the Cyber Implementation Plan would then be included as a requirement in any resulting Contract.

Guidance of Cyber Implementations Plans can be found online at

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1126692/20221219-CIP\\_Guidance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1126692/20221219-CIP_Guidance.pdf)

## Cyber Implementation Plan Template – Low Cyber Risk

Organisation Name		
Contact Name		
Contact Email		
Contract Name		
Cyber Risk Profile		Very Low   Low   Moderate   High
Risk Assessment Reference (RAR)		
Supplier Assurance Questionnaire (SAQ) code (If known)		
Controls not met (paste from DCPD response email)		

DEFSTAN 05 -138	<b><i>Only answer for controls “not met”.</i></b> <b><i>SAQ returns with “Not met” can be submitted providing the CIP covers those controls.</i></b>	
	DEFCON CONTROLS (Low)	Equivalent standard/ controls or comment
	VL.01 Maintain annually renewed Cyber Essentials Certification.	

Anticipated Date of Compliance	Comment

# Statement of Requirements/Specification

## STATEMENT OF REQUIREMENT AND TECHNICAL NEED FOR THE PROVISION OF RESEARCH, DEVELOPMENT, EXPERIMENTATION AND CAPABILITY DEVELOPMENT SPECIALIST SERVICES FOR THE MARWORKS PROGRAMME

### Introduction

1. Purchase an operational service to provide a research, development and experimentation (RD&E) and capability development technical service for the MarWorks Programme for 36 months. The outputs of this service directly support the MarWorks Programme Director, Commando Force Digital Transformation Programme, Naval Strike Network (NSN) Programme and Continuous at sea deterrent Protect Programme.

### SOW deliverables Background

2. The MarWorks Navy Digital Command Control Communication Computers Cyber Intelligence Surveillance Reconnaissance technology accelerator is responsible for the rapid design and prototyping of candidate solutions for complex C5ISR problems to inform and de-risk capability and procurement decisions and to assess new off-the-shelf high Technology Readiness Level (TRL) technologies and products to determine their utility to the Royal Navy. MarWorks, on behalf of Navy Digital are also the system design authority (SDA) for Project EVE<sup>1</sup> and Project MANIS<sup>2</sup>. MarWorks also manages and delivers the FISHER DevOps environment which supports wider experimentation with NavyX, NSN, other Front Line Commands, NATO and FVEYs communities.

3. MarWorks has a strong brand and is recognised across Defence as being at the forefront of C5ISR RD&E enhancing the RN's reputation as being at the forefront of Digital transformation in the tactical environment.

4. Key to achieving this is the ability to conduct low-cost rapid experimentation, focussing on quick win technical solutions or changes to technical process to solve complex Information Warfare related problem sets. This in turn informs investment decisions, C5ISR development and identifies changes to digital ways of working and processes to support information advantage. This agile approach ensures that MarWorks delivers the best affordable RD&E to Navy Command stakeholders with the aim of avoiding duplication of effort and reducing costs across the Navy.

5. MarWorks requires sustainment of a research, development and experimentation (RD&E) and capability development technical service to ensure it continues to provide technical solutions to meet its mandate.

6. This approach enables the exploitation of technology to deliver MarWorks outputs for the Royal Navy. This service will support the expanding and emerging objectives that are placing greater responsibilities on MarWorks.

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<sup>1</sup> Project EVE is the Commando Force Digital Backbone that has been operational since Dec 22.

<sup>2</sup> Project MANIS is the digital backbone being delivered to HMNB Clyde in support of OpR\* Protect Programme.

## Overview of Requirement

7. This requirement is focused on delivering services across the breadth of the MarWorks programme to directly support the MarWorks Programme Director run the MarWorks Programme. There is significant complexity, autonomy and customer engagement associated with the delivery of the outputs. The service team members must be comfortable interpreting and delivering the MarWorks Programme Director's intent and vision. The service team members will represent the MarWorks Programme and RN at national and international forums independent of the chain of command. The authority's preference is a team capable of providing effort across all outputs in order to facilitate continuity, knowledge growth, knowledge transfer and efficiency.

