

Schedule Of Prices

This Schedule Of Prices sets out how the Supplier will be paid by the Authority. This Schedule Of Prices is comprised of the following elements:

1. Management Fee
2. Personnel Inputs and Fee Rates
3. Project Expenses
4. Estimated Milestone Payments

The Authority will pay the Supplier over a total of 30 quarterly payments. At each quarterly payment the Authority will pay the Supplier:

- a. A management fee in equal amounts of £[REDACTED];
- b. actual costs of day rates incurred which are set out in Table 1: Personnel Inputs and Fee Rates; and
- c. actual costs of expenses incurred which are set out in Table 2: Project Expenses.

Management Fee

The Authority will pay the Supplier a Management fee of [REDACTED] per quarter. The total management fee payable to the Supplier shall be [REDACTED]

For the avoidance of doubt, in the event of early termination of this Contract, for whatever reason, the Authority will not be liable to pay the full management fee to the Supplier. In the event of early termination, for whatever reason, of this Contract the Authority will calculate a pro-rated management fee.

Personnel Inputs and Fee Rates

Table 1: Personnel Inputs and Fee Rates

[illegible]

TOTAL FEES			

Fees will only be paid for productive days or whilst travelling at the request of the Authority.

The Authority will not pay for a day of rest following travel, either Overseas or in the UK.

The Authority will only pay for security services which have been mutually agreed in advance and at cost.

The Authority will only pay for expenses, eg travel, accommodation, subsistence etc at cost.

Definition of Expert Bands	
Principal Expert	Internationally recognised expert in their field with exceptional knowledge of the subject area and extensive sectoral and / or regional expertise. Will have outstanding capabilities to conceptualise, design, and deliver complex interventions in a timely fashion. It is expected that a principal consultant will have a minimum of 15 years professional experience relevant to their field.
Senior Expert	Exceptional knowledge of the subject area with extensive sectoral and / or regional expertise and proven ability to translate theory into practice. Will have proven capability to undertake team leader functions and provide quality assurance of other consultants work. It is expected that a senior consultant will have a minimum of 10 years professional experience relevant to their field.
Expert	Thorough theoretical knowledge of the subject area with proven ability to translate theory into practice. Will have proven capability to provide quality assurance of other consultants work. Will have recognised, independently verified qualifications, i.e. through professional body membership. It is expected that a consultant will have a minimum of 5 years professional experience relevant to their field.
Assistant Expert	Strong theoretical knowledge of the subject area with proven ability to translate theory into practice together with recognised, independently verified qualifications, ie through professional body membership. It is expected that an assistant consultant will have a minimum of 2 years professional experience relevant to their field.
International Expert	An international expert is an individual whose assignment takes place outside his/her home country or place of permanent residence.
National Expert	An national expert is an individual whose assignment takes place inside his/her home country or place of permanent residence.

Project Expenses

Table 2: Project Expenses

TRAVEL (state country)	NO.	RATE	COST £
FARES International Domestic Other Local Travel			
Sub Total			
DAILY LIVING COSTS (state country) *Long Term *Short Term			
Sub Total			
EQUIPMENT* Items Purchased/Rented (Including vehicles)			
Sub Total			
Any other expenses (please list) Security & Safeguarding Ethics Review Board Proofreading			
Sub Total			
TOTAL PROJECT EXPENSES: (B)			

The Authority will not reimburse costs for normal tools of trade (e.g. portable personal computers)

All journeys by Rail or Air will be made by a class of travel that is no more than Standard / Economy.

Rented accommodation must be used whenever possible and in particular for Long Term visits. Hotel accommodation must be justified on the basis of Value for Money, with costs kept to a minimum.

Receipts must be retained for all expenses unless the Authority specifically agree a Per Diem rate in the contract. The Supplier's proposed make clear where the Supplier intends to charge a per diem rate for any element of the Expenses.

Estimated Milestone Payments

Payment will be made at relevant points throughout the Contract period as detailed below. For the purpose of financial planning estimated cost for each milestone are presented below within Table 3.

Table 3: Estimated Milestone Payments

CRITERIA FOR PAYMENT	ESTIMATED PAYMENT INC. TAX
August 2022 - Quarterly Report	£
November - Quarterly Report	£
February 2023 - Quarterly Report	£
May - Quarterly Report	£
August - Quarterly Report	£
November - Quarterly Report	£
February 2024 - Quarterly Report	£
May - Quarterly Report	£
August - Quarterly Report	£
November - Quarterly Report	£
February 2025 - Quarterly Report	£
May - Quarterly Report	£
August - Quarterly Report	£
November - Quarterly Report	£
February 2026 - Quarterly Report	£
May - Quarterly Report	£
August - Quarterly Report	£
November - Quarterly Report	£
February 2027 - Quarterly Report	£
May - Quarterly Report	£
August - Quarterly Report	£
November - Quarterly Report	£
February 2028 - Quarterly Report	£
May - Quarterly Report	£
August - Quarterly Report	£
November - Quarterly Report	£
February 2029 - Quarterly Report	£
May - Quarterly Report	£
August - Quarterly Report	£
November - Quarterly Report	£
TOTAL	£