

Highways England Confirmation of Task Order



Confidential and Commercially Sensitive Information which shall not be disclosed to third parties

Supplier:	Atkins		
Project Title:	M20 J8-9 Temporary Solution – Task Order No.10		
Contract Ref.	2589	CPA No.:	BPA No.:
PIN Description:	M20 Op Slack Interim Solution	Sub Pin:	PIN No.:
HE Reference:	SE 64 18/19ATK	HE Ordering Officer:	
Consultant Ref:	5163040	Consultant Contact:	
Start & End Date:	1/01/2019 – 30/11/19	CTO Authorization No.	

Task Overview

- Combined SGAR 6 & 7 support as per email [REDACTED] / [REDACTED] 18th January 2019
- Business Case review and update (completed at SGAR 3/5 December 2018)
- As-built drawings and Completion certification
- Review of hardshoulder pavement and earthworks J7-J8
- Road Stage Audit Stage 3: to be undertaken after final reinstatement and completed by November 2019
- Environmental assessment for the wider Kent technology
- Technical Support during Operation ([REDACTED] and Principal Engineer)

As discussed ([REDACTED] 23rd October 2019) Limit of liability to be reduced to £5m for project Task Orders

Task Objectives and Milestones

Project Timescales:

- Combined SGAR 6 & 7 support 2 stage – programme aim end Feb 2019 (products lba)
- Business Case review and update - completed at SGAR 3/5 December 2018
- As-built drawings and Completion certification – Contractor to handover details by end of January 2019 with a view to final as-builts and certification by April 2019
- Review of hardshoulder pavement and earthworks J7-J8 – review and options by Jan 2019 week 3
- Road Stage Audit Stage 3; single audit to be completed by November 2019
- Environmental assessment for the wider Kent technology by end of February 2019
- Ad-hoc Technical Support during Operation ([REDACTED] and Senior Engineer) – during April 2019 to October 2019

Task Outcomes

Outcomes

- A safe network and informed users. Demonstrate safety first culture and approach to delivering projects.
- Highways England delivers on its customer and business goals and excels on customer service delivery.
- Maintains good relationship with stakeholders, the public, and the customer.
- Managing risks and delivering value for money projects.
- Demonstrate performance through competence.

Project Risk and Management

As discussed (Page/Kumar 23rd October 2019) Limit of liability to be reduced to £5m for project Task Orders

Atkins Management

- Framework Contract management – [REDACTED]
- Framework Task management – [REDACTED]
- Project Manager – [REDACTED]
- Project Director – [REDACTED]

Project Title:	M20 JB-9 Temporary Solution – Task Order No.10		HE Reference:	SE 64 18/19ATK
HE Project Sponsor	Sign: [REDACTED]	Print Name: [REDACTED]	Date: 21/1/19	
Management Approver:	Sign: [REDACTED] <input type="checkbox"/> Budget Available	Print Name: [REDACTED]	Date: 21/1/19	
Contractual Approval:	[REDACTED]	Print Name: [REDACTED]	Date: 31/01/19	
Fee Type:	Time Online			
Notification of Non Conflict:	[REDACTED] has signed the notification of non conflict or management of conflict for this task			

Task History Record	Fee Estimate for the Task set out in this CTO	Invoiced Amount/Estimate this	Date CTO Confirmed	Fee Amount Requested	HE Sponsor
SE 64 18/19ATK	£221,536.74	£0.00		£221,536.74	
Fee Estimate / Fee Requested for the scope on this CTO				£221,536.74	
Carry over Amount from previous financial year				£0.00	
Previously Invoiced Amount				£0.00	
Cumulative Project Fee Estimate (this financial year)				£221,536.74	
Total Project Fee Estimate				£221,536.74	

Name	Grade	Hours		Hourly Rate	(£)
Director			@		£39,891.55
Director			@		£25,300.80
Associate Director			@		£698.24
Director			@		£17,550.00
Director			@		£1,223.28
Senior Planner			@		£23,860.00
Assistant Planner			@		£13,406.20
Engineer			@		£22,854.72
Senior Technician			@		£21,960.00
Technician			@		£13,056.25
Senior Technician			@		£2,474.40
Principal Engineer			@		£12,044.10
Senior Engineer			@		£2,217.20

Date Produced: 29/01/2019

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Works Total	£196,536.74
Surveys	
Sub Total	£206,536.74
Expenses	
Total	£221,536.74