8. This requirement has 5 operational service outputs:

*Table 1 – output overview*

Output	Required Output	Output Description
1	<b>Capability vision and roadmap</b>	Develop and deliver the technical road map for the Navy Command MarWorks programme. This must maximise the exploitation of technology, both current and future, considering novel and emerging technical capabilities to overcome known requirement challenges. Briefing on technology options to gain senior stakeholder buy-in and operational application. Set overarching annual strategic objectives for the MarWorks Programme.
2	<b>Capability Development, Integration and Strategy</b>	Deliver rapid and agile innovation to the MarWorks Programme through the exploitation of emerging C5ISR scientific research and technologies to deliver improved C5ISR operational concept demonstrators and proof of concept pilots. Manage the integration of Commercial off the Shelf (COTS) and Military off the Shelf (MOTS) solutions into MoD owned MarWorks capabilities and deliver these in an agile way for front line experimentation while minimising the risk to outputs. Provide coherence across relevant national and international stakeholders that benefit the RN MarWorks programme.
3	<b>Technical Support</b>	Provide a C5ISR technical service to cross TLB directorates. Exploiting MarWorks knowledge and experience, advise MarWorks Programme Director and MarWorks capability sponsor on options to leverage available MarWorks resources to achieve prioritised MarWorks engagement and influence across NCHQ directorates in support of Navy Digital and Data Plan objectives.
4.	<b>Technical Programme and Project management</b>	Provide technical Programme and Project management to the MarWorks Programme to enable continued delivery of outputs and support to RD&E. Provide knowledge and experience driving forward capability delivery in line with the capability vision and roadmap and the MarWorks Programme Director's intent. Manage the financial and commercial aspects of technical delivery for these

Output	Required Output	Output Description
		capabilities and services.
5.	<b>Design Authority Function</b>	Deliver the system design authority function for Project EVE and Project MANIS and to provide the Cloud support function for said projects against the MarWorks Programme Directors intent. Deliver and manage the MarWorks DevSecOps environment to support MarWorks outputs. Manage the financial and commercial aspects of technical delivery for these capabilities and services.

### Service Outputs in detail

9. **Output 1: Capability vision and roadmap** will develop and deliver the technical road map for the Navy Command MarWorks programme. This must maximise the exploitation of technology, both current and future, considering novel and emerging technical capabilities to overcome known requirement challenges. Briefing on technology options to gain senior stakeholder buy-in and operational application. Set overarching annual strategic objectives for the MarWorks Programme.

10. Table 2 gives greater detail relating to Output 1.

*Table 2 – Output 1 delivery*

Output	Output 1 – Capability Vision and Roadmap Description
1.1	Develop, maintain, and deliver a coherent roadmap that supports Navy Digital/Navy Develop needs and aligns with the RN MarWorks programme and Navy Digital and Data Plan. This is required on a Quarterly basis and directly linked to KPI 3.
1.2	Work with stakeholders to support them in articulating their requirements and aspirations into cost effective solutions
1.3	Digital and data requirement understanding to support information exchange requirement development
1.4	Interact with and work with the MarWorks Team to assess validity of technical solutions, articulating integration challenges, hardware requirements, User need and impact statements of operational output.
1.5	Develop and produce business cases, Statement of requirements and associated documentation for MarWorks procurement needs
1.6	Deliver progress reporting to MarWorks Programme Board on developments and outputs, ensuring coherence across all MarWorks lines of development.
1.7	Establish and develop functional relationships with Navy Digital/Navy Develop stakeholders
1.8	Set the strategy and make executive technology decisions on behalf of the organisations including managing a technology budget and making the necessary investments to align the organization with its vision for its

Output	Output 1 – Capability Vision and Roadmap Description
	technological needs.
1.9	End to end Services delivered to the MarWorks Programme Director and Capability Sponsor, act as both a technology and business expert, making decisions impacting current and future RD&E efforts.
1.10	Oversee all technology and technological resources, and establish the technology vision, strategies, and growth plans.
1.12	MarWorks Programme Manager will be accountable to both MarWorks Programme Director and Capability Sponsor for developing, administering, monitoring, and coordinating the MarWorks technology budget.
1.13	Directly work with the MarWorks Cap Dev team understanding activities, timescales and resources required to deliver experimentation outputs.
1.14	Manage and deliver MarWorks technical trials and assessments, coordinating with the MarWorks Cap Dev team

