



Border Force

Buyer: The Secretary of State for the Home  
Department acting through Border Force

## **STATEMENT OF REQUIREMENTS**

### **SUPPLY OF INFLATABLE FENDERS**

**C24760**

February 2023



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## Definitions

Phrase	Definition
Buyer	Secretary of State for the Home Department.
Supplier	The bidder selected for Contract Award
Small	See Table 1
Medium	See Table 1
Large	See Table 1
Contract Award	The action undertaken to officially notify the winning bidder that their quote has been successful.
Request for Quotation Process	<ol style="list-style-type: none"><li>1. Prospective suppliers will submit a quote by the deadline set and published in Contracts Finder.</li><li>2. The buyer will conduct due diligence on the submitted quotes and may seek clarification if necessary.</li><li>3. The buyer will then conduct evaluation of all compliant bids</li><li>4. The supplier who submits the most economically advantageous quote will be recommended for award.</li><li>5. Contract Award</li></ol>



## 1. Background to the Buyer

- 1.1 The Buyer currently operates a fleet of eleven sea going patrol craft operating in both UK National and International waters. These vessels consist of five steel-hulled patrol vessels of 42m to 47m and six Coastal Patrol Vessels of RHIB design with Hypalon sponsons.
- 1.2 The primary role of the fleet is:
  - 1.2.1 To provide a mobile, flexible, seaborne force capable of maintaining an effective deterrent against illegal immigration, smuggling and other breaches of the law administered by Border Force both within and outside the territorial waters of the UK in support of the UK's national security strategy.
  - 1.2.2 To increase maritime intelligence, undertake surveillance and improve international liaison in combating illegal immigration, the smuggling of drugs and movement of instruments of terrorism by sea.
  - 1.2.3 To intercept suspect vessels in territorial and international waters; and
  - 1.2.4 To provide mutual assistance to EU countries, the Channel Isles, the Isle of Man, and other partners on the UK border.
- 1.3 In addition to these primary responsibilities, Border Force also undertake tasks on behalf of the Ministry of Defence, Maritime and Coastguard Agency, National Crime Agency, Police and UK Fisheries Agencies.

## 2. Background to the Requirement

- 2.1 The Buyer has many years' experiences in using Zodiac Milpro DURATANE™ fenders due to their robust nature and ease of repair. The Buyer wishes to remain with this type of fender or one of a very similar nature.
- 2.2 The Buyer wishes to set up a contract for two (2) year's supply of inflatable fenders for use when in port alongside marina pontoons and harbour walls.

## 3. Requirement

- 3.1 The Supplier shall supply fifteen (15) inflatable fenders, over two (2) years, for use when in port alongside marina pontoons and harbour walls.



- 3.2 The Supplier shall have the ability to repair inflatable fenders from time to time.
- 3.3 The Buyer may require to purchase further fenders during the life of the contract, to the same configuration as defined in Table 1, from time to time.
- 3.4 By submitting a quote, the Supplier acknowledges that the Buyer offers no guarantee that further fenders, in addition to the initial fifteen (15), will be bought.
- 3.5 By submitting a quote, the Supplier agrees to deliver the fenders to the address in § [6](#) under the incoterm Delivered Duty Paid (DDP)<sup>1</sup>.

## 4. The Fenders

### Configuration

- 4.1 The Supplier shall supply the fenders in the following configuration, as defined in Table 1.

**Table 1**

	“Small”	“Medium”	“Large”
<b>Quantity</b>	6	6	3
<b>Diameter</b>	35cm to 45cm	45cm to 55 cm	55cm to 65cm
<b>Length</b>	90 TO 100 cm	140 TO 150 cm	200 TO 210 cm
<b>Weight</b>	< 3.5 kg	< 5.5 kg	< 8.5 kg
<b>Colour</b>	Black		
<b>Fabric</b>	DURATANE™ 1670 dtx CSM, Neoprene or similar		
<b>Valve</b>	Leaffield C7 inflation/deflation or equivalent		
<b>Ring</b>	Heavy-duty stainless-steel D-ring		

## 5. Warranty

- 5.1 The Supplier shall provide a warranty on all items throughout the life of the contract.
- 5.2 All items supplied during the period of this contract shall be covered by a one-year warranty.
- 5.3 The Supplier shall provide replacement fenders in the event that a fender is defective and is subject to statutory warranty claims, such as, but not limited to;

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<sup>1</sup> [International trade contracts and incoterms](#)



5.3.1 not of merchantable quality; or is

5.3.2 not fit for purpose.

