

## CONTRACT FOR THE SUPPLY OF SERVICES

VERCIDA  
Korus House  
6-8 Colne Road  
Twickenham  
TW1 4JR

Attn: REDACTED  
VERCIDA  
email to: REDACTED

22/11/2022

Our ref: 25433

### Provision of Vercida 12 month Leader Plan

MEMBERSHIP LEVEL	LEADER PLAN INCLUDES:	RATE
<b>Leader</b>	<ul style="list-style-type: none"><li>• Unlimited job postings and content on Vercida.com</li><li>• Accessible Careers' button to place on your own corporate careers page</li><li>• Recommended Employer Profile on Vercida.com. Your profile encapsulates all you have to offer and is promoted regularly to our talent pool via email and social media channels</li><li>• Industry data monitoring and capture</li><li>• Relationship Manager and point of contact throughout</li><li>• Monthly Company Report and Relationship Management progress meeting hosted monthly, or as and when required</li><li>• 500 Vercida Credits for use on a wide variety of brand awareness activities to reach our unique talent pool</li></ul>	<b>£17,500</b>
<b>VERCIDA Consulting</b>	<ul style="list-style-type: none"><li>• Inclusive Recruitment Guide</li><li>• 90-minute Group Conscious Inclusion Workshop</li><li>• 60-minute Bespoke Inclusion at Work Session</li></ul>	

We are pleased confirm our intention to award this contract to you

The attached contract details, contract conditions and your proposal set out the terms of the contract between Department for Work and Pensions and VERCIDA for the provision of the deliverables set out in the Order Form.

We thank you for your co-operation to date and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the deliverables. Please confirm your acceptance of the Conditions by signing and returning the Order Form to REDACTED within 7 days from the date of this Order Form. No other form of acknowledgement will be accepted. Please remember to include the reference number above in any future communications relating to this contract.

We will then arrange for the Order Form to be countersigned which will create a binding contract between us.

Yours faithfully,

REDACTED

**ORDER FORM**

<b>1.Contract Reference</b>	25433	
<b>2.Date</b>	22.11.2022	
<b>3.Buyer</b>	Department for Work and Pensions	
<b>4.Supplier</b>	VERCIDA	
<b>5.The Contract</b>	<p>The Supplier shall supply the deliverables described below on the terms set out in this Order Form and the attached contract conditions ("Conditions") and any [Annex/Annexes].</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order Form have the same meanings as in Conditions.</p> <p>In the event of any conflict between this Order Form and the Conditions, this Order Form shall prevail.</p> <p>Please do not attach any Supplier terms and conditions to this Order Form as they will not be accepted by the Buyer and may delay conclusion of the Contract.</p>	
<b>6. Deliverables</b>	Provision of 12 Month leader plan as detailed within your Leader Proposal 2022-2023.	
<b>7. Specification</b>	The specification of the deliverables as set out in the Leader Proposal 2022 – 2023.	
<b>8. Term</b>	The Term shall be for 12 Months from commencement Date (11/2022) and the Expiry Date shall be 12 months thereafter dependent on Department for Work and Pensions annual review unless otherwise terminated in accordance with the terms and conditions of the contract.	
<b>9. Charges (subject to annual Department for Work and Pensions review)</b>	The Charges for the Deliverables shall be £17,500 per annum plus VAT. As agreed with Vercida Client Relationship Manager, REDACTED 22.08.2022 and that there will be no price increase over the 2021/22 price. The annual contract with Vercida – Membership level "Leader" will remain at £17,500 + VAT	
<b>10. Buyer Authorised Representative(s)</b>	For general liaison your contact will be: REDACTED	
<b>11. Address for notices/Key Personnel</b>	<b>Buyer:</b> Department for Work & Pensions Quarry Hill Leeds, LS2 7UA  Email:REDACTED	<b>Supplier:</b> <b>VERCIDA</b> Korus House 6-8 Colne Road Twickenham TW1 4J  Email: REDACTED

Signed for and on behalf of the Supplier	Signed for and on behalf of the Buyer
Name: REDACTED	Name: <b>REDACTED</b>
Job Title: Head of Account Management	Job Title: <b>Commercial Practitioner</b>
Date: 22.11.2022	Date: <b>22.11.2022</b>
Signature: REDACTED	Signature: REDACTED