11. **Output 2: Capability Development, Integration and Strategy**, will deliver rapid and agile innovation to the MarWorks Programme through the exploitation of emerging C5ISR scientific research and technologies to deliver improved C5ISR capability operational concept demonstrators and proof of concept pilots. Manage the integration of Commercial off the Shelf (COTS) and Military off the Shelf (MOTS) solutions into MoD owned MarWorks capabilities and deliver these in an agile way for front line experimentation while minimising the risk to outputs. Provide coherence across relevant national and international stakeholders that benefit the RN MarWorks programme.

12. Table 3 gives greater detail relating to Output 2.

*Table 3 – Output 2 delivery*

Output	Output 2 – Capability Development, Integration and Strategy Description
2.1	Support and advise on delivery of RD&E and capability development and how, through the exploitation of information and data, outcomes to meet these MarWorks related objectives can be derived and delivered.
2.2	Represent RN stakeholder interests at national and international fora where C5ISR capability development is discussed to support RN Digital and Data Plan objectives.
2.3	Present to UK and international stakeholders the digital data and information dependencies necessary to enable coherent experimentation outcomes.
2.4	Provide advice relating to digital systems and capabilities that deliver MarWorks as an enabler for wider RN digital experimentation.
2.5	Providing options for resolution to complex user and operational

Output	Output 2 – Capability Development, Integration and Strategy Description
	challenges, across a multi-stakeholder digital based environment spanning MOD, Partners Across Governments and international partners.
2.6	Deliver MarWorks operational concept demonstrators and proof of concept pilot solutions and interdependent activities to enable RN experimentation outputs.
2.7	Support delivery of C5ISR/ICT digital programmes and projects into the MarWorks environment
2.8	Support delivery of digitally focused services as the MarWorks Programme Manager.
2.9	Identifying potential technical and software solutions to Navy Digital and Navy Develop requirements, identifying capability gaps, and evaluating options by utilising next generation digital technologies and resources to deliver enhanced MarWorks experimentation to the front-line user.
2.10	Deliver experimental digital solutions to meet the approved High-Level Design (HLD) ensuring that all relevant lines of development are considered.
2.11	Provide advice and guidance on the application of MoD standards for ICT, information security, delivery, compliance, safety, maritime integration, and operations outputs
2.12	Support delivery of cloud-based capabilities and integrated systems in the maritime domain.
2.13	Deliver architecture designs for digital and information solutions to meet experimentation requirements using current and next generation technology and resources.
2.14	Technical advice, support and integration to the effector end of the Naval Strike Network /Commando Force headmark.
2.15	Integration and accreditation of Remote Piloted Air Systems (RPAS)

13. **Output 3: C5ISR Technical Delivery**, will provide a C5ISR technical service to cross TLB directorates. Exploiting MarWorks knowledge and experience, advise MarWorks Programme Director and MarWorks Capability Sponsor on options to leverage available MarWorks resources to achieve prioritised MarWorks engagement and influence across NCHQ directorates in support of Navy Digital and Data Plan objectives.

14. Table 4 gives greater detail relating to Output 3.

*Table 4 – Output 3 delivery*

Output	Output 3 – C5ISR Technical Delivery Description
3.1	Provide digital Subject Matter Expert advice and guidance to other Royal



Output	Output 3 – C5ISR Technical Delivery
	Description
	Navy accelerators such as OCTO, Navy X and 700X Naval Air Squadron.
3.2	Provide SME advice and guidance to MarWorks Programme Director and capability sponsor on the delivery/development of MarWorks operational concept demonstrators and proof of concept pilots.
3.3	Provide SME advice and guidance to other RN directorates focussing on support to experimentation.
3.4	Provide credible representation of MOD stakeholder interests at national and international fora where C5ISR experimentation and the exploitation of information and data is discussed to support RN Digital and Data plan deliverables.
3.5	Provide critical analysis of COTS/MOTS C5ISR solutions in order to identify gap between capability description and actual functionality.
3.6	Revise existing C5ISR systems and suggest improvements
3.7	Provide security advice and analysis and liaison with defence security assurance coordinator and principle security advisors
3.8	Generation of the System Design Authority report at MarWorks Programme Board detailing impact function has on RD&E outputs, quarterly as detailed in KPI 2.

