Our Ref: 15475/SW

RTP

CHARTERED BUILDING SURVEYORS

RTP Surveyors
9 Mount Folly Square,
Bodmin, Cornwall, PL31 2DF

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E bodmin@rtpsurveyors.co.uk
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Regulated by RICS

Offices also at Falmouth
and Plymouth

Conditions of Contract and Preliminaries

Property: **Shire House Flat Roof**
                                 Mount Folly Square
                                 Bodmin
                                 Cornwall
                                 PL31 2DQ

Employer: **Mr Peter Martin**
                                 Bodmin Town Council
                                 Mount Folly Square
                                 Bodmin
                                 Cornwall
                                 PL31 2DQ

Contract Administrator: **Sue Wilton**
                                 RTP Surveyors
                                 9 Mount Folly Square
                                 Bodmin
                                 Cornwall
                                 PL31 2DF

General Summary

The works as outlined in these documents include the following:

- Site preparation.

- Erection of scaffolding and guarding.

- Provision of temporary protection.

- Carrying out temporary removal and reinstatement of the kitchen ventilation system by Specialist Company.

- Carrying out stripping and re-roofing of the flat roof areas by Specialist Company.

Site Set Up

- Access to the site and for the purposes of gaining access to the flat roof area is via the gate at the rear of the Shire House Suite, directly giving access to the car park.

- Provide full safety guarding to the perimeter of the flat roof area and all roof openings/rooflights. Protect areas from any people/objects falling into the premises.

- Provide scaffolding as required for safe and certified access to the flat roof area.

- Refer to the Pre-construction Information and Appendices for CDM requirements, as well as the Specifications for Specialist Works.

The Works

- Carry out the BWIC and removal of the kitchen fan and duct work in accordance with Saxty Engineering's quotation (see quotation in appendix).

- Carry out the flat roofing work in accordance with The Garland Company UK Ltd's specification (see specification in appendix). Note: Only Registered companies can install their products and receive the appropriate warrantees. Therefore, only **Garland Approved Contractors should quote to undertake these project works.**

- Thoroughly clean site and leave clean and tidy.

Summary

A   Preliminaries & General Conditions (refer to NBS document)   £

B   General Summary   £

Pre-construction Information (CDM documents, including appendices), NBS Specification and NBS Preliminaries apply to this project and are attached separately. All should be priced for within the tender.

      Contingency Sum (allow 8%)   £

      Total   £

Schedule of Rates

The rates for labour and schedule of rates are to include for profit of overhead charges, supervision, welfare facilities, national and other insurances, income tax, national insurance and other pension contributions, holidays with pay and paid public holidays, stamps, incentive payments, non-productive overtime (except where authorised by the Contract Administrator), travelling time, fares and travelling expenses, tool money, provision of water and electricity and the use of scaffolding and non-mechanical plant unless brought or retained on the site solely for the use in connection with day work.

Inclusive Rates of Labour as Defined Below:

Function	Rate per hour
Labourer	£
Carpenter	£
Joiner	£
Mason	£
Plasterer	£
Painter/Decorator	£

Materials:

Add for profit and overhead charges on the net cost materials purchased after all discounts other than cash discounts not exceeding 5% "on cost" percentage ____%.

Plant:

Add for profit and overhead charges on the next cost of invoice rates for the following used solely in connection with day work.

Mechanical plant. ___%

Non-mechanical plant. ___%

Transport when used solely in connection with daywork "on cost" percentage. ___%

Appendices

- Saxty Engineering's Quotation

- The Garland Company UK Ltd's Specification

- **Pre-construction Information (CDM documents, including appendices), NBS Specification and NBS Preliminaries apply to this project and are attached separately. All should be priced for within the tender.**