5.4 The Supplier shall be notified and is required to provide repair services at their own expense to ensure the fender/s is restored to full working condition within ten (10) working days or in the event the fender/s cannot be rectified a replacement will be supplied in place of the defective fender.

## 6. Delivery Timeframe and Location

6.1 The Supplier shall ensure all deliveries throughout the life of the contract are to the Buyers address below. The initial delivery is to be made no later than one month following Contract Award.

6.2 The Supplier shall deliver all fenders to the following address;

6.2.1 Maritime Technical and Logistics Unit  
Unit 1,  
Murrills Industrial Estate,  
Portchester,  
PO16 9RD

## 7. Quality and Standards

7.1 The Supplier shall ensure and evidence that the fenders are compliant to SOLAS<sup>2</sup> regulations, where applicable.

7.2 The Supplier shall ensure and evidence that the fenders are manufactured in accordance with the ISO 9001<sup>3</sup> series of quality standards.

## 8. Bidding

8.1 This opportunity is to be considered as a Below-Threshold Procurement in accordance with Pt.4, Ch. 8 of the PCR2015<sup>4</sup> procurement regulations and as such will be based around the Request for Quotation (RFQ) process.

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<sup>2</sup> [International Convention for the Safety of Life at Sea](#)

<sup>3</sup> [ISO - ISO 9001 and related standards — Quality management](#)

<sup>4</sup> [The Public Contracts Regulations 2015](#)



- 8.2 All quotations shall be in GBP (Pounds Sterling).
- 8.3 The Supplier shall provide an itemised unit cost for each required size of fender as detailed in [Table 1](#). Any quote received that does not include the itemised unit cost will be considered non-compliant and may be disqualified.
- 8.4 The Supplier must clearly state if any discounts have been applied to their quote.
- 8.5 The Supplier shall state, upon submission of their itemised quotations, that they:
- 5.5.1 accept the Buyer's Short Form Terms and Conditions (attached to the advert); and
  - 5.5.2 they can deliver this requirement within the required timeframes as stated in [§ 6](#).
- 8.6 Suppliers are to submit compliant quotations to [MaritimeProcurement@homeoffice.gov.uk](mailto:MaritimeProcurement@homeoffice.gov.uk) quoting "C24760 – Supply and Repair of Inflatable Fenders" as per the timings stated in the Contracts Finder advert.

## 9. Charges and Payment

- 9.1 All invoices are to be submitted in GBP (Pounds Sterling).
- 9.2 All invoicing will be in arrears and in the format requested by the Buyer.
- 9.3 All invoice correspondence must be as per the instructions on the Buyer-issued PO document.
- 9.4 The Supplier will receive one (1) Purchase Order (PO) number for this requirement. This document may be amended by the Buyer, from time to time.
- 9.5 Upon issue of a PO by the Buyer, the Supplier may submit an invoice(s) to the email address provided in accordance with the line-items on the PO document ensuring that all mandatory data required by the Buyer is on the Invoice.
- 9.6 All invoices should be sent to either;
- 9.6.1 [hosupplierinvoices@homeoffice.gov.uk](mailto:hosupplierinvoices@homeoffice.gov.uk); or
  - 9.6.2 Home Office Shared Service Centre,  
PO Box 5015  
Newport  
NP20 9BB



- 9.7 In order for the invoice to be considered compliant, it must include;
- 9.7.1 Invoice date;
  - 9.7.2 The Buyer's Purchase Order number;
  - 9.7.3 The full address of the delivery location;
  - 9.7.4 Details of the Ordered Goods provided;
  - 9.7.5 Full cost breakdown;
  - 9.7.6 VAT Registration number; and
  - 9.7.7 any such other documentation as may reasonably be required by the Buyer to substantiate the invoice.
- 9.8 The Buyer reserves the right to withhold payment from the Supplier, in part or in full, should any, specified or otherwise, condition as expressed in this Statement of Requirements, not be successfully met by the Supplier.