15. **Output 4: Technical Programme and Project Management**, will provide technical Programme and Project management to the MarWorks Programme in order to enable continued delivery of outputs and support to RD&E. Provide knowledge and experience driving forward capability delivery in line with the Capability Vision and Roadmap and the MarWorks Programme Director's intent. Manage the financial and commercial aspects of technical delivery for these capabilities and services.

16. Table 5 gives greater detail relating to Output 4.

*Table 5 – Output 4 delivery*

Output	Output 4 – Technical Programme and Project Management
	Description
4.1	Provision of complex maritime and littoral environment C5ISR programme and project management in line with best practice, with knowledge of C5ISR systems and infrastructure.

4.2	Application of MoD and HMG standards (detail of standards provided as required) for ICT, information security, digital design, delivery, compliance, and safety, including cyber and security risk assurance assessment activities.
4.3	Provide solutions for complex digital and information-based RD&E
4.4	Define customer ICT and ISR capability and support requirements and subsequently deliver complex digital RD&E.
4.5	Manage MarWorks digital programme and project approvals including business cases, financial appraisals, and submissions to senior boards for scrutiny.
4.7	Coordinate progress reporting at RN MarWorks programme boards on programme workstream developments and outputs, ensuring coherence across all MarWorks lines of development
4.8	Manage MarWorks sub-portfolio financial forecast, budget management and programme Risks Assumptions Issues Dependencies Opportunities in line with wider portfolio governance and MOD's financial Annual Budget Cycle process and coherence across wider Navy Digital programmes.
4.9	Generation of the MarWorks programme board report detailing progress of activities, cost to date and forecast expenditure, quarterly as detailed in KPI 1.

17. **Output 5: Design Authority Function**, will deliver the system design authority function for Project EVE and Project MANIS and to provide the Cloud support function for said projects against the MarWorks Programme Directors intent. Deliver and manage the MarWorks DevSecOps environment to support MarWorks outputs. Manage the financial and commercial aspects of technical delivery for these capabilities and services.

18. Table 6 gives greater detail relating to Output 5.

*Table 6 – Output 5 delivery*

Output	Output 5 – Design Authority Function Description
5.1	Provide Project EVE system design authority function on behalf of Navy Digital.
5.2	Provide Project MANIS system design authority function on behalf of Navy Digital.
5.3	Manage the EVE infrastructure in support of global operations.
5.4	Manage the MANIS infrastructure in support of OpR* operations.
5.4	Design, build, configure and manage the MarWorks Fisher DevSecOps compute environment in support of MarWorks outputs

<b>Output</b>	<b>Output 5 – Design Authority Function Description</b>
5.6	Design, build, configure and manage the MarWorks Fisher radio frequency experimentation environment in support of MarWorks outputs
5.7	Provide all roles and responsibilities within MOD standards for the safe operation of the MarWorks Fisher DevSecOps compute and RF environment, ensuring the environments are Secure By Design (Detail of SBD Standards are shared as required during delivery)
5.8	Provide daily administration of EVE, MANIS and FISHER networks
5.9	Produce and maintain complete risk management and accreditation document Sets in support of EVE, MANIS and FISHER
5.10	As technical design authority deliver the following functions; Solutions Architect; Technical Architect; Business Process Architect; Test Manager; Programme Manager; Customer Representative and Change Manager in support of EVE, MANIS and FISHER.

### **Cost and Timescales**

19. The 'Core' requirement of this contract will run for 36 months and will include the option to extend by 12 + 12 months subject to further approvals.

