

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Order Form

Call-Off Reference: **itt_69027**

Call-Off Title: **RM1043.8-1-DEPARTMENT OF HEALTH AND SOCIAL CARE - FINGERTIPS NEXT -FC**

Call-Off Contract Description: Provide development services to enhance the Digital Development Team delivering a cloud native data platform for external dashboarding within DHSC, initially this will be a replacement for the existing Fingertips platform, however long term this product will be used for wider reporting with DHSC and partner organisations.

The application is a .NET Core, NextJS application hosted within Azure making use of cloud technologies.

Scope of the work is to augment the existing team with teams of developers/testers who are capable of delivering high-quality code within timelines.

The application will be building a replacement for <https://fingertips.phe.org.uk> which is aging and in need of renovation.

This project will be to deliver the initial MVP phase of the project showcasing the benefits of moving to a cloud environment; automation and performance improvements over the current site. Whilst enhancing the end user experience, targeting a wider audience as requested by the CMO who wishes to make the platform accessible to the general public. Although Fingertips is currently publicly accessible, it is primarily used by statisticians and analysts across local authorities.

The Buyer: **The Secretary of State for Health & Social Care acting as part of the Crown for the Department of Health & Social Care**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Applicable Framework Contract

This Order Form is for the provision of the Call-Off Deliverables and dated 18/11/2024. It's issued under the Framework Contract with the reference number RM1043.8 for the provision of Digital Outcomes Deliverables.

The Parties intend that this Call-Off Contract will not, except for the first Statement of Work which shall be executed at the same time that the Call-Off Contract is executed, oblige the Buyer to buy or the Supplier to supply Deliverables.

The Parties agree that when a Buyer seeks further Deliverables from the Supplier under the Call-Off Contract, the Buyer and Supplier will agree and execute a further Statement of Work (in the form of the template set out in Annex 1 to this Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)).

Upon the execution of each Statement of Work it shall become incorporated into the Buyer and Supplier's Call-Off Contract.

Call-Off Incorporated Terms

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1 (Definitions) RM1043.8
- 3 Framework Special Terms
- 4 The following Schedules in equal order of precedence:
 - Joint Schedules for RM1043.8
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data) RM1043.8

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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- Call-Off Schedules for RM1043.8
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details and Expenses Policy)
 - Call-Off Schedule 6 (Intellectual Property Rights and Additional Terms on Digital Deliverables)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 13 (Implementation Plan and Testing)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 20 (Call-Off Specification)
 - Call-Off Schedule 25 (Ethical Walls Agreement)
 - Call-Off Schedule 26 (Cyber Essentials Scheme)

5 CCS Core Terms (version 3.0.11)

6 Joint Schedule 5 (Corporate Social Responsibility) RM1043.8

7 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-Off Special Terms

[None]

Call-Off Start Date: 18/11/2024.

Call-Off Expiry Date: 31/03/2025.

Call-Off Initial Period: 5 Months

Call-Off Contract Net Value: £1,604,130.00

Call-Off Contract Gross Value: £1,924,956.00

Call-Off Deliverables

See details in Call-Off Schedule 20 (Call-Off Specification)

Buyer's Standards

From the Start Date of this Call-Off Contract, the Supplier shall comply with the relevant (and current as of the Call-Off Start Date) Standards referred to in Framework Schedule 1 (Specification). The Buyer requires the Supplier to comply with the following additional Standards for this Call-Off Contract:

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Cyber Essentials Scheme

The Buyer requires the Supplier, in accordance with Call-Off Schedule 26 (Cyber Essentials Scheme) to provide a Cyber Essentials Plus Certificate prior to commencing the provision of any Deliverables under this Call-Off Contract.

Maximum Liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms as amended by the Framework Award Form Special Terms.

[Redacted]

Call-Off Charges

Only the Charging method selected may be used in each Statement of Work:

1 Fixed Price

The price for SOW 1 will be [Redacted]. The price for SOWs 2 and 3 will be agreed between the parties during the course of SOWs 2 and 3 respectively, but will together not exceed the Estimate Year 1 Charges.

