



Purchase Order

Order No. P100312 For enquiries please contact: XXXXXXXX Tel: 01392 884886

A. To Supplier

COMPUTACENTER (UK) LTD
 HATFIELD AVENUE
 HATFIELD
 HERTS
 AL10 9TW

B. From Purchaser

Met Office
 Procurement Branch
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel:

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed:

Date: 24th July 2015

C.

Item No.	Description of Goods/Services Required	Quantity	Unit Price	Firm Price
		each unless otherwise stated	per each carriage paid £	carriage paid £
	As per quote 4186925/1 dated 08/07/2015			
1	Dell P2214H 22" 1920 x 1080 monitor	XXXXXXXX	XXXXXXXX	XXXXXXXX
2	Dell Ultrasharp U2412M 24" 1920 x 1200 monitors	XXXXXXXX	XXXXXXXX	XXXXXXXX
		Total Value (Ex VAT)		10949.50
		Standard Rate VAT (If Applicable)		2189.90
		Total Value of Order		13139.40

For deliveries over 20kg please telephone the Met Office on +44 (0)1392 885994 Mon to Fri 9am to 5pm to arrange a delivery time.

D. Deliver To:

XXXXXXXXX
 MET OFFICE EXETER
 FITZROY ROAD
 EXETER
 DEVON
 EX1 3PB

E. Invoice To: (Invoices must quote Order Number)

Please email invoices to:
accountspayable@metoffice.gov.uk
 Met Office
 Accounts Payable
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: +44 (0)1392 886966

F. Delivery Date

22nd July 2015

Consignee Reference

XXXXXXXXX

Contract No

Vendor ID

P005950

