

RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

| | |
|----------------------|---|
| CALL-OFF REFERENCE: | Con_24259 |
| THE BUYER: | Ministry of Justice on behalf of the Secretary of State for Justice |
| BUYER ADDRESS | Ministry of Justice 102 Petty France London SW1H 9AJ |
| THE SUPPLIER: | Bramble Hub Limited |
| SUPPLIER ADDRESS: | 9e Albert Embankment, London, SE1 7SP |
| REGISTRATION NUMBER: | 04136381 |
| DUNS NUMBER: | 22-117-2858 |
| SID4GOV ID: | N/A |

Applicable framework contract

This Order Form is for the provision of the Call-off Deliverables and dated 27/09/2024.

It's issued under the Framework Contract with the reference number RM6187 for the provision of a Consultancy review of JAC's remote assessment and selection process.

Call-off Lot:

Lot 5: HR

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187

3. The following Schedules in equal order of precedence:

Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

Call-Off Schedules

- Call-Off Schedule 5 (Pricing Details)
- Call-Off Schedule 3 (Continuous Improvement)
- Call-Off Schedule 7 (Key Supplier Staff)
- Call-Off Schedule 9 (Security)
- Call-Off Schedule 15 (Call-Off Contract Management)
- Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms
5. Joint Schedule 5 (Corporate Social Responsibility)
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-off special terms

Not applicable

Call-off start date: 27th September 2024

Call-off expiry date: 17th August 2027

Call-off initial period: 35 months

Call-off deliverables:

See details in Call-Off Schedule 20 (Call-Off Specification) – Appendix B – Statement of Requirements. The Services will be delivered in a series of agreed Work Packages for a fixed price.

Security

Short form security requirements apply

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms, and the Data Liability Cap shall be £2,000,000 (two million pounds).

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

£40,000

Call-off charges

See details in Call-Off Schedule 5 (Pricing Details)- Appendix E- Pricing Schedule.

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law

Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

Payment method

A central purchase order number will be provided by the Authority. All invoices must be sent, quoting a valid purchase order number (PO Number) and Contract reference. You must be in receipt of a valid PO Number before submitting an invoice.

Buyer's invoice address

SSCL
Ministry of Justice
APinvoices-MOJ-U@gov.sscl.com
Ministry of Justice
102 Petty France, London SW1H 9GL

FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives do not apply to this Call-Off Contract.

Buyer's authorised representative

[REDACTED]

Buyer's security policy

available online at:

[Security Guidance \(justice.gov.uk\)](https://www.justice.gov.uk/security-guidance)

Supplier's authorised representative

[REDACTED]

Supplier's contract manager

[REDACTED]

Progress report frequency

Weekly- to be agreed upon contract commencement

Progress meeting frequency

Weekly- to be agreed upon contract commencement

Key staff

[REDACTED]

Key subcontractor(s)

Work Psychology Limited

Commercially sensitive information

Joint Schedule 4

Service credits

Not applicable

Additional insurances

Not applicable

Guarantee

Not applicable

Buyer's environmental and social value policy

Social Value Policy available online at:

[Social Value Policy](#)

Environmental Policy available online at:

[Ministry of Justice and the environment](#)

Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:

Signature: [REDACTED]

Name: [REDACTED]

Role: [REDACTED]

Date: 27/09/2024

For and on behalf of the Buyer:


Signature: [REDACTED]

Name: [REDACTED]








Role: [REDACTED]

Date: 27/09/2024




CORE TERMS




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|------------|--|
| Core Terms |  RM6187 Core Terms.docx |
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JOINT SCHEDULES

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|---|--|
| Joint Schedule 1 (Definitions) |  RM6187 Joint Schedule-1-Definition |
| Joint Schedule 2 (Variation Form) |  RM6187-Joint-Sched ule-2_-Variation-Form |
| Joint Schedule 3 (Insurance Requirements) |  Joint Schedule 3-Insurance Requirem |
| Joint Schedule 4 (Commercially Sensitive Information) |  Joint Schedule 4-Commercially Sensi |
| Joint Schedule 6 (Key Subcontractors) |  Joint Schedule 6-Key Subcontractors.odt |
| Joint Schedule 10 (Rectification Plan) |  Joint Schedule- 10 -Rectification Plan.odt |
| Joint Schedule 11 (Processing Data) |  Joint Schedule-11-Processi |

CALL-OFF SCHEDULES

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|--|---|
| Call-Off Schedule 3 (Continuous Improvement) |  Call Off Schedule-3-Continuoi |
| Call-Off Schedule 5 (Pricing Details) |  Call Off Schedule-5-Pricing D |
| Call-Off Schedule 7 (Key Supplier Staff) |  Call Off Schedule-7-Key Supp |

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|---|--|
| Call-Off Schedule 9 (Security) |  Call Off-Schedule-9 -Security.odt |
| Call-Off Schedule 15 (Call-Off Contract Management) |  Call-Off-Schedule-15 -Contract Managemer |
| Call-Off Schedule 20 (Call-Off Specification) |  Call Off Schedule 20-Specification.odt |