

	(A)-BUDGET FOR YEAR	(B)-BUDGET TO DATE	(C)-ACTUAL TO DATE	VARIANCE (B-C)	REMAINING BUDG (A-C)	COMMENTS
<b>INCOME</b>						
GLA Contract						
Other Income						
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	Give details of any other income - i.e. fundraising or sponsorship, additional GLA funding. All funding must be specific to this contract.
<b>EXPENDITURE</b>						
Salaries						
Pension						
Overtime						
Locums/Agency						
Other staff allowances						
<b>DIRECT STAFF COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	Please comment on any variances
Rent						
Council Tax						
Utilities						
Cleaning/Laundry etc						
Buildings and Contents Insurance						
Fire Prevention						
Equipment Servicing						
Furniture Provision						
Buildings Maintenance						
<b>PREMISES COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	Please comment on any variances
Telephone - Landlines						
Telephone - Mobiles						
Network and Internet						
Postage						
Printing & Stationery						
Photocopying						
Newspapers & Subscriptions						
Publications						
Vehicle Expenses						
Vehicle Insurance						
IT Equipment						
IT Maintenance						
Software & Licences						
<b>INFRASTRUCTURE COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	Please comment on any variances
Staff Subsistence						
Staff Recruitment						
Staff Training						
Staff Travel						
Staff Welfare						
<b>INDIRECT STAFF COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	Please comment on any variances
Legal & Professional Fees						
Support Services Recharges						
Consultancy						
Archiving						
Publicity & Advertising						
Contingency						
Central admin recharge						
<b>CENTRAL MANAGEMENT COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	Please comment on any variances
Food Contracts						
Food Supplies						
Resident Travel						
Resident Medical Costs						
Resident Welfare						
<b>CLIENT COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	Please comment on any variances
Other Costs						Please comment on the nature of any 'other' costs
<b>TOTAL EXPENDITURE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>SURPLUS / (DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	Please comment on the overall financial picture
Chief Finance Officer/Treasurer Signature						