### **Service Volume**

20. It is expected that the 'Core' 36 month requirement will be in the order of 4620 service days in total broken down in line with the table below.

<b>Output</b>	<b>Estimated Effort (Days)</b>
1	660
2	660
3	660
4	660
5	1980

### **Location**

21. The main on-site location for this service is RMB Stonehouse and HMNB Devonport, Durnford Street, Plymouth, PL1 3QS.

22. Tasking can be completed via a combination of on site and remote working however, the security classification of activities will direct regular on-site attendance. The delivery team will be required to visit/work in other Military locations across the UK. There is international travel associated with the delivery of this service and all service team members must be prepared for multiple periods of international travel.

23. All Travel and Subsistence (T&S) expenses must comply with the MoD T&S Policy.

24.

### **Onboarding**

25. The supplier must conduct an initial onboarding meeting and generate a plan that includes a schedule of works and a resource delivery plan and timeline within 2 weeks of the start of the contract.

26. The supplier must conduct a formal start-up meeting within 4 weeks of the contract start to confirm and agree the delivery and resource plan,

### **Off-boarding**

27. 6 months prior to the end of the contract the supplier will:

- a. Generate a closing service delivery report that details the activities delivered by this contract against the stated statement of requirement.
- b. Generate a service transition plan.
- c. Conduct a documents, information, and knowledge capture.
- d. Correctly store and archive all information on MoD CIS in line with Navy Digital Information Management policy.
- e. Work with the customer to ensure preparations for a smooth transition in service.
- f. Generate a Learning from Experience report.

28. 2 weeks prior to the end of the contract the supplier will meet with the requirement owner and conduct the final transition planning meeting and present progress, issues and risks relating to closing-down or transitioning the service.

29. All information is to be stored on MoD devices and in MoD locations (no information to be stored on either, company laptops or personal device). The supplier should make adequate preparation for handover and knowledge transfer to new supplier. A key element to this contract will be information management and knowledge transfer. The supplier will ensure that all relevant documentation is created and stored within MoD configuration management policy.

### **Performance Management**

30. The KPIs in Annex A are aligned to delivery of the stated Outcomes for the requirement and performance. The performance against the KPIs will be assessed in line with the review frequency associated with that KPI and performance score allocated in line with the metric stated. The overall service delivery performance will be assessed at the stated review meetings detailed belownd evidence drawn from the performance against KPIs.

31. Performance and Progress reviews will be held in line with the cadence below to examine performance against the stated areas of activity:

- a. Monthly – Monthly update to the customer, covering concerns and issues performance against relevant KPIs. Deputy MDA Programme Manager
- b. 6-monthly – 6-monthly review to review performance against the KPIs and ensure service is meeting the stated service level. Supplier to be in attendance at the agreed meeting location.
- c. Annually – Annual report to the customer and forward look to set priorities and areas for improvement for the following year. Supplier to be in attendance at the agreed meeting location.

### **Government Furnished Assets**

32. Provision of access to the required MoD Information Communication Technology (ICT) on which this requirement will be developed and delivered requires a minimum of SC clearance.

### **Security**

33. Security Clearance (SC) is required as a minimum and must be in place at the start of the contract. Suppliers' personnel will be required to visit MoD establishments (e.g. NCHQ, HMNB Portsmouth, Dstl PDW) during the course of the contract and will need to provide evidence of clearances.

34. DV (Developed Vetting) will be required for Outputs 1,2,3 and 5 due to access and activities undertaken to deliver these outputs and must be in place at the start of the contract.

### **Personal Data**

35. No personal data will be processed during the course of this contract.

### **Quality & Standards**

### **Health & Safety**

36. Work to be conducted in line with MoD H&S practise derived from HSE guidance.

### **Environmental**

37. Work to be conducted in line with MoD Environmental practise.

### **Software**

38. MoD ICT will be used throughout this service and supplier ICT is not to be used for the delivery of this service. The supplier must ensure all personnel have the relevant security clearances to access necessary MoD ICT.

### **IPR or Other Rights**

39. All content created within the contract and on MOD systems is to remain with MoD.