

Valtech  
46 Colebrooke Row  
London  
N1 8AF

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Via email to:

[REDACTED]

Our ref: TIT 0321

Date: 21/12/2021

Dear Supplier

**Contract number & Title: TIT 0321 – E Scooter Monitoring Data**

On behalf of the Secretary of State for Transport, I am writing to notify you that we accept your proposal of 9 December for the above contract.

This letter along with the documents listed below form a binding contract between you and the Department for Transport.

1. The Department for Transport Short Form T&Cs (embedded below)
2. Your proposal of 9 December 2021 (embedded below)
3. Data Processing Agreement (embedded below)

[REDACTED]

The contract will commence on 4 January 2022 and will expire on 31 December 2022. There is an option to extend the contract for another 6 months should the E Scooter trial be extended further. DfT also have the option to terminate this contract with 30 days' notice without cause.

There is an initial committed spend of £78,690 for Discovery & Service Take On (including support over this period for the Data Platform) to start on 4 January 2022 and end on 25 February 2022.

The Break/Fix Application Support is for £219,125 and will start on 28 February 2022 and run until 31 Dec 2022 subject to DfT approval. DfT will endeavour to give Valtech notice by 31 January 2022 as to whether this will proceed.

The total value of this contract is up to £500,000 excluding VAT. DfT are not obligated to utilise the full value of this contract.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below:



Invoicing  
Procedure.doc

[REDACTED]  
[REDACTED] arrangements for commencement of the contract.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [REDACTED].

Yours sincerely

*Sent via email unsigned*

[REDACTED]  
**Commercial Relationship Manager  
Department for Transport**

[REDACTED]  
**On behalf of the Secretary of State for Transport**