Where non-UK Supplier Staff (including Subcontractors) are used to provide any element of the Deliverables under this Call-Off Contract, the applicable rate card(s) shall be incorporated into Call-Off Schedule 5 (Pricing Details and Expenses Policy) and the Supplier shall, under each SOW, charge the Buyer a rate no greater than those set out in the applicable rate card for the Supplier Staff undertaking that element of work on the Deliverables. **(The buyer does not permit offshore labour on this contract.)**

All changes to the Charges must use procedures that are equivalent to those in Paragraph 4 in Framework Schedule 3 (Framework Prices).

Reimbursable Expenses

[None]

Payment Method

The payment method for this Call-Off Contract is BACS. The Supplier will issue electronic invoices upon completion of a SOW. The Buyer will pay the Supplier within 30 days of receipt of a valid invoice.

Buyer's Invoice Address

Department of Health and Social Care
39 Victoria Street
London
SW1H 0EU

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Buyer's Authorised Representative

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Buyer's Environmental Policy

Please see: [Net Zero Strategy: Build Back Greener - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/net-zero-strategy) (<https://www.gov.uk/government/publications/net-zero-strategy>) and [Sustainable procurement: the Government Buying Standards \(GBS\) - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/collections/sustainable-procurement-the-government-buying-standards-gbs) (<https://www.gov.uk/government/collections/sustainable-procurement-the-government-buying-standards-gbs>)

Buyer's Security Policy

Please see: [Security policy framework - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/security-policy-framework)

Supplier's Authorised Representative

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Supplier's Contract Manager

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Progress Report Frequency

Monthly - Schedule to be confirmed by The Authority.

Progress Meeting Frequency

Monthly – Schedule to be confirmed by The Authority.

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Key Staff

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Key Subcontractor(s)

N/A

Commercially Sensitive Information

For information, in addition to names and other sensitive information in this Order Form and the data already identified in Schedule 4, as a minimum the following schedules will be redacted from the published contract:

- Bidders responses to any initial Statements of Work (specifications and costs);
- Call-Off Schedule 4 (Call-Off Tender)
- Call-Off Schedule 5 (Pricing Details and Expenses Policy)

Balanced Scorecard

Not applicable.

Service Credits

Not applicable

Additional Insurances

Not applicable

Guarantee

Not applicable.

Social Value Commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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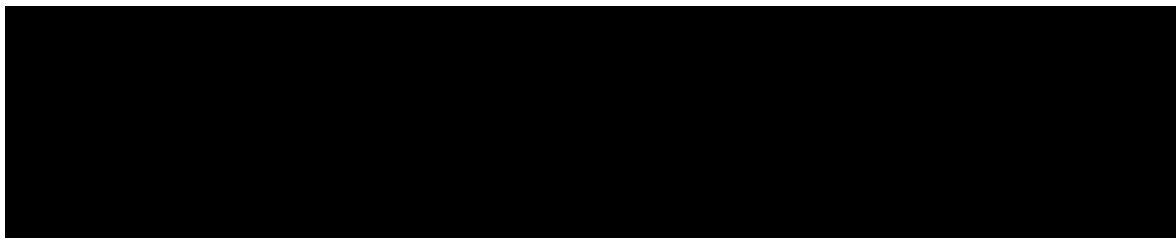
Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

Statement of Works

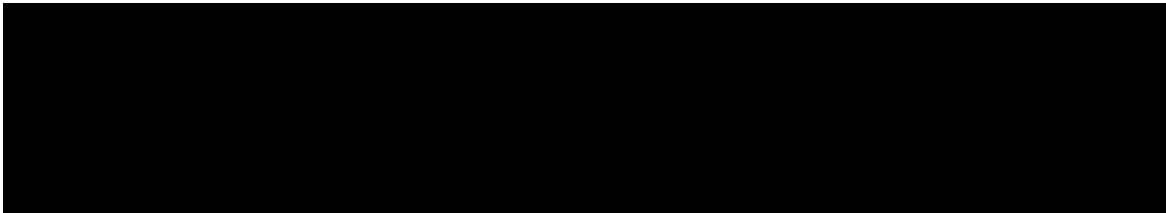
During the Call-Off Contract Period, the Buyer and Supplier may agree and execute completed Statement of Works. Upon execution of a Statement of Work the provisions detailed therein shall be incorporated into the Call-Off Contract to which this Order Form

