

PROJECT: STORE BUILDING BROOK WAY ACTIVITY CENTRE BROOK WAY BRADLEY STOKE BS32 9DA		Pre Tender Plan Dated: Date: 14.11.22 Post Tender Plan Dated:
HEALTH & SAFETY PLAN		
1.0	PROJECT PARTICULARS	
1.1	Address of Site	Brook Way Activity Centre, Brook Way, Bradley Stoke BS32 9DA
1.2	Type of Project	Construction of a store building, sub-divided equally for use by the Town Council and local scout group
1.3	Name & Address of Client	Bradley Stoke Town Council, The Jubilee Centre, Savages Wood Road, Bradley Stoke, South Gloucestershire BS32 8HL
1.4	Name & Address of Architects	Head, Roberts & Associates No 1 Station Terrace, Shawford, Winchester, Hants SO21 2BN
1.5	Name & Address of Project Manager	Head, Roberts & Associates No 1 Station Terrace, Shawford, Winchester, Hants SO21 2BN
1.6	Name & Address of Structural Engineer	HLN Ltd The Maltings Ltd, East Tyndall Street, Cardiff, CF24 5EA
1.7	Name & Address of M&E Engineer	N/A
1.8	Name & Address of Quantity Surveyor	N/A
1.9	Name & Address of CDM Principal Designer	Head, Roberts & Associates No 1 Station Terrace, Shawford, Winchester, Hants SO21 2BN
1.10	Other	
1.11	Start of Construction Anticipated Completion	10 th July 2023 29 th September 2023
1.12	Nature of Project	The works will be let to a main contractor and include excavation works, concrete foundations and floor slab, masonry walls and roof construction, and minor M&E works
2.0	EXISTING ENVIRONMENT	

2.1	Adjacent Land Uses	The building is a stand-alone store behind the main activity centre
2.2	Existing Services	All services come into the activity centre and will be extended into the store building
2.3	Existing Traffic Systems	Clear access to the adjacent car park area and local roads are to be maintained
2.4	Existing Structures	Contractor to inspect the site prior to excavations
2.5	Ground Conditions	To be determined on site
3.0	EXISTING DRAWINGS	
3.1	Architect Structural Engineer Electrical Engineer Survey	

4.00	DESIGN	<p>This section contains details of hazardous operations or work sequences which may give rise to site personnel and which cannot be avoided and must be addressed by the Principal Contractor by way of method statements and risk assessments.</p> <p>Information from this section to be obtained from Architect</p>	
	SIGNIFICANT HAZARDS OR WORK SEQUENCES		
	WORK ACTIVITY	HAZARDS	RISKS
	General	Site Security Site Safety	Ensure works area within site is segregated from neighbouring areas which remain in use
	Demolition works and site excavations	Dust and falling objects, broken glass, Asbestos, earth works etc	Hoard off or screen off areas with minimum heras fencing to be suitable / substantial. Safe working area to be clearly marked out. Suitable danger signs. Any excavation works at all times be carried out in compliance with the prevailing legislation and requirements of Health & Safety in works guidance produced by the Health & Safety Executive and BS 6187 code of practice for demolition or other means that produced the same standard of Health & Safety or higher. Before carrying out works, the Principal Contractor shall carry out a site survey. This survey of the structures, site and surrounding area, and the submission of a survey report covering all relevant matters listed in the Health & Safety Executive Guidance note GS29/1
	External Contractors Compound	Loading/unloading and storage of refuse	Ensure adequate hoarding and protection from public areas
	All Phases of Work	Contractor/public interface	Pedestrians and vehicles to be segregated from construction traffic. Signs and lighting to be provided.
	Structural Steelwork	Mechanical handling of large components	Falls of objects
	Roof Works	Working at high level externally	Falls of person and/or objects

APPENDIX C

	Mechanical and Electrical Installation	Working at high level internally Working with electricity	Falls of persons and/or objects
	General Builders Work	Painting at high level	Falls of persons and/or objects

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5.0	CONSTRUCTION MATERIALS	
	Concrete foundations and floor slab; masonry walls; timber roof structure with tiles finish; metal doorsets	
6.0	SITE CONDITIONS & RESTRICTIONS	
6.1	Position of Site Access/Egress	Off the Activity Centre car park, in turn off Brook Way
6.2	Location of Temporary Site Accommodation	Adjacent to the site area, to be agreed with the Town Council
6.3	Location of Unloading and Contractors Compound Areas	A designated area of the Activity Centre car park to be agreed with the Town Council
6.4	Identify Traffic/Pedestrian Routes	'No entry to unauthorised persons' signs to be displayed to site areas. The Activity Centre car park to be clear at all times
6.5	Site Rules	<ol style="list-style-type: none"> The Principal Contractor shall issue additional rules on the following: <ul style="list-style-type: none"> - Induction - Training - Equipment - Personal protective equipment - Permits to work - Accident reporting - Other Signs to be displayed on site as attached schedule
7.0	OVERLAP WITH CLIENTS/OTHER OPERATORS	The Principal Contractor is to operate a signing in and induction procedure for all visitors to site
8.0	SITE RULES	Identifies any site rules which the client or PS may wish to impose on operations
8.1	Permit to Work Rules	As attached schedule
8.2	Emergency Procedures	At least two fire escape points shall be maintained as escape routes at opposite ends of the site for the duration of the works.

9.0	CONTINUING LIAISON	
9.1	Sub Contractor Design Development	Where the sub-contractor have a design input, the Principal Contractor shall provide to the PD a statement on the H&S implications of such design and the intersection with associated works with other sub contractors.
9.2	Procedures for unforeseen Eventualities	Any significant design changes shall be discussed between the designs, PD and PC to identify the H&S implications which shall be recorded as an addendum to the document and issued to all relevant site personnel.
9.3	Post Contract Health and Safety Plan	The Principal Contractor shall develop the Health & Safety Plan and issue copies to the Principal Designer prior to work commencing on site.

PRE-TENDER HEALTH & SAFETY PLAN

SITE RULES

That the standards for use of equipment and plant as shown in Appendix C are adhered to during the construction phase.

That any standards not mentioned but known to you are brought to the attention of the Principal Designer and are adhered to during the construction phase.

That a system of logging on and off site be used.

That safety footwear and head wear be worn at all times.

That all injuries must be reported and recorded in the Site Accident Book.

That the signs shown in the Schedule attached to Appendix A are displayed.

That individuals only carry out tasks for which they have been authorised and are competent to complete.

That individuals must only operate and use equipment for which they are trained and authorised to use.

Defective plant must be immediately be withdrawn from use and marked to show that it is defective.

Waste and debris must be cleared to authorised sites as work progresses.

Welfare facilities must be maintained in a clean and hygienic condition by users and be monitored on a daily basis by management.

That first aid equipment be to the correct standard for the number of workers on site.

That the name of the first aider must be clearly displayed.

That risk assessments are in place and are understood by the Principal Contractors management and the sub contractors management.

PRE-TENDER HEALTH & SAFETY PLAN

SIGNS TO BE DISPLAYED ON SITE

Health & Safety at Works - What you should know

A Certificate of Employers Liability Insurance

COSHH Regulations

COSHH Employee Obligations

Manual Handling Operations Regulations 1992

The Electricity at Work Regulations 1989

Treatment for asphyxia including electric shock

Abrasive Wheels Regulations 1970

Abrasive Wheels - Dangers and Precautions

Plus the other signs mentioned earlier in this document