The scope of SoWs 2 and 3 will be jointly agreed by the Authority and the Supplier during the course of SoWs 1 and 2 respectively.

For and on behalf of the Supplier:



For and on behalf of the Buyer:



Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Appendix 1

The first Statement(s) of Works shall be inserted into this Appendix 1 as part of the executed Order Form. Thereafter, the Buyer and Supplier shall complete and execute Statement of Works (in the form of the template Statement of Work in Annex 1 to the template Order Form in Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)).

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Annex 1 (Template Statement of Work)

1 Statement of Works (SOW) Details

Upon execution, this SOW forms part of the Call-Off Contract (reference below).

The Parties will execute a SOW for each set of Buyer Deliverables required. Any ad-hoc Deliverables requirements are to be treated as individual requirements in their own right and the Parties should execute a separate SOW in respect of each, or alternatively agree a Variation to an existing SOW.

All SOWs must fall within the Specification and provisions of the Call-Off Contract.

The details set out within this SOW apply only in relation to the Deliverables detailed herein and will not apply to any other SOWs executed or to be executed under this Call-Off Contract, unless otherwise agreed by the Parties in writing.

Date of SOW: 18/11/2024

SOW Title: SOW 1

SOW Reference: FINGERTIPS_SOW1

Call-Off Contract Reference: [REDACTED]

Buyer: DHSC

Supplier: BJSS LIMITED

SOW Start Date: 18/11/2024.

SOW End Date: 18/11/2024.

Duration of SOW: 1 weeks

Key Personnel (Buyer):

[REDACTED]
[REDACTED]

Key Personnel (Supplier):

[REDACTED]
[REDACTED]
[REDACTED]

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Subcontractors:



2 Call-Off Contract Specification – Deliverables Context

SOW Deliverables Background:

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Development Deliverables:

- [REDACTED]
- [REDACTED]
- [REDACTED]

Delivery phase: [REDACTED]

Overview of Requirement: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Milestone Sign-Off Acceptance Criteria: the following sign-off acceptance criteria apply to all of the individual milestones detailed in the table in section 3:

- The milestone shall be deemed complete upon written confirmation from a Key Personnel from The Authority that the milestone conforms with the Milestone Description and the associated Acceptance Criteria set out in Section 3 below.
- In the event The Authority, acting reasonably, do not deem the milestone to be complete, a Key Personnel from The Authority shall provide The Supplier with written confirmation of why the Authority does not believe that Acceptance Criteria has not been met.
- Where a Milestone is not approved, the parties will engage in good faith to agree what further actions are required including, where appropriate, joint actions. In the event, the parties cannot agree on further actions, The Authority shall (acting reasonably) determine the further actions.

3 Buyer Requirements – SOW Deliverables

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3.3 Architecture

3.4 Backlog Preparation

1.

Crown [REDACTED]

Effective delivery of the Services under this SOW is subject to the Buyer delivering the following dependencies in a timely manner:

Milestone Ref	Area	Dependencies and Assumptions
[REDACTED]	[REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED]	[REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]
[REDACTED]	[REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED]
[REDACTED]	[REDACTED]	[REDACTED] [REDACTED] [REDACTED]
[REDACTED]	[REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

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		<div>[REDACTED]</div> <div>[REDACTED]</div> <div>[REDACTED]</div> <div>[REDACTED]</div> <div>[REDACTED]</div> <div>[REDACTED]</div>
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Development Squad 1:

Role	SFIA Level	SOW 1 FTE	Days	Rate
██████████ ██████████	■	■	■	██████████

Role	SFIA Level	SOW 1 FTE	Days	Rate
██████████ ██████████	■	■	■	██████████

Role	SFIA Level	SOW 1 FTE	Days	Rate
██████████ ██████████	█	█	█	██████████
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***NOTE:** All amount are net, excluding VAT.

Note on Supplier Resourcing:

[Redacted]
[Redacted]
[Redacted]

Security Applicable to SOW:

[Redacted]
[Redacted]
[Redacted]
[Redacted]

Cyber Essentials Scheme:

[Redacted]
[Redacted]
[Redacted]

Performance Management:

[Redacted]
[Redacted]

Material KPIs	Target	Measured by
[Redacted] [Redacted]	[Redacted]	[Redacted]
[Redacted] [Redacted] [Redacted] [Redacted]	[Redacted]	[Redacted]
[Redacted] [Redacted] [Redacted] [Redacted] [Redacted] [Redacted] [Redacted] [Redacted] [Redacted] [Redacted] [Redacted]	[Redacted]	[Redacted]
[Redacted] [Redacted] [Redacted] [Redacted]	[Redacted]	[Redacted]
[Redacted] [Redacted] [Redacted]	[Redacted]	[Redacted]

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Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

Crown Copyright 2022

		requirement apply to?	Submission
■	██████████		
■	██████████ ██████████	██████████████████ ██████████████████████████████ ██████████████████████████████ ██████████████████████████████ ██████████	██████████
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4 Charges**Call Off Contract Charges:**

The applicable charging method(s) for this SOW is:

- Fixed Price

The value of this is ██████████ (Net).

The Supplier shall invoice for the full value of the SOW upon completion of all milestones in accordance with agreed acceptance criteria.

Rate Cards Applicable:

Role	Price per day
██████████████████	██████████
██████████	██████████
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Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

Crown Copyright 2022

Reimbursable Expenses:

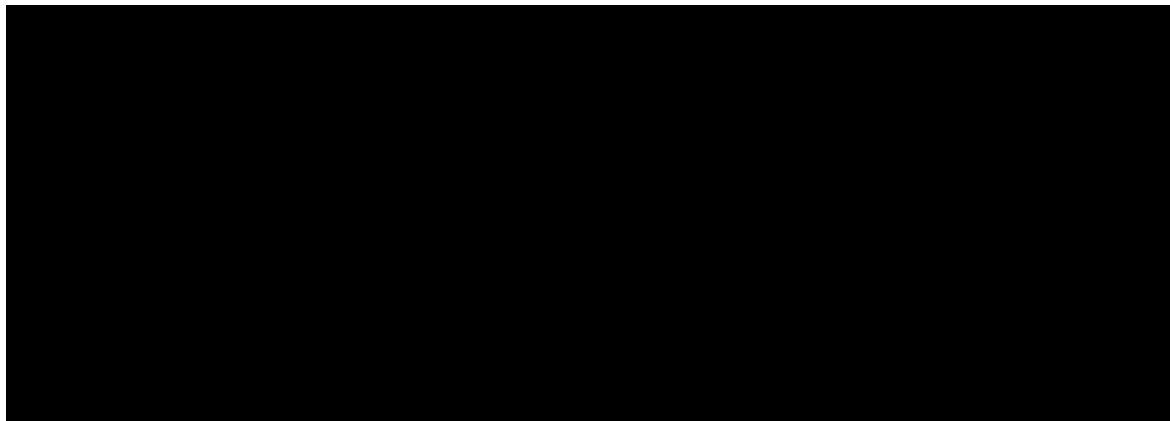
[None]

5 Signatures and Approvals

Agreement of this SOW

BY SIGNING this Statement of Work, the Parties agree that it shall be incorporated into Appendix 1 of the Order Form and incorporated into the Call-Off Contract and be legally binding on the Parties:

For and on behalf of the Supplier



For and on behalf of the Buyer

